

GREAT AYTON PARISH COUNCIL

Andrew Snowdon, Clerk to the Council

Tel. No.: 01642 722047

E-mail: clerk@great-ayton.org.uk

25/03/19

To the Members of the Council you are hereby summoned to attend a meeting of Great Ayton Parish Council in **The Friend's Meeting House** on **Tuesday 2nd April 2019 at 7.00pm** for the purpose of transacting the following:

AGENDA

1. **Apologies**
2. **Declaration of Interest in items on the Agenda**
3. **Members of the Public invited to address the Council**
4. **To confirm the minutes of the Parish Council Meeting held on 5th March 2018**
5. **Police Business:**
To receive the North Yorkshire Police Report.
6. **Council Services Report**
To receive the Council Services report and information; decide any necessary actions.
7. **Planning Report**
To receive and comment on the Planning Applications and receive other planning notifications per the Planning Report.
8. **Correspondence and Information Report**
To receive Correspondence and Information since the last Meeting and decide upon necessary actions.
9. **Clerk's Report**
To receive the Clerk's Report and decide upon necessary actions.
10. **Councillors Reports**
To receive Councillors comments and reports and decide any necessary actions.
11. **Accounts Report**
To receive and approve items on the Accounts Report.
12. **Such other business as in the opinion of the Chairman, should by reason of special circumstances be considered as a matter of urgency.**
13. **Exclusion of the Press and Public**
In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

The next Parish Council Meeting will take place on Tuesday 7th May 2019
in the Children's Room at the Friends Meeting House.

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	The consecration of the 'new' Cemetery area to take place. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	The formal 'petition for consecration' has been received and duly signed by Cllr Taylor & Cllr Kirk.	Ongoing
Captain Cook Garden	An improvement project has been established for the Captain Cook Memorial Garden. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Opening day planning (16 th May) is ongoing via the Working Group.	Ongoing
Whitbread / Waterfall Bridge	The memorial bridge over the Leven at Waterfall terrace is showing signs of age. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Tenders from 3 suitable bridge manufacturing specialists should be considered to enable selection as part of the Impetus grant funding application.	Ongoing
Public Conveniences	It was agreed to carry out extensive refurbishment of the public WC's. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	A formal specification to be sought from a professional organisation/architect prior to commencement in 2019/20.	Ongoing
PROW Footpaths	Great Ayton has various PROW footpaths which are reported as requiring maintenance.	As the responsible authority, NYCC have agreed to take action towards improving the Easby Lane – Suggitt's Field PROW.	Ongoing
Ex-Tourist Information building	The Parish Council are seeking to lease the Ex TIC building from HDC.	HDC to provide formal documents for review / acceptance prior to approval.	Ongoing
Allotments	Rubbish is being dumped at two locations. Some is being burned contrary to allotment regulations.	Consideration to be given to improving security / deterring fly-tipping. It was previously agreed that fly-tipped rubbish should be cleared as soon as possible. Concerns have been expressed at the cost associated with the initial approach & a budget is therefore required. A safe working method should be developed to remove the waste which is of unknown origin.	Open
Dog Fouling Public Footpaths	Hambleton District Council Waste & Street Scene department has confirmed action towards dog fouling.	The Keep Britain Tidy 'We're Watching You campaign' has started Newton Road.	Open

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
18/02453/DCN - Strawberry Fields, Pannierman Lane	Delegated Decision - Application for approval of details reserved by conditions 2 (materials), 5 (detailed landscaping scheme), 6 (landscape and ecological management plan), 7 (external lighting) & 8 (access arrangements) to previously approved application ref: 18/02453/MCR for variation of condition No: 3 (approved plans; elevations SQ-0799-01-2 and floor plan layout SQ-0799-01) attached to previously approved application 16/00915/FUL.
19/00328/CAT - Southview Low Green	Delegated Decision - Works to trees in a conservation area.
19/00361/LBC - 2 Low Green	Delegated Decision - Listed Building Consent for replacement window on the rear elevation of the dwelling-house.
19/00543/FUL - Cedar Barn 114A Newton Road	Delegated Decision - Extension to first floor of house at rear and construction of carport to front.
19/00608/FUL - The Spinney, 33 Station Road	Delegated Decision - Demolition of conservatory, new extension to front, reinstate chimney, alter garage door & internal alterations.

PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
18/01732/MRC - Langbaugh Farm, Great Ayton	REFUSED - Application for the variation of condition 7 (holiday occupancy restriction) for previously approved application 03/2265/FUL.
18/02453/MRC - Strawberry Fields, Pannierman Lane	GRANTED - AMENDED PLANS - Delegated Decision - Application for variation to condition to previous application 16/00915/FUL - Construction of 10 holiday lodges, recreational pond and internal road layout as amended by the plan received by HDC on 27/01/17.
18/02750/TPO - School Lane Great Ayton	GRANTED - Delegated Decision - Works to trees subject to preservation order 1998/01.
16/02666/FUL - Greenhow Moor Farm, Pannierman Lane	GRANTED - Proposed new dwelling and domestic garage.

OTHER ITEMS

REF/ADDRESS	DESCRIPTION	

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Who	Consideration Required
Friends of Moorsbus	Request for a Parish Council donation to help support the Moorsbus service.

Who	For Information
Friends of Great Ayton Station	Update regarding ESK valley railway
NYCC	Details of the NYCC Richmond (Yorks) Area Constituency Committee meeting on 27/03
YLCA	YLCA membership renewal details for 1.4.19 TO 31.3.20
Allotment holder	Concern that rat bait bags have been discarded in a careless manner.
Allotment holder	Details of fire in bin having been left unattended.
NYCC	Details of 85 LED lantern conversions in Orchard Close, Roseberry Avenue, Roseberry Crescent, Roseberry Drive, Roseberry Road, Skottowe Crescent, Skottowe Drive and Wheatlands.
JB Archaeology	Cooks Garden archaeology reports.
GAPC to HDC	Enquiry regarding 106 monies on behalf of GAC&FC.
GAPC to NYCC	Enquiry regarding traffic controls & means of triggering action.
Broadacres	Report received from resident expressing concern at trees swaying in strong winds.
HDC / GAPC	Parish & District elections notice 17/03/19.
Resident / GAPC	Clarification of responsible authority for trees on verge opposite Mill Terrace.
Resident	Telephone enquiry as to the whereabouts of the recycling bins previously located a 1 High Street.
ChristChurch / Rev Pev	Easter edition of the Spire magazine

GREAT AYTON PARISH COUNCIL – MEETING 2nd APRIL 2019

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Expansion of Councillor Numbers	The Parish Council has decided to move forward with a Community Governance Review.	Community Governance Review (consultation) to be moved after the 2019 elections.	Ongoing
Parish Council Elections - 2 May 2019	HDC have advised that elections are due to take place on 02/05/19. The Clerk has advertised the elections on social media & the noticeboard.	publication dates of notices are; <ul style="list-style-type: none">• 19 March – Notice of Election• 4 April – Persons nominated• 24 April – Notice of poll• results w/c 6 May	Ongoing
Chairman's chains of office	The ribbon of the Chairman's chains of office is full and the last 7 Chair's are not therefore included.	The Chair's pendant has been sent to Fattorini, Birmingham.	Ongoing
Casual Workers	HDC have confirmed that casual workers are entitle to holiday pay as an addition to their hourly rate & will back-pay their casuals for 2018/19	Consideration to be given to back-paying Cemetery Superintendent holiday pay in line with HDC approach.	Open
Cemetery	The annual increment to cemetery fees is due.	Confirmation required of 'rounded' % uplift.	Open
Annual Parish Meeting	The Annual Parish Meeting must take place between 01/03/19 and 01/06/19, but it is recommended that it is scheduled after the local elections.	Suitable date to be selected.	Open

