

Minutes of a Monthly Meeting of Great Ayton Parish Council Held on Tuesday 2nd November 2010 at 7.00 pm

Present

Cllrs: R Kirk (Chairman), Mrs F Greenwell, G Readman, N Waters, J Fletcher and D Conroy.
Ms J S Cumbor (Parish Clerk), Mr H Atkinson (Cemetery Superintendent)
Others Present: Sgt N Walther, Cllr Mrs Moorhouse and 7 Members of the Public.

1. **Apologies** – Cllr Mrs Imeson.
2. **Declaration of Interest in items on the Agenda** – See Planning Application Report.
3. **Members of the Public invited to address the Council**
 - 3.1. Station Project Update – Mrs Loftus reported that the land owner had not been willing to sell at an affordable/reasonable price. The “Friends of Great Ayton Station Group” would consider tidying up the Station Area which may enable more parking on the left hand side. Northern Rail had been approached to assist and help arrange a Public Meeting. Esk Valley Railway would be assisting with the erection of a new Map. The Parish Council confirmed their commitment to pay for a hall for the Public Meeting.
 - 3.2. Chapel Steps Bench – Mr Jukes reported incidents of anti-social behaviour at the Chapel Steps, including trespassing on his property and personal abuse; his perception is that the bench attracts people who are likely to carry anti-social behaviour and it should be removed. This view is supported by the Police and the Methodist Church. The Parish Council stated they do not condone anti-social behaviour however they had received representations from other Village Residents to retain the seat in its present position. The Parish Council stated they were aware the Methodist Church were considering redeveloping the area and stated the fence on the left hand side would perhaps need points on the top to detract people from trying to climb over. The Parish Council confirmed that they would support the Problem Solving Group (PSG) in their decisions.
 - 3.3. 4Youth Service, Youth Club – Mr Carswell apologised for the poor communication with the Parish Council regarding the status of the Youth Club. The new Youth Club Leader, Andy Appleyard, would communicate and work with the PSG and the Parish Council in future. The reasons behind the present removal of Youth Club were explained along with the use of the Mobile Unit during November to touch base with the Youths and talk with local people finding out the needs of the Village. The Parish Council agreed to keep in touch with Andy concerning the availability of the Village Hall for the use by the Youth Club. Cllr Kirk had already spoken with him to confirm the Parish Council’s strong commitment to the Youth Club and about the Youths possible involvement with the painting of the Hall.
 - 3.4. NYCC Update – It was agreed that Cllr Mrs Moorhouse would comment as item arose in the Reports, and speak on any other matters not raised by the Reports separately. Cllr Readman asked why Highways had started to close roads instead of using traffic lights when repairs were taking place, Cllr Mrs Moorhouse said she wasn’t sure but would check.
 - 3.5. Planning Application 107 High Street – See Planning Report.
 - 3.6. Public Conveniences – Mr Haynes from HDC advised that with the required financial cuts by local Councils HDC would be closing the Conveniences as of 1st April 2011. It was noted that HDC does not have a statutory duty to provide Public Conveniences; all 8 presently provided in the District are to be closed. Should the Parish Council wish to run the Conveniences HDC would make arrangements to refurbish these and the property asset would be handed over. Costs involved with running the Conveniences were provided. The Parish Council agreed that they should move towards keeping the Conveniences open. Cllr Kirk requested the Councillors had thoughts about how to proceed and costs in time for the next meeting and setting the budget and precept. The Clerk was asked to do further research.
4. **Minutes**
The minutes of the meeting held on Tuesday 5th October 2010 were approved and signed.
5. **Police Business**
 - 5.1. The October Statistics were received.
6. **Council Services Report**
The Report was received, it was resolved to accept decisions and recommendations made in the Report.
7. **Matters arising from the minutes** (for information only)
 - 7.1. **Village Hall**
Cllr Kirk advised the installation of windows would start on 1st December. *Minute continued.*
8. **Clerk’s Report**
The Report was received, it was resolved to accept the decisions and recommendations detailed in the Report.

9. Accounts Report

The Report was received, it was resolved to approve the payments detailed in the Report.

