

**Minutes of a Monthly Meeting of Great Ayton Parish Council
Held on Tuesday 1st March 2011 at 7.00 pm**

Present

Cllrs: R Kirk (Chairman), Mrs J Imeson, Mrs F Greenwell, G Readman, J Fletcher, N Waters and D Conroy.
Ms J S Cumbor (Parish Clerk), H Atkinson (Cemetery Superintendent)
Others Present: PCSO Jason Lloyd and 4 Members of the Public.

1. **Apologies** – Cllr Mrs Moorhouse
2. **Declaration of Interest in items on the Agenda** – None
3. **Members of the Public invited to address the Council**
 - 3.1 Library Consultation – Ian Pearce provided an update of the Save Great Ayton Library Group’s activities. Several meetings had taken place, including a meeting with NYCC. Over 200 questionnaires had been completed. A copy a written Report, which was sent to NYCC, was given to the Councillors prior to the Parish Council Meeting. NYCC had confirmed that it would take two months to go through all the responses received during the Consultation Period. The Parish Council thanked Ian Pearce.
Cllr Kirk confirmed the details of the recent NYCC press release which included NYCC’s recognition of the public’s desire to share the cuts across all libraries as the way forward; NYCC has set aside of fund of £650,000 to fund the libraries whilst solutions were determined.
All Councillors were in agreement that the Parish Council response to the Consultation would be to share the cuts across all the region’s libraries and fully supportive of ongoing talks with all relevant parties to find a suitable way forward for Great Ayton’s Library.
 - 3.2 Mrs and Mrs Thompson made representations concerning a Planning Application at 30 Marwood Drive that could have a detrimental impact on their amenity and concerns of damage to their foundations. The Parish Council confirmed they had expressed similar concerns. Cllr Fletcher advised Mr and Mrs Thompson that there is a “right to of light” and HDC should be encouraged to carry out a light survey. The Clerk advised that the Planning Department had confirmed the Agents for the Applicants were looking into suggested amendments. Cllr Kirk advised Mr and Mrs Thompson to put everything in writing to the Planning Department.
4. **Minutes**
The Clerk’s Report of Tuesday 1st February 2011 was amended at point Small Snow Plough – Action to add “Cllr Readman declined, in view of lack of support from other Councillors”. Following the hand written amendments the minutes of the meeting for Tuesday 1st February 2011 were approved and signed.
5. **Police Business**
 - 5.1 Statistics for February were not available. PCSO Lloyd reported that crime had increased and there had been a spate of vehicle thefts in the North Hambleton Area, in particular four wheeled drive vehicles.
 - 5.2 A copy of Operation Liberal was given to the Councillors. Operation Liberal provides guidance and recommendations concerning doorstep crime to agencies and organisations; copies will be given to Neighbourhood Watch Teams and leaflets will be distributed to houses.
 - 5.3 The Police are assisting HDC with surveillance concerning dog fouling, to date no enforcements made.
 - 5.4 Following the recent acquisition and training of Officers in the use hand held speed guns some speeding enforcements had been successful.
6. **Cllr Heather Moorhouse**
 - 6.1 Youth Club update – It was agreed that Cllr Kirk would find out more information and report back at the next Parish Council Meeting.
 - 6.2 Winter Maintenance – Broadacres. Information concerning Broadacres plans for Winter Maintenance at Hollygarth and Beech Close was provided to the Parish Council prior to the Meeting.
7. **Council Services Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report. It was noted that due to bad weather and illness several items remained outstanding.
8. **Matters arising from the minutes** (for information only)
 - 8.1. Village Hall – Heaters had been serviced; the Sub- Committee would meet to discuss additional heating requirements. A Contractor had been located to repair the stain glass window. It was noted that the Drama Group had started to clean up the Hall and were perhaps already using it. *Minute continued.*

