

**PLANNING REPORT – 8 DECEMBER 2021****PLANNING APPLICATIONS FOR REVIEW**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
NYM/2021/0853/FL - Cockshaw Cottage, Dikes Lane, Gribdale	Application for alterations and extensions to outbuilding to form home office
21/02774/MBN - The Field Tunstall Lane Nunthorpe	Prior Notification of Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3) and for Associated Operational Development

**HDC /NYMNP PLANNING DECISIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
21/02409/FUL - 3 Pearson Ville Great Ayton	Granted - Delegated Decision - Single storey rear extension.
21/02494/FUL - 11 Roseberry Crescent Great Ayton	Granted - Delegated Decision - Proposed first floor side extension.
NYM/2021/0813/FL - Overbridge, Dikes Lane, Great Ayton	Withdrawn - Application for removal of car port, relocation of oil tank and shed, alterations to dwelling and construction of porch to front elevation, two storey side extension and dormer window
20/00124/DCN - 92 Marwood Drive Great Ayton	Granted - Discharge of conditions attached to Planning Consent 20/00124/FUL-First Floor extension and two storey extension to rear as amended 13 February 2020
21/02468/DDD - 88B Marwood Drive Great Ayton	Granted - Felling of Nine dead trees adjacent to the above location

APPENDIX 2

**CORRESPONDENCE AND INFORMATION REPORT**  
**8 DECEMBER 2021**

<b>Who</b>	<b>For Consideration</b>

<b>Who</b>	<b>For Information</b>
Margaret K Mawston Environmental Trust	Confirmation of a donation from the Trust of £1,854 towards the development of the floodplain meadow a part of the pollinator plan for the village circulated on 2.12.21.

APPENDIX 3

**COUNCIL SERVICES / WORKING GROUP REPORTS**  
**8 DECEMBER 2021**

ITEM	INFORMATION	ACTION/COMMENTS	GROUP
Cemetery	To receive reports & recommendations from the Cemetery Working Group and consider actions as required.	Outstanding matters; <ul style="list-style-type: none"> <li>- Prep/Paint Cemetery railings.</li> <li>- Inspection of trees with potential health issues.</li> </ul> Ongoing items; <ul style="list-style-type: none"> <li>- Refresh gravel to paths.</li> <li>- Reduce height to leylandii to between 6'-8'</li> <li>- Rabbit culling via appointed marksman.</li> <li>- Repair to drains due to root ingress.</li> <li>- Ongoing inspection of headstones.</li> </ul>	(Cemetery WG)
Cemetery Buildings	To receive report & recommendations from the Buildings Working Group and consider actions as required.	Ongoing items; <ul style="list-style-type: none"> <li>- Works completed <b>As this is completed suggest remove from the Agenda?</b></li> </ul>	(Buildings WG)
Cook Family Memorial Garden	To receive reports & recommendations from the Cooks Family Memorial Garden trustees and consider actions as required.	Outstanding matters; <ul style="list-style-type: none"> <li>- Repair loose paving to footpath.</li> </ul> Ongoing items; <ul style="list-style-type: none"> <li>- Website improvements &amp; maintenance. <a href="https://www.captcook-greatayton.com/">https://www.captcook-greatayton.com/</a></li> <li>- Withdrawal of Land Registry title denoting the 'Captain James Cook Memorial' Trust as leasehold tenant of the public toilets.</li> </ul>	(Open Spaces WG)
Whitbread / Waterfall Bridge	The WW1 memorial bridge over the Leven at Waterfall terrace is to be replaced.	Ongoing items; <ul style="list-style-type: none"> <li>- Entrance handrails with laser cut WW1 motif commissioned with Daniel van den Toorn and supplied FOC by SM Thompson Ltd.</li> <li>- Replace memorial plaque.</li> <li>- Peter Derwent to supply/fit new handrails.</li> </ul>	(Open Spaces WG)
Public Conveniences	It was agreed to carry out extensive refurbishment of the public WC's.	Ongoing matters; <ul style="list-style-type: none"> <li>- Architect to produce tender specification.</li> <li>- Issue spec for tender to suitably qualified contractors in accordance with Financial Regs</li> <li>- Add tender to Gov't 'Contracts Finder' website in accordance with The Public Contracts Regulations 2015.</li> </ul>	(Buildings WG)
Allotments	To receive report & recommendation from the Allotments Working Group and consider actions as required.	Outstanding matters; <ul style="list-style-type: none"> <li>- Locking of security gates to B1292 entrances.</li> <li>- Price for additional security gate at Skottowe entrance.</li> <li>- Removal of above ground water pipes prone to leaks &amp; not compliant with WRAS/regs.</li> <li>- Management methodology discussion.</li> </ul>	(Allotments WG)
Children's Play Park	To receive report & recommendations from the Play Park Working Group and consider actions as required.	Outstanding matters; <ul style="list-style-type: none"> <li>- Simple maintenance/painting to be carried out in-house.</li> <li>- Revised/improved in-house inspection document.</li> <li>- Replacement of Dragon swing removed due to damage.</li> </ul>	(Play Park WG)
Riverside Flood Field	To receive report & recommendations from the Open Spaces Working Group and consider actions as required.	Outstanding matters; <ul style="list-style-type: none"> <li>- Bilsdale trees to carry out tree maintenance works.</li> <li>- Suggestion for interpretation board for interesting items, less common trees/shrubs/plants.</li> </ul> Ongoing items; <ul style="list-style-type: none"> <li>- Martin Allen (local botanist) discussions regarding effective planting and cultivation.</li> </ul>	(Open Spaces WG)
Wimpey owned areas	To receive report & recommendations from the Open Spaces Working Group and consider actions as required.	Outstanding matters; <ul style="list-style-type: none"> <li>- Work to install land drains footpath (on hold)</li> </ul> Ongoing items; <ul style="list-style-type: none"> <li>- Repairs to Bowls Club Bridge (Timber received).</li> </ul>	Parish Council