10. Correspondence and Information Report

The Reports were received, it was resolved to accept decisions made in the Report.

11. Planning Report

The Report was received, it was resolved to accept decisions made in the Report.

12. Councillors' Reports

12.1. Cllr Waters asked if a response had been received concerning additional salt bins on Dikes Lane, The Clerk confirmed nothing had been received and this matter would be chased.

12.2. Cllr Readman thanked the Parish Council for supporting the various Capt Cooks Celebrations.

The date of the next meeting will be Tuesday 7th December 2010, venue to be advised when the Agenda published.

GREAT AYTON PARISH COUNCIL – MEETING 2nd NOVEMBER 2010
COUNCIL SERVICES REPORT

| ITEM | INFORMATION | ACTION/COMMENTS | STATUS |
|----------------------|---|--|---------------|
| Cemetery | Communications supporting Easby Residents to be buried in the Cemetery – emails Mrs J Leng, Mrs Jean Cumbor, Mr K Bellamy and Bernie Bunn. | Communications noted and received. Cllr Mrs Moorhouse advised she had been approached by Easby Residents, she had advised them to wait until next year. | Closed. |
| | Letter from Mr Nicholson regarding overgrown beech tree in the Cemetery, almost touching overhead cables in some places. Quotes received £160 and £340 plus VAT. There is a plaque on the tree; is this subject to a TPO? | Cllr Fletcher advised that Mr Nicholson has a legal right to trim back branches within his curtilage and the Utility Companies could be contacted to trim back branches that are interfering with overhead lines. There is no TPO on the tree. | Closed. |
| Allotments | New car park. | Cllr Waters had met with the Skottowe Resident; an agreement had been reached and the situation would be monitored. | Closed. |
| Play Area | Painting of equipment – Outstanding. | | Open. |
| | ROSPA Report. | Nothing received as yet. | Open. |
| The Riverside | Laying of stone to pathways – Outstanding | | Open. |
| | Replacement beech tree on order, planting and protection for trunk arranged. | To be completed in November. | Open. |
| River | No report received. | | |
| Benches | Station Road and Little Ayton Lane benches repair not cost effective. Approx. 60-70% of work to benches completed. | Cllr Fletcher would speak with the Cemetery Superintendent about how to repair the two benches mentioned. | Open. |
| Outstanding Painting | Painting of railings at Waterfall Terrace/Leven Side and the bridge on Yarm Lane. Probation Services have said they will not commence now until Spring 2011. | It was agreed that the Cemetery Superintendent and the River Warden would take on the painting work, it is hoped this can be completed before the winter. | Open. |
| Over grown bushes | Opposite the Cemetery (in front of Skottowe). | Completed. | Closed. |
| Football Fields | Quote for old Friend's School Cricket Pavilion - £380 + VAT. | The quote was accepted, it was agreed the work should go ahead. | Closed. |
| Flower Tubs | Winter Planting completed. | | Closed. |
| Cook Trail Signs | Cllr Fletcher requested that the up-stands to the signs were cleaned and painted. | | Open. |

GREAT AYTON PARISH COUNCIL – MEETING 2nd NOVEMBER 2010

PLANNING REPORT

| PLANNING REF/ADDRESS | DESCRIPTION OF WORK | COUNCIL RESPONSE |
|----------------------------------|--|---|
| 10/02430/FUL 26 Wainstones Drive | Proposed extension to existing dwelling. | No Observations. |
| 10/02404/FUL 107 High Street | Change of use from Deli to a Coffee shop, alterations to 1 window and alterations to existing flue | No Observations in relation to the Change of Use and the alterations to the existing flue. The Parish Council opposed the alterations to the window on the basis that the pavement area was too narrow for queues should a take away service be operated from the window directly out on to the pavement. |

APPLICATIONS APPROVED

| PLANNING REF/ADDRESS | DESCRIPTION OF WORK |
|---|---|
| 10/01686/FUL – Albion House, 73 Newton Road | Alterations to existing shop, dwelling and outbuildings to form shop, 2 flats and 4 dwellings with bin/cycle store as amended by plan received by HDC on 15 September 2010. Cllr Waters stated he wished to declare an interest in this item. |
| 10/02150/FUL – 9 Linden Avenue | Proposed replacement domestic garage to existing dwelling |

