

## Minutes of a Monthly Meeting of Great Ayton Parish Council Held on Tuesday 7<sup>th</sup> September 2010 at 7.00 pm

### Present

Cllrs. R. Kirk (Chairman), Mrs. J. Imeson, Mrs. F Greenwell, G. Readman, N. Waters and D. Conroy.  
Ms. J. S. Cumbor (Parish Clerk), Mr. H Atkinson (Cemetery Superintendent) and Mr. P. Suggitt (River Warden)  
Others Present: PCSO J. Lloyd Special Constable P. Brette, Bob Carrick and Elizabeth Bunting from the Environment Agency (EA) and 9 Members of the Public.

1. **Apologies** – Cllr. J. Fletcher.
2. **Declaration of Interest in items on the Agenda**  
Cllr. Mrs. Imeson declared an interest in relation to Planning Application 10/01686/FUL.
3. **Members of the Public invited to address the Council**
  - 3.1. The EA provided an update relating to flood defences for the Village, they advised consultations internally and externally had taken place and conversations were taking place with farmers concerning water catchment areas upstream from the Village. The drop in event had been successful with approximately 30 people attending. Next steps would include discussions with the Forestry Commission, the County Council, further dialogue with farmers and an internal meeting to bring various areas together. The EA requested permission to hold another drop in event in October/November to provide feedback and updates; *permission granted*. It is anticipated that work should start in the new year.
  - 3.2. Residents Newton Road/Frankfield Mews Planning Application for 73 Newton Road; refer to Planning Report.
  - 3.3. Letter from Residents in Frankfield Mews who cannot attend the Meeting; letter received.
  - 3.4. Resident comments about tree preservation order at 8 Park Square; refer to Planning Report.
4. **Minutes**  
The minutes of the meeting held on Saturday 28<sup>th</sup> August 2010 were amended at point 4.1 “results of voting were one for” to “three for”, and at 4.3 to amend “Burial in Great Ayton Cemetery should be restricted” to “is restricted”. Following the hand written amendments the minutes were approved and signed.
5. **Police Business**
  - 5.1. The August Statistics were received, it was noted that incidents reported were 13% less than the same time last year.
  - 5.2. PCSO Lloyd confirmed to the Public that the Allotments are now on the Ringmaster Watch Scheme and the Police are keeping an eye on the area.
  - 5.3. It was advised that Sgt. Murray had moved to work directly for the Superintendent; a new Sergeant would be employed.
  - 5.4. The Cemetery Superintendent reported that the Cemetery gate locks had been broken, it was felt that this was an attempt to break into the building compound behind the Cemetery.
  - 5.5. Cllr. Waters asked if any complaints had been received about noise from the new car park in the Allotments, the Police confirmed there was none.
6. **Council Services Report**  
The Report was received, it was resolved to accept decisions and recommendations made in the Report.
7. **Matters arising from the minutes** (for information only)
  - 7.1. **Village Hall**  
Cllr. Kirk advised he was in discussions with NYCC “4Youths” Organisation. A meeting would be planned with the Village Hall Sub-Committee. *Minute continued.*
8. **Clerk’s Report**  
The Report was received, it was resolved to accept the decisions and recommendations detailed in the Report.
9. **Accounts Report**  
The Report was received, it was resolved to approve the payments detailed in the Report.
10. **Correspondence and Information Report**  
The Reports were received, it was resolved to accept decisions made in the Report.
11. **Planning Report**  
The Report was received, it was resolved to accept decisions made in the Report.
12. **Councillors’ Reports**
  - 12.1. Cllr. Mrs. Greenwell requested permission to advertise for helpers for the trod clean up between Newton Road and Wheatlands as proposed by the PSG; *permission granted*.

The date of the next meeting will be Tuesday 5<sup>th</sup> October 2010, in the Captain Cook Schoolroom Museum Shop.