High Green	To receive reports & recommendations regarding the upkeep & improvements to the Village Greens and open spaces.	Outstanding matters; <ul style="list-style-type: none"> <li>- Modification/renewal of bench &amp; paving around the Linden tree.</li> <li>- Mole infestation around Cook Statue / Wicker Soldier.</li> <li>- Pot-Hole repairs required to metalled surfaces.</li> </ul>	<i>(Open Spaces WG)</i>
Benches & Memorials	To receive report & recommendation regarding the maintenance, repair & replacement of benches. (Circa 50off)	Outstanding matters; <ul style="list-style-type: none"> <li>- Painting/repair schedule for steel &amp; wooden benches.</li> <li>- Price required to replace all old-style benches in poor condition.</li> <li>- Painting &amp; repair to be undertaken by in-house team at cemetery workshop.</li> </ul>	<i>(Open Spaces WG)</i>
Parish Council Website	To receive report & recommendations regarding the development of the new PC website.	Outstanding matters; <ul style="list-style-type: none"> <li>- Review of content wording &amp; approval required</li> </ul>	<i>(AS / AT / JR)</i>
Xmas 2021	To receive a de-brief on the Christmas 2021 Events.	Outstanding matters; <ul style="list-style-type: none"> <li>- Detailed report regarding prep of 28<sup>th</sup> Nov Xmas Fayre.</li> <li>- Purchase of services to erect Xmas tree on village green.</li> <li>- Purchase of services to inspect Xmas lighting.</li> <li>- Volunteer assistance of Xmas event.</li> <li>- 'Stage &amp; sound' for Carols on the High Green.</li> </ul> Ongoing items; <ul style="list-style-type: none"> <li>- Xmas tree ordered from Maynard's Nurseries.</li> <li>- Price received for stage, lights, sound for Xmas Fayre.</li> <li>- Carols on the High Green organised for 20/12/21.</li> <li>- Tim Hall Brass band confirmed attendance.</li> </ul>	