GREAT AYTON PARISH COUNCIL – MEETING 2nd NOVEMBER 2010

CORRESPONDENCE REPORT

| Sender | Information | Action |
|-----------------------------------|--|--|
| Mark Ashworth | Complaint and concern regarding parking opposite the Fish and Chip Shop and Funeral Services. Feels this is dangerous as a blind corner and has witnessed people in wheelchairs with rams having to walk on the road. | Noted. |
| David Brook | Article from the Telegraph regarding Citizen Sentinels, i.e. Volunteer Street Patrols set up with the aid of the local Police. | Received. |
| Mrs D Moffit | Request for more salt bins at Hollygarth. | The Clerk was asked to write to Broadacres, but it was stated that Hollygarth Residents should also appeal to Broadacres about this. |
| Northumbrian Water | Notification from Northumbrian Waters completion of Feasibility Study, solution to reduce risk of flooding on Roseberry Crescent and next steps. | |
| NYCC | Response from Chief Executive regarding removal of the Youth Club. Statements include that Yatton House was not really suitable, poor attendance (3), alternative provisions being made due to the Village Hall not being available including mobile provision during November and transportation to Stokesley until the Village Hall is ready when the situation can be considered. | See Minutes Item 3.3 |
| | Notification of proposed revisions to Home to School and College Transport Policy. Savings required of £14 million during 2012/13 and potentially at total of £18 million 2014/15. Consultation documents available on the NYCC website http://www.northyorks.gov.uk/index.aspx?articleid=2964 . Views welcome. | |
| | Agenda for The County Committee for Hambleton, 1 st November at 2pm in Bedale Hall, plus notice for Notice Board. | |
| | York and North Yorkshire Waste PFI update, these can be viewed on websites http://www.northyorks.gov.uk and http://www.allerton-waste-recovery-park.co.uk | |
| | Notification of Exhibitions dates and locations during October and November. | |
| | Work to Langbaugh Landfill Site to improve fencing due to start December/January. | |
| | Pension Newsletter. | |
| | Notification of Public Consultation Meetings on Budget and Council Tax, Hambleton Region on 2 nd November at 6.30pm in The Library at Northalleton. | |
| Marton cum Grafton Parish Council | Lobbying support for a No vote to the Allerton Waste proposal. The plan is deemed to be expensive, overcapacity, has risk and procedural difficulties and not environmental friendly. Details can be viewed on http://www.marton-cum-grafton.org under Parish Council. | |
| HDC | Notification of vacancies for trustees for Safe and Sound Homes. | |

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CORRESPONDENCE REPORT

| Sender | Information | Action |
|--------------------------------|---|--|
| NYMNPA | Minutes of the Northern Area Parish Forum held in May 2010. | |
| | Notices for the Northern Area Parish Forum Meeting to be held on 24 November 2010 at 7pm in Goathland Village Hall. | |
| | Agenda for Planning Committee Meeting to be held on 21 October at 10am in The Old Vicarage. | |
| North Yorkshire Fire & Rescue | Summary of Accounts 2009/10 | |
| SLCC | Letters support the budget preparation process to include allowances for the SLCC Membership costs and ongoing training/development costs. | |
| | North Yorkshire Branch Training Day 18/11/10 at Riley Smith Hall, Tadcaster, includes Budget/Precept setting – cost £20.00 | It was agreed that the Clerk could attend this Training Day. |
| NHS South Tees Hospital | Information regarding improvements to Trauma and Orthopaedic Surgery/ Acute Stoke Services, including assurances that these will not impact the long term future of the Frairage Hospital. Comments are welcomed. | Cllr Mrs Moorhouse advised that there was a Public Meeting of the NYCC Scrutiny of Health at Kirby Village Hall on 19/11/10 at 10am. |
| Ryedale Public Transport Group | Email concerning proposed cuts to bus subsidies by NYCC, lobbying responses to the cuts by the closure date of 31/10/10. | |
| Triadcraft | Notice for Notice Board concerning Open House 6 th and 9 th November 11am to 7pm. | |