**GREAT AYTON PARISH COUNCIL – MEETING 7<sup>TH</sup> SEPTEMBER 2010**  
**COUNCIL SERVICES REPORT**

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Regulations Review, continued from prior meeting.	Clarification in the Regulations relating to cremation were agreed as follows: Cremated remains of those qualified as for burial may be buried/scattered in the Garden of Remembrance, when a plaque may be placed on the wall in the Garden of Remembrance. Alternatively, cremated remains may be placed in an existing family grave, with an additional headstone inscription or a plaque on the Memory Wall. Cremated remains of others may be placed in an existing family grave, or scattered in the Garden of Remembrance, with a plaque on the Memory Wall if desired. Plaques may be placed on the Memory Wall in memory of Aytonians and long term Residents who are at rest elsewhere.	Full revised Regulations to be ready for the next meeting.
	Letter from Mr Nicholson regarding overgrown beech tree in the Cemetery, almost touching overhead cables in some places.	Agreement reached to look at this further, the Clerk was asked to contact Tree Surgeons for comments and quotations.	Open.
	Letter concerning clarification of the regulations of the Cemetery.	Cllr. Mrs. Imeson agreed to respond to the query.	Closed.
	The Cemetery Superintendent advised he would be taking next week off, he would arranged for Alan Dale to supervise in his absence. Cllr. Mrs. Imeson confirmed she had given permission for cover whilst the Cemetery Superintendent attended a family funeral.	Permission granted.	Closed.
	Cllr. Mrs. Imeson expressed her great concern regarding the events leading up to the agreement made at the Extraordinary Meeting on 28 <sup>th</sup> August.		
Allotments	New car park - outstanding.		Open.
	Rent Collection night set for Wednesday 6 <sup>th</sup> October in the Workingmen's Club from 6pm to 7.15pm.	Noted.	Closed.
Play Area	Painting outstanding.		Open.
	RoSPA Inspection notification for September.	Noted.	Closed.

**COUNCIL SERVICES REPORT continued**

The Riverside	Laying of stone to pathways - Outstanding		Open.
River	General weekly clean ups taking place.	The River Warden was reminded that the Capt. Cook Day of Sail would take place on 27 <sup>th</sup> October 2010.	Closed.
Benches	Outstanding until early Autumn, repairs by River Warden, painting by either Cemetery Superintendent or Probation Services.	The Cemetery Superintendent advised that given his work load it was highly unlikely he would get to this before next year, it was noted the painting would need to be completed by the Probation Services.	Open.
Outstanding Painting	Painting of railings at Waterfall Terrace/Leven Side and the bridge on Yarm Lane Work to recommence late September/early October	The Clerk advised that the Probation Services would charge for travel time.	Open.
Capt Cook Garden	Cutting back of bushes and general rubbish clearing	Garden tidy up complete.	Closed.
	Letter from Mr. Cronin regarding overhanging branches from Capt Cook Garden, Mr. Cronin was prepared to pay i Council funding not available.	Permission granted at Mr. Cronin's expense, the Clerk was asked to write and confirm.	Closed.
Over grown bushes	Opposite the Cemetery (in front of Skottowe).	Highways advised, on their list to do.	Open.
	Langbaugh - Bus Stop (coming from Middlesbrough).	Land owner cut back hedges.	Closed.
	Newton Road Bus Stop near to Roseberry Crescent entrance (coming from Guisborough).	Land owner cut off offending branch.	Closed.
Car Park Surface	Cllr. Fletcher reported that the car park area between the Chip Shop and the Royal Oak is in poor repair, there is on large pot hole that needs immediate attention.	It was agreed to approach Highways when they were next in the area to fill in the hole.	Open.