- 8.2 Environmental Agency Flood Defences
- 8.2.1 Property Protection Scheme Draft Agreement – The Clerk confirmed this had been sent to the Solicitor, along with comments from Councillors. It was felt the Agreement was excessive, the Clerk was asked to request a shorter version. Cllr Readman expressed concerns over the level of administration and the impact on the Clerk’s workload, the Clerk confirmed she was due to have further discussions with the EA concerning this.
- 8.2.2 Residential Surveys – The Clerk advised that Bob Carrick would attend the next meeting and provide more information.
- 8.2.3 Commencement of work to create a water storage area at the Riverside – The Clerk was asked to advise the Football Club about the work. Alternative access for the Contractors across Petch’s field was put forward. It was noted that the land needed to be firmer before work could commence.
9. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.
10. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
11. **Clerk’s Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
12. **Accounts Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
13. **Councillors’ Reports**
- 13.1 Cllr Conroy advised that a new lamp post had been erected close to No 33 Roseberry Crescent Street the dog fouling sign needed to be replaced. Part of the fence was broken in Hollygarth. The Clerk was asked to report both items.
- 13.2 Cllr Readman asked about the availability of Election Nomination Forms; it was stated that these would be available from the Clerk in a couple of weeks.
- 13.4 Cllr Waters advised that due to personal reasons he would not be standing as a Parish Councillor in the coming Election.
- 13.3 Cllr Mrs Imeson reported that hill walkers parking at the Information Car Park did not appear to notice the sign concerning the alternative parking at the Station. The Clerk was asked to arrange for this to be moved so that it was more visible, although it would need to be above head height.

The date of the next meeting will be Tuesday 29th March 2011, venue to be advised when the Agenda published.

GREAT AYTON PARISH COUNCIL – MEETING 1ST MARCH 2011

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Cllr Kirk has received a complaint about motorized scooters not being able to access the Cemetery through the gate near Yatton House, could something be done to the step.	The Parish Council agreed to suggest access is available through the main gates during working hours on weekdays.	Closed.
Allotments	Nothing to Report.		
Play Area	ROSPA Report Repairs.		Open.
	Mrs Thompson advised that she had seen broken glass near the roundabout and seats.	The Parish Council advised that in most cases the Play Area is checked daily, but due to recent illness this had not always been the case. The comment was noted and would be followed up.	Closed.
The Riverside	Laying of stone to pathways.	Outstanding. The Environment Agency suggested to the Clerk that the Contractor may lay the stone whilst working on the water storage area; this should be followed up once work commences.	Open.
	Replacement beech tree and planting.	To be completed when the weather improves.	Open.
River	Tree branches being removed when safe to do so.		Closed.
Cook Trail Signs	Cleaning and painting to the Up-stands of the signs.	Outstanding.	Open.
Outstanding Painting	Leven Side partial completed, discuss what to do about the bridge. Waterfall Terrace outstanding.	It was agreed that the grills on the bridge should be removed to allow painting of the railing; the grills should be painted before being put back in place. It was noted that the bridge would need to be closed during the painting; the Clerk was asked to approach Mr Peter Suggitt to request temporary use of his bridge.	Open.
Waterfall Park	Pot hole repairs to path way as necessary, request through Cllr Mrs Moorhouse. Public Right of Way placed on list, unlikely to commence until 2011/12.	The Clerk was asked to suggest to PROW if the Parish Council arranged for the work, would they pay.	Open.
Football Fields	Pavilion Roof repair costs Junior Football Club, response due in February.	The Football Club has agreed to pay for the work and will instruct Chris Pearson to commence and bill them. The Football Club will also carry out repairs to down pipes and gutters.	Closed.
Roseberry Cres.	Filling of salt bin outside No 132, letter sent to Highways requesting they take back responsibility. NYCC advised this does not meet the relevant criteria; they would not take back responsibility.	The Parish Council acknowledge they original took over as a goodwill gesture. It was agreed the Parish Council would not continue its responsibility and bin should be removed by NYCC; possibly used elsewhere in Roseberry Crescent (see Clerk Report).	Closed.
	Repairs to Road Sign outside No 122.	HDC have repaired and repainted the sign, it is now fixed to the garden wall of No 122.	Closed.
Pump, High Green	It was noted that this need painting and treatment.	Cllr Fletcher to discuss with P Suggitt.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 1ST MARCH 2011