INFORMATION REPORT

| Sender | Information |
|-------------------------------|---|
| Wicksteed Playscapes | Play Area Brochures |
| Record RSS | Play Area Brochures |
| Rural Intelligence Foundation | Information regarding new research centre and independent think-tank dedicated to developing and promoting fresh ideas that benefit rural people and the countryside. |
| Action for Market Towns | Community Owned Enterprises Seminar on 15/11/10 at Evolution Business Centre, Northallerton. |
| | Marketing You Community Seminar on 25/11/100 at Stony Stratford, Bucks. |
| Rural Action Yorkshire | Annual General Meeting & Conference "Big Society – Making it Real" on 27/11/10 at East Keswick Village Hall at 10.30am. |
| Rural Services Network | Call for evidence on The Big Society – on line questionnaire. |
| Whitehill Direct | Outdoor notice boards and signs brochure. |
| SMP | Playground promotions. |
| RBS | Parish Council software solutions. |
| JPCS | Safethaw – de-icing for footpaths. |

GREAT AYTON PARISH COUNCIL – MEETING 2nd NOVEMBER 2010

CLERK'S REPORT

| ITEM | INFORMATION | ACTION | STATUS |
|--|--|--|---------------|
| Footpath Easby Lane to Suggitt's Field | NYCC has accepted BTCV's Quote. They will work directly with BTCV from this point. Contact details shared. NYCC have written to the local land/home owners. | | Closed. |
| Footpath behind Cliffe Terrace | One quote obtained (£10,000 plus VAT); this is in line with NYCC's anticipated cost. NYCC stated they cannot make a commitment until early next year when the budget cuts will be clear. | Clerk to keep in touch with NYCC so opportunity not missed. | Open. |
| | Confirmation from Broadacres that they will attend to cutting back of the trees and bushes bordering onto rear of Cliffe Terrace, plus repairs to the wooden fence in Hollygarth. | | Closed. |
| | 19a and 19b John Street, verbal confirmation they will cut back hedges bordering rear of Cliffe Terrace. | | Closed. |
| Dog Fouling | Poop Scoop Bags from Pets at Home. Broadacres to distribute. – No change. | It was agreed to store these until another opportunity arose. | Closed. |
| Hall Fields Project | NYMNPA LEADER Small Scale Enhancement Project Idea Form completed and sent for area in the National Park at the top of the walk. Initial response is favourable, NYMNPA hoping to carry out the works with their own Rangers and volunteer groups. | | Open. |
| | The Clerk met with Nicky Smith from Northallerton & District VSA, she is hopeful that a grant could be possible for the lower part (beneath the railway) of the Project, before this can proceed further more accurate costs are required and the Landowner will need to agree to provide an informal lease to the Parish Council (this will need to be recorded in the Parish Minutes if granted). A proposal form will need to be completed when quotes received; items that will assist an award are moving the first kissing gate further back for safety reasons and signage. | Quote from BTCV received £5,000 + VAT. The quote for repair and replacement to the kissing gates was £1,587 + VAT. It was noted that a metal fence (similar to the existing) would cost £181 per 8ft length, as this would be very costly it was agreed to replace the fence with a dead wood hedge suggested and quoted by BTCV. The Clerk would proceed with grant applications. | Open. |
| Speeding – Meeting with Speed Matrix Committee | Notification that the data logger will be deployed soon on Easby Lane. Detailed information from the tube data logger on Newton Road still outstanding. Communications with PSG being made, including School involvement. | Cllr Mrs Greenwell stated the Schools could not be involved with design of posters for A roads. The PSG had stated they would go into Schools with road safety information. | Open. |