**GREAT AYTON PARISH COUNCIL – MEETING 7<sup>th</sup> SEPTEMBER 2010**

**PLANNING REPORT**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>	<b>COUNCIL RESPONSE</b>
10/01686/FUL 73 Newton Rd.	(Application now valid) Alterations to existing shop, dwelling and outbuildings to form shop, 2 flats and 4 dwelling with bin/cycle store. Email from 2 residents/Directors of Frankfield Mew Management Committee concerning objections to the development and concerns that not all residents at Frankfield Mews were notified of the proposed development.	Cllr. Mrs. Imeson declared an interest. Cllr. Mrs. Greenwell reported that this application would be subject to a site visit (13 <sup>th</sup> September at 12.45hrs) and would be decided at the Planning Committee Meeting (16h September). The Parish Council listened to various concerns raised by local residents, in particular views concerning parking, safety and security. It was decided that the Clerk should pass on these comments to the Planning Department.
10/01300/FUL 5 Addison Rd.	Proposed 2 storey rear extension and single storey extension to existing dwelling as amended by plans received by HDC on 16 <sup>th</sup> August 2010. Comments from local residents stating they believe this development will negatively impact the neighbours.	Cllr. Mrs. Greenwell confirmed that this application had been passed and that she had contacted the resident who has lodge a concern and explained the reason/process.
10/01704/FUL 12 Rosehill	Amended plans and further information. Demolition of existing domestic garage, alterations and extensions to existing dwelling and construction of a new dwelling with attached domestic garage and formation of a new vehicular access as amended by plans received by HDC on 31 <sup>st</sup> August 2010.	The Parish Council felt the plans had not changed greatly and their response from August remains the same. It was noted that this was subject to a site visit on 13 <sup>th</sup> September and review by the Planning Committee on 16 <sup>th</sup> September.
10/02150/FUL 9 Linden Ave.	Proposed replacement domestic garage to existing dwelling. Planning application also shows small single storey rear extension but not mentioned on the proposal letter received.	No Observations.

**NOTIFICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF COMMUNICATION</b>	<b>COMMENTS</b>
10/00005/TPO 8 Park Square	Invitation to Planning Committee Meeting on 19 <sup>th</sup> August 2010 in relation to the application to fell a willow tree.	A local resident expressed his displeasure at the lack of support from the Parish Council in relation to their response to this application. The resident explained that the willow tree clearly causes a problem to drains in the area; in 2009 he had, at his own cost (£500), paid to clear the drain and had recently arranged for a camera to be placed down the drain; this confirmed they are blocked at present. The Planning Department has arranged for a specialist to inspect the drains.
10/02150/FUL - 12 Rosehill	Site Visit Notification on 13 <sup>th</sup> September at 12.30hrs.	
10/01686/FUL - 73 Newton Rd.	Site Visit Notification on 13 <sup>th</sup> September at 12.45hrs.	

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
10/01499/FUL – 9 Arthur Street	Proposed extension to existing dwelling.
10/01369/FUL – 8 High Street	Change of use from a dwelling to a shop. N.B. Signage on the side of this property has been notified to HDC and they are looking into this.
10/01635/FUL – 27 Station Road	Proposed two storey extension to rear of existing dwelling.
10/01610/FUL – 2 Wheatlands	Proposed extension to existing dwelling.
10/01700/CAT – Seaton Cottage, Station Road	Proposed drawing back of canopy on Thorn, Prunus and Ash tree, reducing canopy of Laburnum and pruning of Pear tree to clear powerline.