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
11/00134/FUL - Langbaugh Hall	Proposed installation of solar panels.	No Observations
11/00230/FUL - 1 st Floor Flat, 107 High St	Proposed replacement windows to existing first floor flat.	No Observations
11/00266/TPO - Southview, Low Green	Application to carry out works to 5 horse chestnut trees and felling of 1 horse chestnut tree subject to Tree Preservation Order No 1982/5.	The Parish Council request that HDC's Arboriculturalist look at these trees.
11/00281/FUL - 18 Greenacre Close	Demolition of existing garage and construction of replacement garage.	No Observations
11/00259/FUL - Chapel House, 9 Newton Rd	Alterations to existing dwelling to form 2 flats.	The Parish Council have concerns over the increase of traffic requiring access to the Premises at a blind corner.
11/00328/FUL - 3 Overbrook	Proposed single storey extension to existing dwelling.	No Observations, although the Parish Council would draw the Planning Department's attention to the Neighbour's concerns over the taking down and rebuilding of the rear wall to gain access to carry out the works.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
NYM/2010/0547/LB – 2 Dikes Lane	Application for Listed Building Consent for internal and external alterations.
10/02824/FUL – 6 Farm Garth	Retrospective application for a conservatory and two garages within the cartilage of existing dwelling house as amended by details received by HDC on 24 January 2011.
10/02886/LBC – Nutshell/Ivy Cottage	Application for Listed Building Consent for replacement doors and frames to front elevation.
10/02905/FUL – 77 High Street	Proposed demolition of existing garage and construction of single storey extension as amended by plan received by HDC on 19 January 2011.
10/02544/FUL – Winley Hill Farm	Change of use of agricultural land to a camp site consisting of 10 pods and a portable shower block and portable toilet block.
10/02939/FUL – 94 Marwood Drive	Proposed demolition of rear conservatory and construction of ground floor extension as amended by plans received by HDC on 19 January 2011.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High Street	Unauthorised signs to front and side of property. Planning Officer writing to the Owners to take down the signs on the side and apply for planning permission for the front.	Outstanding.
Stanley House	Alleged excessive car transporter activity early/late in the day. Information passed to Planning Enforcement Officer, response outstanding.	Outstanding.
Bank Flow Farm	HDC has confirmed that planning permission is required for the wall and advertising consent required for the signs at the entrance. Advice is being sought from HDC's Legal Manager and the Owners will be contacted.	Outstanding.

GREAT AYTON PARISH COUNCIL – MEETING 1st MARCH 2011

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Mr and Mrs Holden	Thank you for the invitation to the Parish Dinner.	Received.
Stephen Hilton	Would like to donate a bench or something similar (up to £1K) to the Village in honour of his Mother Marjorie Shaw who taught music at the Friend's School and lived in Nutshell whilst doing so.	The Parish Council was grateful for the offer and would consider a suitable avenue for the donation.
Mrs Myers	Rubbish and dog fouling Frankfield Place – HDC have cleaned the area, and have been requested to check the status when cleaning Romany Road area.	Noted.
Mrs Forder	Mrs Forder met with Dave Granger of HDC concerning dog fouling around the Village; the Parish Council will be sent a copy of the letter which confirms the meeting discussions.	Noted.
1 st Great Ayton Scouts	Request to hold a Cake Stall at the Arcade on 14 th May and a Duck Race in the river on 22 nd May.	Agreed.
Nicky Hughes	Would like to hire the Village Hall from May onwards, one night a week for Zumba Classes. Would like to know what night would be free and the cost.	Clerk to advise that a response will be given in April.
Rural Action Yorkshire	Invitation to Village Hall Training at Kildale on 28 th March at 6pm – 8pm; cost of £10.	Received.
SLCC	Branch Training Day at Easingwold on 24 th March to include preparing for local elections, how Clerk's can help new Councillors training for their role, Year End and Audit – Cost £20.	Agreed the Clerk should attend.
Forestry Commission	Invitation to a Stakeholder Event titled "The Future of the Public Forest Estate in England – A Public Consultation to learn more about the Government's proposals concerning the future ownership and management of the public forests in England. 12 week consultation started 27th January 2011. Event to be held at Dalby Visitors Centre on 23 rd March between 9.30am and 12.30 am.	It was noted that the proposals have now been cancelled.
HDC	"Green Neighbourhood Challenge" - Community Groups or Parish Councils of 10 or more people are sought to take on the challenge to reduce their carbon footprint by 11% in 2011.	Received.
	Standards Committee – Appointment of Parish Council Representative. 6 people nominated, Parish Council to vote for 3 (details of nominees sent with Agenda).	It was agreed to vote for David Rigby.
NYMNPA	NYMNPA will see a 21.5% cut in its grant over the next four years. NYMNPA will be reviewing their services and would like to encourage people to complete a short survey on line at www.northyorkmoors.org.uk to express their views on how best to spend its money. Consultation period closes 18 th March. Poster for notice board.	Received.
Tees Valley Rural CC	Invitation to the Tees Valley Rural Community Summit on Wednesday 2 nd March at Norton.	Received.
YLCA	Election Timetable as published by the Electoral Commission.	Received.

