

GREAT AYTON PARISH COUNCIL – MEETING 8th JANUARY 2019

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	The consecration of the 'new' Cemetery area to take place. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Dates for the consecration ceremony are to be advised by the Diocese of York.	Ongoing
Captain Cook Garden	An improvement project has been established for the Captain Cook Memorial Garden. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	The LEADER funded works for capital improvement are ongoing.	Ongoing
Whitbread / Waterfall Bridge	The memorial bridge over the Leven at Waterfall terrace is showing signs of age. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Engineering study & discussions for options regarding the replacement of the bridge including external funding opportunities.	Ongoing
Public Conveniences	It was agreed to carry out extensive refurbishment of the public WC's. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	A formal specification to be sought from a professional organisation/architect prior to commencement.	Ongoing
Public Footpaths	The footpaths in Great Ayton are regularly reported as being in a poor state of cleanliness especially with regards to dog mess.	Witness reports of dog fouling required to be forwarded to the Dog Warden in order to trigger Community Protection Notices.	Ongoing
PROW Footpaths	Great Ayton has various PROW footpaths which are reported as requiring maintenance.	As the responsible authority, NYCC have agreed to take action towards improving the Easby Lane – Suggitt's Field PROW.	Open

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
NYM/2018/0785/FL - 12 Dikes Lane	Application for construction of first floor side extension, entrance canopy, dormer windows and linked car port
18/02665/FUL - The Grange House , Yarm Lane	Delegated Decision - Construction of a single storey side extension
18/02442/FUL - 56 Guisborough Road	Delegated Decision - Demolition of garage, extension to dwelling house, alterations to ridge height to form first floor accommodation and formation of 2No dormers to front elevation. White render below eaves level and glazed gable to the rear.
18/02453/MRC - Strawberry Fields, Pannierman Lane	Delegated Decision - Application for variation to condition to previous application 16/00915/FUL - Construction of 10 holiday lodges, recreational pond and internal road layout as amended by the plan received by HDC on 27/01/17.

PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
18/02360/MRC - Great Ayton SWT	GRANTED - Application for variation / removal of condition related to Planning Application 18/01017/FUL - Installation of kiosk building to allow for increase in height of kiosk and change of material used for the platform from steel to concrete.
18/02245/FUL - 22 Linden Grove	GRANTED - Proposed single storey attached annex
18/02111/FUL - 3 Guisborough Road	GRANTED - Application for change of use
18/02028/FUL - 17 Lindon Grove	GRANTED - Proposed ground floor bathing & sleeping facilities. Construction of a single storey rear flat roofed extension with access ramps.
18/02261/CAT - 8 Park Square	GRANTED - Works to trees in conservation area.

LICENCING ITEMS

REF/ADDRESS	DESCRIPTION	

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Who	Consideration Required
Request forwarded by PCSO Dunn	Request for a mirror or similar to be installed opposite the public footpath from hall fields on Newton Road.
Restarting Hearts In Northallerton	Offer to support inspection & operational maintenance of the GAPC defibrillator outside the Discovery Centre.

Who	For Information
NYCC	Confirmation that NYCC would like GAPC to continue cutting of verges in the village on their behalf.
YLCA	December edition of White Rose Update
Tolent Construction	Confirmation of removal of traffic management from Newton Road on 21/12.
Residents	Copy of letter of concern to NYMNP planning department regarding YM/2018/0785/FL
GAPC Clerk	Report to NYCC of significant pothole on Newton Road near to Romany Road.
Northumbrian Water	Report of a water leak on a tap at the allotments.
HDC	Details of process for 2019 parish council nomination / elections.
HDC	Confirmation of collector's licence for High Green.
Resident	Phone call received regarding car crime in HDC car park (NY Police aware)

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CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
GDPR	Requirement to progress the GDPR compliance.	The Working Group is to develop a formal GAPC policy.	Ongoing
Expansion of Councillor Numbers	The Parish Council has decided to move forward with a Community Governance Review.	Community Governance Review (consultation) to be considered after the 2019 elections.	Ongoing
Allotments	Late payment of rents.	The Clerk has written to allotment holders whose addresses are on file. (10 tenants are now in arrears.)	Ongoing
GA Cricket & Football Fields	Lease lapsed July 2017	Renew lease	Open
Parish Council Elections - 2 May 2019	HDC have advised that elections are due to take place on 02/05/19	publication dates of notices are; <ul style="list-style-type: none">• 19 March – Notice of Election• 4 April – Persons nominated• 24 April – Notice of poll• results w/c 6 May	Open
Charity Donations	Confirmation is required for donations to be made.	The Great North Air Ambulance & The Anthony Nolan Trust.	Open
GAPC Website	The GAPC website has been hosted / developed & managed by Ian Holden & his family since circa 2002.	GAPC asked whether they would like to take over running the site.	Open

