

## Minutes of a Monthly Meeting of Great Ayton Parish Council Held on Tuesday 15<sup>th</sup> June 2010 at 7.00 pm

### Present

Cllrs. R. Kirk (Chairman), G. Readman, J. Fletcher, N. Waters and D. Conroy.  
Ms. J. S. Cumbor (Parish Clerk)

Public Present: Sgt. D. Murray and 5 residents of the Village.

1. **Apologies** – Cllrs. Mrs. Imeson and Mrs. Greenwell.
2. **Declaration of Interest in items on the Agenda**  
None received.
3. **Members of the Public invited to address the Council**
  - 3.1. Mrs. Loftus, from the Great Ayton Station Project Team, advised the Parish Council that an Estate Agent had been engaged to assist with the purchase of land at the Station; the Parish Council said they would discuss further what assistance they could provide once the land purchase was positive. Mrs. Loftus stated that Esk Valley Railway had agreed to fund a notice board for the Station, it was planned to have a map showing walks in the area and indicating points of interest in the Village.
  - 3.2. Residents from Skottowe highlighted issues regarding the new car park in the Allotments; they were disappointed that no consultation had taken place. Cllr. Waters agreed to investigate the matter further and meet with the Residents to provide a solution.
4. **Minutes**  
The minutes of the meeting held on Tuesday 18<sup>th</sup> May 2010 were approved and signed.
5. **Police Business**
  - 5.1. The May Statistics were received, it was noted that there had been a few thefts of lead in the Village.
  - 5.2. Speeding and Speed Matrix Update
    - 5.2.1. A letter detailing the new Speed Matrix Process had been received. *Minute concluded.*
    - 5.2.2. The Hambleton Community Safety Partnership confirmed next steps in relation to the deployment of data loggers and flashing matrix signs. *Minutes concluded.*
    - 5.2.3. The Parish Clerk and Councillors were invited to the next Radar Results Meeting, it was agreed that the Parish Clerk would attend the meeting in July. *Minute concluded.*
  - 5.3. It was resolved to ask the Problem Solving Group to look at the antisocial behaviour close to the seat located at the Chapel Steps. *Minute concluded.*
  - 5.4. Sgt. Murray agreed that the Police would monitor the parking problems in Linden Avenue; Cllr. Kirk agreed to follow up the letter received. *Minute concluded.*
6. **Council Services Report**  
The Report was received, no decisions required.
7. **Matters arising from the minutes** (for information only)
  - 7.1. **Village Hall**
    - 7.1.1. The kitchen has been completed, work would move to the main hall. *Minute continued.*
    - 7.1.2. The Clerk was asked to arrange for the garden areas and trees to be tidied and cut back. *Minute concluded.*
  - 7.2. **Flood Water Storage Area & Flow Deflectors**
    - 7.2.1. A meeting had taken place with Clive Thornton of HDC, he had been positive about the proposals. *Minute continued.*
    - 7.2.2. A meeting had been arranged with the EA to discuss their assistance with flood defence initiatives and possible funding, the Clerk was asked to invite Clive Thornton to the meeting. *Minute continued.*
  - 7.3. **School Lane Gate** - It was resolved that this item should be closed, no progress could be made in the short term; if flooding reoccurred the situation would be revisited. *Minute concluded.*
8. **Clerk's Report**  
The Report was received, it was resolved to accept the decisions and recommendations detailed in the Report.

**9. Accounts Report**

The Report was received, it was resolved to approve the payments detailed.

**10. Correspondence and Information Report**

The Reports were received, it was resolved to accept decisions made in the Report.

**11. Planning Report**

The Report was received, it was resolved to accept decisions made in the Report.

**12. Councillors' Reports**

- 12.1. Cllr. Fletcher reported that the LEADER Project had funding for Village Caretaker Scheme, the Clerk was asked to explore opportunities for Great Ayton and obtain support from the County Councillor.
- 12.2. Cllr. Fletcher suggested an Asset register of all benches was made and this should include seats in Little Ayton, the Clerk confirmed this was already in hand. It was agreed that once a bench was donated this would then be considered part of the Council Register and the Council would maintain.
- 12.3. Cllr. Fletcher reported that during work at a field on Easby Lane the road had received damage; the County Councillor was aware and looking into this.
- 12.4. Cllr. Kirk reported that following the extended period of dry weather the river from the outflow upstream from Suggitt's Bridge was running foul. It was agreed that this would be brought to the attention of the EA at the meeting mentioned at point 7.2.2.