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CLERK'S REPORT

| ITEM | INFORMATION | ACTION | STATUS |
|----------------------|--|--|---------------|
| Standing Orders | Review revised Standing Orders which have been written taking into account the mandatory requirements and the manner in which the Parish Council conducts business. | It was agreed to delete 5.b) and subject to deletion adopt the Standing Orders. | Closed. |
| | Code of Conduct. | The Clerk was asked to prepare a Code of Conduct Policy using information from the Standards Board and circulate for the next meeting. | Open. |
| Complaints Procedure | Review NALC's standard Complaints Procedure. | Policy adopted. | Closed. |
| The Trod | Letter regarding Wheatland Resident's request to close The Trod sent to NYCC Public Rights of Way. A response had been received from NYCC – this states the Highways Act 1980 Section 118 only allows for Rights of Way to be extinguished if no longer needed, Countryside and Right of Ways Act 2000 Section 118B allows for closure if the area is designated as a crime area by the Secretary of State – In NYCC's opinion neither of these would apply. The Clean Neighbourhoods and Environment Act 2005 permits Authorities (following public consultation) to gate public highways at certain times. | It was noted that the Parish Council had committed to including this item for Public discussion at the Annual Parish Meeting in the Spring of 2011, the commitment still stood. It was agreed that the Clerk would forward the letter received to Mrs Jackson from Wheatlands for her to communicate with the other Residents. | Closed. |
| Map | Plastic backing for A1 Map for Notice Board near Chemists - £22 plus VAT. David Taylor will prepare map FOC, but will incur photocopying costs up to £10. | The costs were agreed. | Closed. |
| Notice Board | Quote of £120 for new Notice Board in Park Square received. | The quote was accepted. | Closed. |

GREAT AYTON PARISH COUNCIL – MEETING 2nd NOVEMBER 2010

ACCOUNTS REPORT

9.1 Monthly Accounts Report

Payments

| <u>Supplier</u> | <u>Reason</u> | <u>Other data</u> | <u>Value £</u> |
|------------------------|--|--------------------------|-----------------------|
| Richard Collins | Grave Digging x 1 | | 80.00 |
| Odd Job – Paul Suggitt | River Warden Aug/Sep/Oct | 187.50 | |
| | Purchase of new waders | 39.99 | |
| | Move tables/chairs back to Village Hall | 15.00 | |
| | 5 days repairing/painting benches, plus materials – High Green | 630.00 | 872.49 |
| Farmway Ltd | Rat Killer | Allotments | 112.80 |
| W. Eves & Co Ltd | Petrol for Mower/Tractor | Direct Debit | 88.99 |
| James C Pearson Ltd | Supply of stone for Memory Wall | Cemetery | 1,800.00 |
| Mr S Baxter | Allotment Deposit Refund | Allotments | 10.00 |
| G A Marwood | Allotment Ground Rent – 6 months | Allotments | 250.00 |
| Eric Harrison | 3 cuts - Highway Verges | POS | 705.00 |
| The Royal Oak | Captain Cook Sail Day Lunch | 38 @ £6.75 | 256.50 |
| Royal British Legion | Poppy Wreath Donation | It was agreed to pay £20 | 20.00 |
| TOTAL | | | 4,195.78 |

Receipts

| <u>Customer</u> | <u>Reason</u> | <u>Other data</u> | <u>Value £</u> |
|----------------------------|--|--------------------------|-----------------------|
| HM Courts | Reparation Play Area | | 135.00 |
| HM Revenue & Customs | VAT Refund | | 1,895.30 |
| Allotment Rent Collections | Rent Evening 06/10/10 | | 2,956.50 |
| Allotment Rent Collections | Received up to 21/10/10 | | 888.75 |
| Allotment Rent Collections | Received up to 25/10/10 | | 168.75 |
| D. Ward | Allotment Deposit 33a | | 20.00 |
| Allotment Rent Collections | Received up to 02/11/10 + Deposit £20 | Dr. Waters 60b2 | 87.50 |
| Various | Cemetery Receipts 08/10/10 to 26/10/10 | | 1,007.00 |
| Mrs D Bailey | Garage Rent November | | 10.00 |
| TOTAL | | | 7,168.80 |

9.2 Draft Budget 2011/12. *Cllr Kirk asked people to consider in more detail so that a budget could be agreed and the precept set at the December Meeting, see also Meeting Minutes Point 3.6.*

9.3 Review and adopt Financial Regulations b/fwd from last meeting. *Approved and adopted.*