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COUNCILLOR'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Endeavour Way	Endeavour Way the cycle track project from Stokesley to Great Ayton proposed by Sustrans.	Discussion required with Stokesley TC to confirm agreement of a joint understanding regarding any local maintenance requirements.	Ongoing
Parish Council Assets	Cllr Robinson requested that the Asset Register be brought up to date & include Common Land and other implied assets.	The register identifying and summarising assets in the ownership or control of the Council has been brought up to date.	Ongoing
Ex-Tourist Information building	The Parish Council are seeking to lease the Ex TIC building from HDC.	HDC to provide formal documents for review / acceptance. Remedial action by HDC prior to occupancy.	Ongoing
Xmas lighting improvements to Village Green	The Parish Council have agreed to investigate options to facilitate improved Xmas lighting on the High Green. (See Schedule of Capital Expenditure 03/07/18)	Further discussions required for action prior to Xmas 2019.	Ongoing
GA Business and Community Forum	Cllr Fletcher has forwarded a report & Cllr Mrs Taylor has made suggestions regarding a future approach.	Discussion regarding the promotion of local businesses and community activities / events.	Open
HDC Making a difference grant	Cllr Kirk has advised that HDC grant applications need to be in on 10/01/19.	Cllr Fletcher has suggested Xmas light improvements might be applicable.	Open
Parish Council Dinner	The annual PC dinner is due to be held on 25/01/19 at the Royal Oak.	Confirmation of attendees & guest invitations.	Open

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ACCOUNTS REPORT

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
NATWEST	Bank Charges November 2018	Bank Charges	£43.62
NATWEST	Bank Charges December 2018	Bank Charges	£12.95
Cllr Mrs A Taylor	Pies for volunteers erecting Xmas tree	S145 Village Events	£14.40
A Snowdon	25 X first class stamps	General Admin	£16.75
Sam Turner & Sons Ltd	Safety equipment & workwear	General Admin	£71.89
Sam Turner & Sons Ltd	220m coil of rope	Cemetery	£22.81
Sam Turner & Sons Ltd	Tarmac cold lay	Open Spaces	£33.90
Sam Turner & Sons Ltd	Rodex & Paton magic	Allotments	£102.32
NYCC Waste Management	Eurobin Great Ayton Cemetery (01/01/19 to 31/03/19)	Cemetery	£158.32
The Royal Oak	Xmas drinks for brass band	S145 Village Events	£65.25
Northumbrian Water	Water supply for public WC 09/09/18 to 08/12/18	Open Space / Public Conveniences	£74.69
Northumbrian Water	Water supply for allotments 09/09/18 to 08/12/18	Allotments	£396.74
Northumbrian Water	Water supply for cemetery 09/09/18 to 08/12/18	Cemetery	£11.56
Northumbrian Water	Sewerage charges for public WC 09/09/18 to 08/12/18	Open Space / Public Conveniences	£164.53
R D ALDERSON LTD	Hedge cutting around allotments	Open Spaces	£186.00
Friends Meeting House	Hire of childrens room for 1 hour 27/11/18	General Admin	£7.00
Mossy Rock Limited	Pro-forma payment Dec 18	Cooks Garden	£2,316.85
TOTAL			£3,699.58

Receipts

<u>Customer</u>	<u>Description</u>	<u>Other data</u>	<u>Value £</u>
D Eccles	Allotment Rent		£67.00
HJ Waters	Allotment Rent		£33.50
M&H Pemberton	Allotment Rent		£17.00
S Grainge	Allotment Rent		£134.00
D McDonald	Allotment Rent		£33.50
Public Donation	Carols on the Green Collection		£590.45
Public Donation	Santas Sleigh Collection		£325.75
D & L McDonald	Scattering of ashes & commemorative plaque		£84.00
TOTAL			£1285.20

Other

<u>ITEM</u>	<u>INFORMATION</u>	<u>STATUS</u>
Parish Budget 2019/20	The Budget agreed at the 4 th December meeting is to be signed as approved and hence be available for review.	Open