The date of the next meeting will be Tuesday 13<sup>th</sup> July 2010, in the Captain Cook Schoolroom Museum Shop.

**GREAT AYTON PARISH COUNCIL – MEETING 15<sup>TH</sup> JUNE 2010**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION</b>	<b>STATUS</b>
Cemetery	Tree maintenance – work on the new development site remained on hold		Open
Allotments	A new shed had been stolen, the Police were aware		Closed
Waterfall Park	Painting of the Urinal complete		Closed
Play Area	Painting outstanding	Cllr. Readman would follow up	Open
The Riverside	Maintenance to stone path and step outstanding		Open
Flower Tubs	<ul style="list-style-type: none"><li>• The Flower Tubs and Village Signs had all been planted in time for the Fete</li><li>• 2 new Sponsors had come forward for the planting of the Village Signs</li></ul>		Closed
River	There was no report from the River Warden		
	The EA said the flow deflector solution could only be done when funding became available	This item will be merged with Flood Water Storage Area	Closed

**GREAT AYTON PARISH COUNCIL – MEETING 15<sup>TH</sup> JUNE 2010**

**PLANNING REPORT**

<b>REFERENCE/PROPERTY ADDRESS</b>	<b>DESCRIPTION OF WORK</b>	<b>COUNCIL RESPONSE</b>
10/01211/CAT - 8 Park Square	Proposed felling of willow tree	The Parish Council value this beautiful tree, it enhances the visual appearance and has great amenity value to the area; the Parish Council would not like to see this removed
10/01230/CAT - 4 The Gove, Hollygarth	Proposed removal of 2 trees	The Parish Council query how to 2 small birch trees do not have amenity value; the Parish Council would not like to see these removed
10/01283/FUL - 118 Newton Road	Proposed single storey extension including dormer windows to rear of existing dwelling	No Observations
10/01477/FUL - 26 Addison Road	Proposed alterations and extension to existing dwelling	No Observations
10/01423/CAT - Former Abbattoir Rear of 39 High Street	Proposed works to trees	Sounds reasonable

**APPROVALS**

<b>PROPERTY/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
Riverside, Low Green	Proposed works to 2 birch trees
Manor House, Low Green	Application to replace extant permission in order to extend the time limit for implementation for Listed Building Consent for alterations to existing domestic outbuildings to form ancillary accommodation as amended by plans received by Hambleton District Council on 20/03/07 (LBC consent)
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The Bungalow, Station Road	Proposed demolition of existing garage, construction of annexe extension and new garage
18 Angrove Close	Proposed loft space conversion with dormer windows to front and rear
19 Station Road	Proposed single storey extensions to existing dwelling and pitched roof to an existing extension
21 Marwood Drive	Proposed conservatory extension to rear of existing dwelling

**GREAT AYTON PARISH COUNCIL – MEETING 15<sup>TH</sup> JUNE 2010**

**CORRESPONDENCE REPORT**

<b>Sender</b>	<b>Information</b>	<b>Action</b>
HDC	<ol style="list-style-type: none"> <li>1. <u>Newsletter</u> <ul style="list-style-type: none"> <li>• Parishes Update</li> <li>• Flood and Water Management Act, flood assessments and risk area to be identified by Jun 2011. North Yorkshire already commenced response</li> </ul> </li> <li>2. <u>Posters</u> <ul style="list-style-type: none"> <li>• Domestic abuse contacts</li> <li>• Supper Dance, Hambleton Forum 26/06/10 7.30pm</li> <li>• Concert at Richmond Castle 20/08/10 from 1pm to 11pm</li> </ul> </li> <li>3. Speed Matrix Process information</li> <li>4. Planning Department – notification of introduction of a fee of £60 for a residential enquiry form</li> <li>5. Change of property address (new business) 16 High Street now known as Avenue Events, 16 High Street</li> </ol>	All information received
NYCC	Notification of increase in payment towards grass cutting, due to addition of verge in Wainstones Drive	Received
Butterwick House Children’s Hospice	Letter seeking support and donations	It was agreed not to donate
York & North Yorkshire Playing Fields Association	Invitation of membership – Cost £50.00; benefits would be advisory services and newsletters	It was agreed not to become a member
SNT – PC Michelle MacFarlane	Information regarding complaint about children playing football in the Library Car Park, the Police are monitoring this	Noted
Askew Bunting	Yatton House Lease completion expected 01/06/10	Clerk to chase
R.Counter,Fairtrade	Request to put up signs stating Great Ayton is a Fairtrade Village	Clerk to send apologies and congratulations for receiving the Fairtrade award for the Village