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CORRESPONDENCE AND INFORMATION REPORT cont.

CORRESPONDENCE cont.

Sender	Information	Action
NYCC	Confirmation that the Parish Charter was approved on 11 January 2011, the report can be found at https://www3.northyorks.gov.uk/n3cabinet_exec/reports_/20110111_/default.htm The finalized Parish Charter which takes into account responses from the consultation period can be found at https://www.northyorks.gov.uk/index.aspx?articleid=2900 The Charter is not set in stone and will be updated as necessary on the NYCC website.	Received.
	Launch of North Yorkshire Reward Grant Fund for communities in North Yorkshire with less than £50K income. Grant up to £5K to help communities prioritize projects that are within the North Yorkshire sustainable community strategy.	It was agreed that the Clerk should follow up in relation to the Hall Fields Project.

INFORMATION

Sender	Information
Wicksteed Playscapes	Swing Poster.
Rural Services Network	4 Weekly Newsletters. Notification of relaunch of website.
Action for Market Towns	Seminar for Project Funding and Bidding on 22 nd of March in Somerset and 29 th March in Gloucestershire. Seminar for Engaging Business Sector in the regeneration of our Towns on 29 th March in Telford. Seminar for Marketing Your Community on 4 th April in Kent.
National Housing Fed.	2 x Northern Voice Newsletters.
Steve Shaw, Local Works/Unlock Democracy	Update on success with negotiations with the Government on 199 proposals for the Local Sustainable Communities Act, these can be viewed at http://www.communities.gov.uk/publications/communities/scadecisions The Government are inviting more proposals for the Act, these can be submitted at http://barrierbusting.communities.gov.uk Councils that wish to use the Act to submit proposals must first engage their communities and reach agreement with them; a practice guide on how to do this can be viewed at http://www.localworks.org/files/localworks.org/SCA_Best_Practice_Guide_for_Councils.pdf
A Allison	How the North Yorkshire Taxpayer can put a stop to the PFI funded Allerton Park Incinerator Project.
National Training Resources	Introduction to Government Funding – 8 th March in Leeds. The Big Society is here to stay – 21 st March in Birmingham Bid & Tender writing – 8 th March in Leeds. Identifying & Accessing Funding for volunteer projects – 26 th July in Leeds.