**APPENDIX 4****COUNCILLOR REPORTS & MOTIONS**  
**8 DECEMBER 2021**

<b>ITEM</b>	<b>ORIGINATOR / ACTIVE COUNCILLOR</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Endeavour Way	Cllr John Fletcher	To receive updates regarding the Endeavour Way cycle path.	Ongoing
Pollinators – BUGS volunteers	Cllr Angela Taylor	To receive updates regarding the Brighten Up Great Ayton ‘Action for pollinators’ project. To agree application for funding re: flood meadow project to Margaret Mawson trust	Ongoing
Village Hall	Cllr Angela Taylor Cllr John Fletcher Parish Clerk	To receive updates regarding the review of proposed lease terms between the occupants of the Village Hall & GAPC as premises owner.	Ongoing
Environment	All Cllrs	To receive updates regarding positive action taken in the parish in accordance with the ‘Friends-of-the-earth’ action list as put forward by the Climate Action Stokesley & Villages group.	Open
Xmas 2021	Cllr Daniel Matuszak	To receive feedback following the cancelled event due to the adverse weather.	Ongoing
Service Vehicle	Cllr Daniel Matuszak	To receive updates / proposal regarding the potential to lease a van for the GAPC service team from Vanarama or others.	Open

**APPENDIX 5**

**CLERK'S ACTIONS & REPORTS**  
**8 DECEMBER 2021**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Village Hall	Great Ayton Parish Council are the owners of the Village Hall via the 1919 'Deed of gift'.	Heads of terms to be prepared & Lease drawn up by Solicitor. Premises to be recorded on land registry by Solicitor.	Ongoing
Yatton House	A new (21 year) lease is being prepared for Yatton House as tenants within Cemetery boundary.	A 21-year lease has been requested to replace the current licence which has now lapsed.	Ongoing
Community Governance Review	YLCA Guidance recommends that a parish council of Great Ayton's electoral size should be represented by 11 councillors.	Following agreement at the Oct 21 meeting the matter of expanding Cllr numbers is to be referred to the electoral services team for advice regarding a Community Governance Review. (Likely via new Unitary Authority)	Ongoing
Code of Conduct	A new Code of Conduct has been produced by The Local Government Association	Consideration to be given to adopting a new code of conduct as supplied by YLCA/NALC	Open
Member/Officer Protocol	It is recommended we consider adopting protocol	Consideration to be given to adopting a member/officer protocol which will enable us to move forward in a positive way	New
Great Ayton Cricket & Football Club	The Clerk has provided information regarding the (2000-2017) lease on the Wimpey owned sports fields which establishes uncertainty regarding the current 'holding over' position.	Having received awaiting from YLCA/NALC this matter has been referred to clarify the status of the land/lease in order to provide certainty to the GAC&FC for future funding applications whereby ideally the position to be regularised.	Ongoing
Allotment Management	The Clerk has advised that there is no Allotment Manager in place.	Consideration to be given to the long-term aspirations of the parish council for the management of the allotments, the enforcement of published regulations and the education of the 130+ tenants.	Open
Personnel Committee	The Clerk has submitted a formal grievance to his employer on 24/09/21 which requires a formal response since no grievance policy or responsible committee was in place at the time.	Consideration to be given to adopting the draft 'Terms of Reference' and appoint members to the Personnel Committee to manage formal employment matters, appraisals, pay reviews, develop HR policies and to deal with the Clerk's formal grievance.	Open
Resignation of Clerk	The Clerk tendered his resignation with immediate effect on 9 <sup>th</sup> Nov 2021	To formally accept the Clerks resignation and instigate all necessary actions arising To make arrangements for temporary/permanent replacement asap. To make arrangements to ensure we are able to continue to meet our legal responsibilities To clarify RFO position	New
Captain James Cook Memorial Garden	The cement bond of path in the garden is failing due to substandard workmanship during the 2019 refurbishment.	Consideration to be given to approving the quote of £6831 (inc VAT) from J.Wilson & Sons to lift & clean all paving, dig and relay the bed with type1 stone, supply & install edging blocks, SBR backed, flowpoint joints. (A single supplier approach would necessitate suspension of financial regulation 11.1.h which otherwise requires at least three quotes.)	New
Allotment Regulations	Complaints have been received regarding CCTV cameras that have been installed by an allotment tenant in contravention of the Data Protection Act 1998 & Human Rights Act 1998 which insist that cameras must not point at neighbouring land or public paths.	Consideration to be given to updating the Allotment Regulations to preclude the use of CCTV cameras by allotment tenants without express permission of Great Ayton Parish Council.	New