### INFORMATION REPORT

Sender	Information
NYCC	<ol style="list-style-type: none"> <li>1. Surface Dressing Works 10/06/10 for one week - B1365 Strikes Roundabout to Tanton and B1365 Tanton to Boundary</li> <li>2. Road Closure Cleveland Street 07/06/10 for 3 days</li> </ol>
HDC	<ol style="list-style-type: none"> <li>1. <u>Shared Services Update</u> <ul style="list-style-type: none"> <li>• £350,000 saved in first year</li> <li>• Details of current position of shared services programme</li> <li>• Contacts for Shared Services</li> </ul> </li> <li>2. <u>Human Resources</u> <ul style="list-style-type: none"> <li>• Pension Valuation Meeting</li> <li>• Redundancy Questions</li> </ul> </li> </ol>
NYMNPA	Agenda - North Area Parish Forum on 27/05/10 at 7pm in the Robinson Institute, Glaisdale
Stokesley & Villages Community Regeneration Group	AGM Agenda – 09/06/10 at 7.30pm in the Stokesley Town Hall
Cllr. R. Kirk	Letter thanking the Parish Council for their letter of 19/05/10.
York & North Yorkshire Waste Partnership	Performance Matters Spring Newsletter and Spotlight Newsletter on Recycling
SLCC	Managing Charities Course – 05/07/10 between 10am to 4pm at the Holiday Inn, York
Rural Action Yorkshire	<ul style="list-style-type: none"> <li>• Brochure soliciting membership, already decided not to renew</li> <li>• Country Air magazine</li> <li>• Information regarding Community Development Foundation –research into community empowerment</li> </ul>
Rural Services Community	<ul style="list-style-type: none"> <li>• 2 Newsletters</li> </ul>
Rural Services Network	<ul style="list-style-type: none"> <li>• Notification of letter sent to Prime Minister about fairer funding for Rural Services</li> <li>• Newsletter</li> </ul>
Action of Market Towns	Networking Event - 02/07/10 between 9.30am and 3.15pm in Todmorden
Cricket & Football Club	Family Fun Day 04/07/10
SMP	Play area product - special offers (emailed to Cllr. Readman)

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**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Public Rights of Way (PROW) advised No. 12 on their priority list – NO CHANGE		Open
Public right of way Easby Lane to Suggitt's Field	Weeds and bushes over grown leaving very narrow space along pathway	<ul style="list-style-type: none"> <li>Weeds cut down</li> <li>PROW assessing bushes, who owns and will write to owner</li> </ul>	Open
Footpath behind Cliffe Terrace	PROW advised No 95 on their list – NO CHANGE		Open
Waterfall Terrace	Highways have completed; when weeds removed this may leave new areas exposed	Clerk to ensure the wild flowers not removed	Closed
Dog Fouling	John Proud put up signs; however some have been ripped down, complaints received that these cannot be read easily	Action does not appear to have been successful, posters to be taken down	Closed
	<ul style="list-style-type: none"> <li>The Clerk's investigation found other Council initiatives included: overt and covert surveillance, hard hitting posters, review of signage and dog-bin provision</li> <li>Copy of sign mentioning toxocara attached</li> </ul>	The Clerk was asked to design something	Open
	Many emails of complaint received from Mrs. Forder and Mr. Bailey (John Proud on copy)	Invitation extended to attend Parish Council Meeting	Closed
	<ul style="list-style-type: none"> <li>During discussions with John Proud it was noted John's Team of people will increase in from 1<sup>st</sup> July</li> <li>Other options discussed were to request the Police actively employ PCSO's on the issue at prime times (Bedale Town Council have achieved success with this), and publicizing the issue seeking volunteers to help report offenders</li> </ul>	John will arrange a purge on Great Ayton; hopefully tickets will be issued, the media could be used to highlight the actions	Open
	<ul style="list-style-type: none"> <li>Pets at Home will provide free poop bags to put in shops</li> </ul>		Open
Bench in memory of Mrs. Donnelly	<ul style="list-style-type: none"> <li>Bench to be positioned on Low Green, replacing existing bench which is in poor condition</li> <li>The Donnelly family are happy</li> </ul>	Bench and plaque on order, details confirmed in writing to Donnelly Family	Closed