GREAT AYTON PARISH COUNCIL – MEETING 1st MARCH 2011

CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath behind Cliffe Terrace	NYCC placed on list for 2011/12		Open.
	Cutting back of Hedges/trees belonging to 19b John Street.	Lodger at the property advised the Owner would be arranging for the work to be done.	Open.
Hall Fields Project	Nicky Smith, NDVSA, in communications with EA and the Forestry Commission (Woodland Improvement Grants), Clerk assisting.	Outstanding.	Open.
	It was agreed the Clerk would investigate if Northumbrian Water had a Grant Schemes that could be accessed for the Project Funding.	Outstanding.	Open.
Speeding	Easby Lane awaiting deployment of a data logger. Speed Awareness session at the Primary School to be arranged.	Outstanding.	Open.
Dikes Lane	Salt bin request submitted to Highways.	Highways confirmed 4 sites met with their criteria; should funds allow they will supply and maintain in the new Financial Year.	Closed.
Great Ayton Sign, Middlesbrough Road	Sign driven into, stone work collapsed. Insurance Claim completed. The Clerk was asked to arrange for the signs to be put in safe keeping.	Work completed.	Closed.
Bus Stop, opposite The Buck	The Parish Council agreed to look at levelling the path at the Bus Stop and possibly extending the railings along the whole path; and advise Highways of their intention. Highways haven’t responded. Quote for ground works only received of £1,480 + VAT; railings quote outstanding.	After further consideration it was decided to take no further action due to the complicated nature of the work and lack of authority from Highways.	Closed.
Maintenance of Trees Stokesley Road, Low Green	Clerk has checked available Parish Council map; area is not highlighted as Parish Council land. NYCC clearly show this land as being their responsibility on the grass cutting map.	Clerk contacted Highways, no response received.	Open.
Various Grit Bin Requests	The Clerk requested when a Highway’s response to the various requests would be received.	Highways confirmed that the location in Roseberry Crescent close to Nos 64 – 74 met their criteria; should funds allow they will supply and maintain in the new Financial Year. The Parish Council instructed the Clerk to suggest that the Grit Bin close to No 132 Roseberry Crescent be relocated to this site. Linden Grove Car Park and Marwood Drive did not meet Highway’s criteria. The Clerk was asked to confirm Highway’s response to the Resident’s concerned.	Closed.

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CLERK'S REPORT cont.

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Public Conveniences	The Clerk is waiting for quotes from Stokesley Parish Council and NYMNPA. Specification for opening, closing and cleaning requested.	Outstanding.	Open.
	HDC have requested a meeting to review and agree take over criteria and for Solicitor contact details for documentation.	Cllr Mrs Greenwell agreed to check if she could attend with the Clerk; otherwise Cllr Kirk would attend.	Open.
Big Lunch 5 th June	Additional information sent to the Parish Councillors.	Information to be passed to the Library for display on their notice board.	Closed.
Dog Fouling	HDC have provided leaflets for distribution with the Herald and Post, it was agreed that the Parish Council would pay for this at the May 2010 Meeting.	The Clerk was instructed to go ahead with distribution as previously agreed.	Closed.
Elections - Parish Clerk Briefing	HDC Invitation to Parish Clerk to attend Briefing concerning Elections.	The Clerk has confirmed attendance for 9 th March.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 1st MARCH 2011

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Alan Dale	Cover for Cemetery Superintendent (4 Funerals)	Cemetery	500.00
Sam Turner & Sons	Tap Hose, Builders Gloves	Allotments	13.89
W Eves & Co Ltd	Fuel (Direct Debit)	Cemetery	41.80
Paul Suggitt	Cover for Cemetery Superintendent	Cemetery	30.00
Paul Suggitt	Painting of railings near bridge at Leven Park	POS	135.00
Quiescent	Website Hosting and Maintenance for 1 year from 1 st April.	Gen Admin	168.00
TOTAL			888.69

Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs D Bailey	Garage Rent (Feb11)	Rent	10.00
HM Revenue & Customs	VAT Refund	VAT	1,426.42
Parish Councillors & Clerk	Reimbursement for PC Dinner (Royal Oak)	Misc	297.02
Rose Memorials	Erections of Headstone	Cemetery	91.00
Mrs M Oates	Grave Reservation	Cemetery	62.00
H Featherstone	Grave Reservation	Cemetery	62.00
Cemetery Receipts	Various headstones and plaques	Cemetery	307.00
TOTAL			2,255.44

- 1.2 The Clerk was asked to prepare a review of the Cemetery Fees for discussion at the next Meeting.