COUNCILLOR’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Endeavour Way	Endeavour Way the cycle track project from Stokesley to Great Ayton proposed by Sustrans.	Cllr Fletcher has requested that consideration be given to GAPC making the formal planning application for the cycleway. (Costs to be borne by others)	Ongoing
Xmas lighting improvements to Village Green	The Parish Council have agreed to improve Xmas lighting on the High Green.	Additional cabling works to be carried out at earliest convenience.	Ongoing
Yatton House	Cllr Kirk has helped to prepare a draft lease for Yatton House.	The draft lease is with the PC’s Solicitor for review.	Ongoing
Great Ayton Discovery Centre	Cllr Robinson has requested that future donations towards GADC operating costs be discussed.	No actions required at this time.	Open
GA Cricket & Football Fields	It was previously agreed that a new lease should be prepared on the basis of a peppercorn rent.	A request has been made for the PC’s Solicitor to draft a lease on peppercorn basis.	Ongoing
‘Dump Corner’ – Newton Road	Cllr Fletcher has provided a report suggesting that traffic control measures be considered for the bottom of Newton Road.	The Clerk has made enquiries with NYCC to ascertain whether any suitable controls could be implemented.	Ongoing
BUGA’s / Planning for Pollinators	GAPC / ‘Planning for Pollinators’ has received funding to enable planting of bee pollinators with the BUGA’s.	A £250 donation has been received from Broadacres Housing Association.	Ongoing
Parish Council Logo	A new logo has been designed for GAPC as part of the Cooks Garden LEADER project.	Consideration to be given for the logo to be adopted for all Parish Council matters. (correspondences, website, announcements, email footers, etc)	Open
Great Ayton Discovery Centre	Cllr Taylor has advised that GADC has suggested that Parish Council meetings can take place in the newly refurbished premises.	Consideration to be given to moving Parish Council meetings to GADC in future.	Open

GREAT AYTON PARISH COUNCIL – MEETING 2nd APRIL 2019

ACCOUNTS REPORT

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
NATWEST	Bank Charges April	Bank Charges	£
Mr Howard Atkinson	£20 top-up to mobile phone	General Admin	£20.00
A Snowdon	Postage of Chair's Chains to Fattorini Birmingham	General Admin	£7.30
Sam Turner & Sons Ltd	Rodex Rat Bait / Tape Measure / 2 x drill bits	Allotments	£132.36
Catch Design Management	Work relating to Cook's Garden Website, Social Media, Logo	Open Spaces / Cooks Garden	£1,899.00
Yorkshire Local Councils Associations	Membership fee 01/04/19 - 31/03/19	General Admin	£823.00
Hambleton District Council	Salary recharges 01/01/19 to 31/03/19	Salaries	£8,834.10
Friends Meeting House	Meeting Room 01/01/19 to 31/03/19	General Admin	£60.00
Hambleton District Council	Public WC's Rates 01/04/19 - 31/03/20	Open Space / Public Conveniences	£302.40
The Royal Oak	3 X Coffee (Cooks Garden meeting)	Open Spaces / Cooks Garden	£6.00
Northumbrian Water	Water supply to Allotments (09/12/18 - 08/03/19)	Allotments	£483.98
Northumbrian Water	Water supply to Cemetery (09/12/18 - 08/03/19)	Cemetery	£11.43
Northumbrian Water	Water supply to Public WC's (09/12/18 - 08/03/19)	Open Space / Public Conveniences	£147.58
Restarting Hearts in Northallerton	Defibrillator consumable & maintenance agreement 01/04/19 - 31/03/20	Defibrillator	£150.00
JB Archaeology Ltd	Professional archaeological services at Cooks Garden	Open Spaces / Cooks Garden	£1,350.00
Hambleton District Council	Planning Application for replacement to Whitbread Bridge IAP00028838-001 (19/00329/FUL)	Grant Expenditure	£117.00
Sign Art Studios Ltd	50% Stage payment for information boards for Cooks Garden project	Open Spaces / Cooks Garden	£2,154.00
Gary Frankish	Grass Cutting per schedule of green works + agreed extra	Open Spaces / Green works	£954.88
A&P Chambers Ltd	Radio beam people counter RRX-EB	Open Spaces / Cooks Garden	£1617.60
Studio Botez	Cooks Garden opening event (Web advert, 50 X invitations, 4 X banners, 25 X posters, 100 X flyers)	Open Spaces / Cooks Garden	£506.00
TOTAL			£19,576.63

Receipts

<u>Customer</u>	<u>Description</u>	<u>Other data</u>	<u>Value £</u>
Great Ayton Play Park	Bank balance at closure of GAPP charity account	Donations	£250.00
Broadacres Housing Association	Donation to BUGA's / Planning for Pollinators project	Donations	£250.00
J Harvey	Allotment fee (31B2)	Allotment Rents	£17.50
Co-Op Funerals	Interment of ashes	Cemetery	£70.00
TOTAL			£587.50