

GREAT AYTON PARISH COUNCIL – MEETING 6th NOVEMBER 2018

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	The consecration of the 'new' Cemetery area to take place. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Copy of signed minutes from October meeting to be sent to Diocese of York.	Ongoing
Captain Cook Garden	An improvement project has been established for the Captain Cook Memorial Garden. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	The LEADER funded works for capital improvement are ongoing.	Ongoing
Public Conveniences	It was agreed to carry out extensive refurbishment of the public WC's. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	To deliver the standard required of it has been agreed that a formal specification should be sought from a professional organisation/architect.	Ongoing
Whitbread / Waterfall Bridge	The memorial bridge over the Leven at Waterfall terrace is showing signs of age. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Engineering study & discussions for options regarding the replacement/refurbishment of the bridge including external funding opportunities.	Ongoing
Public Footpaths	The footpaths in Great Ayton are regularly reported as being in a poor state of cleanliness especially with regards to dog mess.	Suggestion to form action group with wider community involvement. Community Protection Notices requires Dog Warden & evidence.	Ongoing
Allotments	Pest Control	HDC have been employed to take action & will report on progress.	Ongoing
Great Ayton Play Park	The play park requires ongoing maintenance and repairs.	The 2018 RoSPA inspection has been received and items for remedial action to be identified.	Ongoing
November 11 th	'Battles Over' event on the High Green.	Community event including lighting of a Beacon at 7pm and words in remembrance of those who lost their lives in WW1.	Ongoing

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
18/00692/FUL - East Angrove Farm	REVISED APPLICATION - Delegated decision - Change of use and conversion of former agricultural building to a wedding venue
18/01765/LBC - 4 Bridge Street	Listed building consent for replacement of existing wooden single glazed windows with UPVC double glazed windows to front elevation.
18/02245/FUL - 22 Linden Grove	Delegated decision - Proposed single storey attached annex
18/02112/ADV - 3 Guisborough Road	Delegated decision - Application for advertisement consent for 1 No. externally illuminated fascia sign to show business name

PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
17/01181/LBC - Cleveland Lodge	GRANTED - Listed Building consent for alterations to the boundary wall to facilitate sight lines for access.
18/01681/FUL - 70 Marwood Drive	GRANTED - Proposed relocation of front entrance door, additional window to side elevation & replacement windows
18/01839/CAT - Firbeck House, 1 Easby Lane	GRANTED - Works to trees in a conservation area.
18/01597/RPN - 26 Linden Avenue	GRANTED - Demolition of existing garage and construction of single garage & single storey extension to rear of property
18/01073/LBC - The Chapel 4A High Street	WITHDRAWN - Listed building consent for Conversion of existing ground floor workshop to one bedroom self-contained flat & alterations to layout of first floor.
18/00962/FUL - The Chapel 4A High Street	WITHDRAWN - Listed building consent for Conversion of existing ground floor workshop to one bedroom self-contained flat & alterations to layout of first floor.
18/01672/FUL - 12 Easby Lane	WITHDRAWN - Demolition of existing garage and construction of 2no side extensions, new roof to existing dormers & timber porch

OTHER PLANNING ITEMS

PLANNING REF/ADDRESS	DESCRIPTION	

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Who	Consideration Required
1 st Great Ayton Scouts	Details of 'bonfire night' event on Fletchers Farm on Monday 5 th November for which a donation is made by the Parish Council.
Resident	Copies of letters of concern to HDC Planning regarding the application 18/02022/FUL - Land adjacent to Angrove Plantation, Yarm Lane
Resident	Request for action regarding trees from cemetery overhanging Linden Close.

Who	For Information
PKF Littlejohn / GAPC	Clarifications of 2017/18 AGAR items for external auditor.
GAPC / NYCC Highways	Discussion regarding maintenance of 'hard surface' PROWs in Great Ayton
Tolent Construction	Information regarding closure of Newton Road for works to Cleveland Lodge.
Bishop of Whitby	Note confirming consecration of our Parish cemetery including historical significance in a religious, social and legal sense.
HDC Planning	Information / education regarding paint colours not generally a planning matter in a conservation area.
Resident	Concerns regarding general condition of Garden of Remembrance in cemetery.
HDC	Enquiry regarding any Xmas events planned in Great Ayton for website / poster.
Zurich Insurance	Information / advice regarding damage to trees in PC ownership.
GAPC / EA	Advised of tree debris in Leven / further advice that debris removed.
GAPC / '95 Alive' / NY Police	Email of support to residents / Marwood School concerns over (potentially) speeding traffic on A173.
CLlr Readman	Report of greenery encroaching upon footpath along A173 between garage & corner towards B1292.
Resident	Kindly volunteered to clean the Cooks information board on the High Green.
HDC	Confirmation of temporary road closure for Remembrance Day parade 11/11/18.
Tolent Construction	Mail of concern at apparent rudeness of resident towards employees / visitors of Cleveland Lodge development.