**CLERK'S REPORT continued**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION</b>	<b>STATUS</b>
Bench on the A173 over the Flood Relief Channel	The bench's condition is very poor	To be removed in due course	Open
Loose gravel on Guisborough Road	Highways advised	Highways to inspect	Closed
Waterfall Park	Exposed mesh grid on ground area next to the River	Paul Suggitt instructed to protect area with top soil	Closed
Grass Verge, Wainstones Drive	Complaint received from resident in Wainstones Drive via County Cllr. Mrs. Moorhouse concerning trees, bushes and grass not being cut; also rubbish in bushed area.	<ul style="list-style-type: none"> <li>• Highways have no budget to carry out work</li> <li>• Not a Parish Council responsibility and if dealt with could set a precedent - no action</li> </ul>	Closed  Closed
Vintage Tractor Visit	22/06/10 at 10.30am on the High Green Parish Council Donation (last year's donation not cashed)?	Requested publicity in D&S and Evening Gazette	Closed
Great Ayton Community Archaeology Project	Find's Day 24 <sup>th</sup> July at the Friends' School Meeting House. Would like to put up 2 signs on the High Green opposite the Chemist to direct people to the Event, will replace divots	Yes signs could be put up	Closed
Guisborough Road	<ul style="list-style-type: none"> <li>• Utility work update. Cllr. Mrs. Moorhouse advised that Highways has stopped the Utilities from continuing due to the busy Tourist season</li> <li>• The Clerk had advised this was not satisfactory - the area was a hazard for traffic and pedestrian</li> </ul>	Clerk to speak with Highways and express concerns and requirement for this to be completed urgently	Closed
Fete	<ul style="list-style-type: none"> <li>• Fete Income/Expenditure</li> <li>• The Clerk advised of 2 incidents which took place at the Fete, St. John's had attended both were minor and related to fun fair/rides</li> </ul>	<ul style="list-style-type: none"> <li>• Reviewed and agreed</li> <li>• Information received</li> </ul>	Closed Closed



**GREAT AYTON PARISH COUNCIL – MEETING 15<sup>TH</sup> JUNE 2010**

**ACCOUNTS REPORT**

**Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Community First	Insurance	Paid outside of Meeting	1,840.83
Community First	Fete Insurance		63.01
D. Ferguson	Allotment Deposit Refund		20.00
Signs of Saltford	6 Signs for Football Playing Fields		106.53
Farmway	Rat Killer for the Allotments		64.40
M A Beeforth	Audit		150.00
G. Ward & Sons	Altering hinges to Play Area gate		42.30
G. Ward & Sons	Work at Village Hall		348.98
Paul Suggitt	Maintenance at Waterfall Park		20.00
Ms. J. S. Cumbor	Phone Calls, Hi Viz Jackets, Sweets for Fete, Mileage to SLCC Courses and purchase of sweets for Fete		193.16
Richard Collins	Grave Digging x 1		80.00
E. Eves & Co. Ltd.	Petrol for Mower Tractor	Paid - Direct Debit	178.05
Sam Turner & Sons Ltd	Safety Wear and Wheel Tube		34.62
Gazette Media Co.	Fete Leaflets Herald and Post		53.32
D Harrison Charity Account	Donation to Vintage Tractor Tour (will go to Prostate Cancer)		70.00
Royal Oak	Fete Lunch £199, Band Drinks £60.63		259.63
BE Johnson	Supply & Fit of Kitchen to Village Hall		4,475.58
<b>TOTAL</b>			<b>8,000.41</b>

**Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs. D. Bailey	Garage Rent		10.00
Mrs. A. Taylor	Flower Tub Sponsorship		40.00
Jennifer Jayne, Joplings	Sponsorship of planting to Village Signs		50.00
Cemetery Receipts	Various		890.00
Fete Ground Rents	Stalls and Fairground rents, less WI tables (£15) and Flower Bouquets (£45)		242.00
Fete Collection			83.81
Workingmen's Club	Contribution to Band for Fete		175.00
<b>TOTAL</b>			<b>1,490.81</b>

**Year End Accounts for 2009/2010**

- Internal audit by Mike Beeforth complete
- Letter of confirmation received stating the internal control and record keeping continues to be of a high standard
- Mazars Annual Return duly signed and ready to forward to the Audit Commission