**GREAT AYTON PARISH COUNCIL – MEETING 7<sup>TH</sup> SEPTEMBER 2010**  
**CORRESPONDENCE REPORT**

<b>Sender</b>	<b>Information</b>	<b>Action</b>
Dr. Ian Pearce	Copy of letter sent to NYCC In response to NY Times request “Have your Say” regarding cost savings. The letter is mainly covering items relating to Highway services.	
Mr. Swabey	Letter concerning Strawberry Fields footpath.	
Caryn Loftus	Update on the Great Ayton Station Project, details for Station notice board.	
HDC	LDF – Draft Open Space, Sport & Recreation Supplementary Planning Document – 4 <sup>th</sup> consultation of the SPD with associated documents. – Questionnaire for completion, Parish Maps for corrections/confirmation and annotation of open space notification.	The Clerk was asked to obtain maps for each Councillor
	Stokesley Area Forum Meeting Advice and Notice – 7pm on 18 <sup>th</sup> October 2010 at Stokesley Town Hall.	Noted, notice can be put in notice board.
	Planning Policy & Conservation Office – opportunity to report views on the services through online questionnaire; consultation date closes 29 <sup>th</sup> October.	
NYCC	Notice of Public Meetings in Hambleton 6 <sup>th</sup> September 2010 – Waste PFI and Winter Maintenance Presentations and County Area Committee for Hambleton.	
	Update of progress with York and North Yorkshire Waste PFI.	
	Highways Notification of temporary road closures: 1) Linden Grove from 31/08 – 17/09 2) Newton Road sometime after 04/10, 2 <sup>nd</sup> on a list of 9 in the Hambleton Area (work in advance of resurfacing in the spring) 3) The County Councillor has advised that work will also take place on Station Road in October	
	Details of proposed fencing for the Langbaugh Ridge Landfill Site following the recent collapse.	
	Putting People First Newsletter.	
NYMNPA	Agenda for the Planning Committee Meeting on 9 <sup>th</sup> September at 10am, at The National Park Office, Helmsley.	
	Parish & Community Newsletter – notification of Management Plan Consultation and closing date of 30 <sup>th</sup> September; plus Western Parish Forum at Kirkby in Cleveland on 10 <sup>th</sup> November at 7pm.	
NYPA	Invitation to Consultation Event 10 <sup>th</sup> September Northallerton.	
5 Tees Valley Authorities	Notification of changes and time for responses (by 1 <sup>st</sup> October) to the Joint Minerals & Waste Development (DPD).	
Sustainability 4 Yorkshire Ltd	Letter of introduction and notification of eligibility to assistance to develop a low carbon community.	
Park Lane Playgrounds	Offer of free consultation to discuss Playground projects and links to project funding.	Details given to Cllr. Readman.
Tees Valley Rural Community Council	Notification and poster for Meet the Funders Event on 23 <sup>rd</sup> September at Sadberge or 24 <sup>th</sup> at Long Newton.	

**INFORMATION REPORT**

<b>Sender</b>	<b>Information</b>
SLCC	Notification of Cemetery Management Course at Newcastle on 8 <sup>th</sup> September.
Rural Action Yorkshire	Country Air Magazine.
York & North Yorkshire Playing Fields Association	The Playing Field Newsletter, and playing field brochures
No for Nuclear	Campaign Letter concerning nuclear power stations.
Action for Market Towns	<ul style="list-style-type: none"> <li>• Seminar in Thirsk on 15<sup>th</sup> September</li> <li>• Convention in Chippenham on 12<sup>th</sup> and 13<sup>th</sup> October</li> </ul>
Husson Street Furniture	Brochure (electronic)
Clevercurves	Ramp Brochure (electronic)
Rural Services Community	Newsletter