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CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
GDPR	Requirement to progress the GDPR compliance.	A notice has been placed on the PC website for guidance. Consideration for a Working Group / Sub Committee required to develop the GAPC policy compliance further.	Ongoing
Expansion of Councillor Numbers	The Parish Council has decided to move forward with a Community Governance Review.	As the Authority for such matters, HDC has advised how this should be actioned through a Community Governance Review. The Parish Council is to decide whether to trigger the process ahead of the 2019 elections since it is not possible to complete the consultation prior to this.	Ongoing
Parish Precept	Arrangements for 2019/20	As part of the HDC budget process the Parish Precept will need to be set by 31/12/18.	Open
Support Person / Parish Handyperson	A part time Handyperson has been employed following appropriate recruitment process.	Formal acknowledgement for meeting minutes required.	Open

COUNCILLOR'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Endeavour Way	Cllr Fletcher to update regarding the Endeavour Way the cycle track project from Stokesley to Great Ayton proposed by Sustrans.	Discussion required with Stokesley TC to confirm agreement of a joint understanding regarding maintenance of a cycleway within the normal scope of services provided by the PC's.	Ongoing
Easby Lane flooding	Cllr Fletcher reports that the drains in Easby Lane are unable to cope with excessive volumes of water during heavy downpours which also run off local farmland	NYCC have been informed and confirm a lack of capacity at peak. HDC have inspected for build-up in the gullies & have found no issues.	Ongoing
Parish Council Assets	Cllr Robinson requests that the Asset Register be brought up to date & include Common Land and other implied assets.	The register identifying and summarising assets in the ownership or control of the Council requires bringing up-to-date in an accessible digital format.	Ongoing
Chain & Bars	Cllr Fletcher	Suggestion received from Thomas Fatterini Ltd (Birmingham)	Ongoing
Ex-Tourist Information building	The Parish Council are seeking to lease the Ex TIC building from HDC.	HDC to provide formal documents for review / acceptance.	Ongoing
Xmas lighting improvements to Village Green	The Parish Council have agreed to investigate options to facilitate improved Xmas lighting on the High Green. (See Schedule of Capital Expenditure 03/07/18)	Further discussions required.	Ongoing
Discharge into Leven	Cllr Mrs Taylor Reports had received reports that there are effluent discharges into the Leven via the upstream beck.	Cllr Fletcher to give comment based on knowledge of Leven related matters.	Open
Trees	A number of trees have required attention recently	Proposal for consideration of a formal tree policy to enable swift action to problems & satisfaction of Insurance obligations.	Open

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ACCOUNTS REPORT

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
NATWEST	Bank Charges September 2018	Bank Charges	£7.70
British Legion Poppy Appeal	Donation/payment to British Legion Poppy Appeal for wreath	S137 Funds	£50.00
1st Great Ayton Scout Group	Donation to Scouts for bonfire night event at Fletchers Farm	S137 Funds	£150.00
Royal Oak Hotel	Day of sail lunches £12.95 X 35	S145 Village Events	£453.25
Royal Oak Hotel	2 X Coffees at meeting 27/10	S145 Village Events	£4.20
Royal Oak Hotel	3 X Coffees at meeting 13/10	S145 Village Events	£6.90
Royal Oak Hotel	2 X Coffees at meeting 28/09	S145 Village Events	£4.50
Sam Turner & Sons Ltd	Rat bait X 70 domestic	Allotments	£111.72
Peter Greenwell	Temporary repair to cistern / replace sealing 'cone' / Supply/install new cistern	Open Space / Public Conveniences	£177.79
Gary Frankish	Grass cutting on riverbanks	Open Spaces / Grass Cutting	£180.00
Gary Frankish	Grass cutting to ex NYCC verges	Open Space / Public Conveniences	£460.00
Gary Frankish	Grass cutting cemetery & strimming around headstones	Cemetery	£520.00
Gary Frankish	Grass cutting to village greens & trimming edges	Open Spaces / Grass Cutting	£210.00
Gary Frankish	Grass cutting play area & Strimming	Open Spaces / Grass Cutting	£49.92
Gary Frankish	Grass Cutting Yatton House	Open Spaces / Grass Cutting	£24.96
Gary Frankish	Remove branches overhanging river	Open Spaces	£120.00
Gary Frankish	Remove fallen trees around village inc full tree from Wainstones	Open Spaces	£100.00
PKF Littlejohn	Professional Services / Limited Assurance review / Ext Audit	Audit	£480.00
Bilsdale Tree Services	Dismantle large oak tree in waterfall park	Open Spaces	£576.00
Bilsdale Tree Services	Grinding out 5 hardwood stumps on Langbaugh Corner	Open Spaces	£240.00
RoSPA Playsafety Limited	Annual inspection of Play Park & Equipment	Open Spaces/Play Park	£100.80
NYCC (Yorwaste Ltd)	Trade bag/bin from cemetery inc rental (01/10 - 31/12/18)	Cemetery	£26.40
NYCC (Yorwaste Ltd)	Advance rental 360L Eurobin at cemetery (01/10 - 31/12/18)	Cemetery	£137.12
Sign Art	Supply 1220 X 570 Road sign to B1292	Miscellaneous	£180.00
Friends Meeting House	Meeting house use July, August, September 18	General Admin	£60.00
Hambleton District Council	Employee salaries 01/07 - 30/09/18	Salaries	£6,203.31
TOTAL			£10,634.57

Receipts

<u>Customer</u>	<u>Description</u>	<u>Other data</u>	<u>Value £</u>
Allotment Rents Various	2018/19 Allotment Rents	Allotment Rents	£3874.00
Dignity Funerals	Erection of vase	Cemetery	£55.00
Lords Monumental	Additional for headstone	Cemetery	£5.00
MW Weatherhill	Erection of headstone	Cemetery	£108.00
M&B Rea Funerals	Funeral Fee	Cemetery	£715.00
Lords Monumental	Erection of headstone	Cemetery	£108.00
NYCC	Highways Grass Cutting	Grass cutting	£1,335.74
TOTAL			£6,200.74