**GREAT AYTON PARISH COUNCIL – MEETING 7<sup>TH</sup> SEPTEMBER 2010**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Relaying of trod - remains No. 12 on NYCC priority list.	County Councillor providing support – but so far no further forward.	Open.
	Offer still open for Parish Council to Project Manage and NYCC pay.	Cllr. Fletcher and Clerk met with BTCV could be a contender to do the work and would Project Manage. We would need 2 more quotes to comply with NYCC requirements.	Open.
	Some bushes trimmed and weeds cut back - NYCC still chasing 2 home owners to trim other bushes.	Only bushes owned by Mr Suggitt no cut back, the path is wider here so not as much of a problem, suggest consider closed – <i>agreed to close</i> .	Closed.
Footpath behind Cliffe Terrace	Still No 95 on NYCC priority list – it has been stated they may not be able to do this year.	County Councillor providing support – but so far no further forward.	Open.
	Complaint concerning fly tipping, general poor state of path and over hanging branches from trees (some from Woodbine Close area).	The Clerk was asked to contact HDC for tidy up and regular sweeping, further communication with NYCC about state of path and communications to owners of bushes/trees.	Open.
Dog Fouling	New poster design regarding toxocara, HDC added information about toxocara to existing posters.		Closed.
	Poop Scoop Bags from Pets at Home.	Problem Solving Group approaching Broadacres for assistance with distribution.	Open.
Public right of way Bridge Street to Hollygarth	Overgrown weeds, nettles and hedges in the middle section.	Strimming complete.	Closed.
Hall Fields Project	The Clark met with Clair Shields from LEADER concerning the part of the walk entering Cliffe Rigg Wood. Clair is hopeful that the work can be funded through the LEADER program and that the NYMNPA Rangers and Volunteers can do this. She is also hopeful that the original path and a new kissing gate can be installed.	Clerk to complete a new Project Idea Form.	Open.
	The Clerk met with Nicky Smith from Northallerton & District VSA, she is hopeful that a grant could be possible for the lower part (beneath the railway) of the Project, before this can proceed further more accurate costs are required and the Landowner will need to agree to provide an informal lease to the Parish Council (this will need to be recorded in the Parish Minutes if granted). A proposal form will need to be completed; items that will assist an award are moving the first kissing gate further back for safety reasons and signage.	The Clerk has subsequently met with Robert Ward to seek costs for the kissing gate and fencing. A meeting has also taken place with Cllr. Fletcher, the Clerk and the BTCV who could complete other aspects of the work and Project Manage.	Open.

**CLERK'S REPORT continued**

Speeding – Meeting with Speed Matrix Committee	No further information received concerning the ongoing speed monitoring around the Village.		Open.
	Clerk to write an article for The Stream, to publicise the problem and the steps being taken.		Open.
Parish Council Events	Parish Council Involvement with Remembrance Day Service, authority to order wreath.	The Clerk was asked to arrange closure of the road and the wreath.	Closed.
	Possible dates for Carol Singing and Santa Float Evening.	It was agreed the Santa Float would be on Thursday 23 <sup>rd</sup> December, the Clerk was asked to contact the Churches to suggest Saturday 18 <sup>th</sup> December for the Carol Singing.	Open.
	Parish Meeting Dates for 2011. N.B. HDC Planning Committee first meeting in January is Thursday 6 <sup>th</sup> .	It was agreed that the meetings for 2011 would follow every 4 weeks from the 7 <sup>th</sup> December 2010 meeting; this would mean the meeting would be the week of the HDC Planning Committee Meeting. It was felt it was not material to hold the meeting the week prior to the Planning Committee Meeting.	Closed.

**GREAT AYTON PARISH COUNCIL – MEETING 7<sup>TH</sup> SEPTEMBER 2010**  
**ACCOUNTS REPORT**

9.1 Monthly Accounts Report

**Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Paul Suggitt	Maintenance at The Riverside/Capt. Cook Garden	240.00	
	Removal of carpets at Village Hall	35.00	275.00
Richard Collins	Grave Digging x 2		160.00
Sam Turner & Sons Ltd	Repairs to Tractor/Mower		189.27
Mazars LLP	External Audit		470.00
1 <sup>st</sup> Great Ayton Scouts	Donation for World Scout Jamboree (see Minutes from 10 <sup>th</sup> August)		300.00
Eric Harrison	Highway Verge Cutting x 3		705.00
W. Eves & Co Ltd	Petrol for Mower/Tractor		91.57
<b>TOTAL</b>			<b>2,191.14</b>

**Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs. D. Bailey	Garage Rent		10.00
Cemetery Receipts			1,967.00
Mr H Atkinson	Refund on drill costs (returned cheaper drill purchased)		35.20
Hambleton District Council	Grant towards Village Hall Improvements		5,000.00
<b>TOTAL</b>			<b>7,012.20</b>

9.2 The external audit has been completed and signed off on behalf of the Audit Commission. A few minor items were brought to our attention regarding the timing of the completion of forms.