

**Minutes of a Monthly Meeting of Great Ayton Parish Council
Held on Tuesday 26th April 2011 at 7.00 pm**

Present

Cllrs: R Kirk (Chairman), Mrs F Greenwell, G Readman, J Fletcher, and N Waters.

Ms J S Cumbor (Parish Clerk). Others Present: PC Glyn Jones, 3 Members of the Public.

1. **Apologies** – Cllr Mrs Imeson. Cllr Conroy's absence was noted, no apology received.
2. **Declaration of Interest in items on the Agenda** – See Planning Report, Captain Cook Museum.
3. **Members of the Public invited to address the Council**
 - 3.1 Great Ayton Station Project – Mrs Loftus advised the Parish Council that she would be holding a meeting with Northern Rail on 24th May. NYMNPA had expressed the possibility of assistance with clearing overgrowth and painting which may be linked to their Apprentice Scheme. The Parish Council committed their support to the Project and indicated a small amount of funds may be available. Mrs Loftus was asked to provide a list of what was needed; the Parish Council would identify something from the list.
4. **Minutes**
The minutes of the meeting for Tuesday 29th March 2011 were approved and signed.
5. **Police Business**
 - 5.1 The Statistics for March showed a decrease of 6 crimes over March 2010 (16 v 22), 9 of which were in the Whinstone View area. The Police had written to the residents and had asked for their assistance with reporting all incidents; Police presence would be increased in the area.
 - 5.2 PC Jones advised that anti social behaviour had risen and that the Police were working hard towards resolving this.
 - 5.3 Cllr Fletcher suggested that the Police encourage Youths, including those playing football on the High Green, to use the area at The Riverside.
6. **Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.
7. **Matters arising from the minutes** (for information only)
 - 7.1. Village Hall – Scaffolding would be erected to facilitate work to the stain glass window. It was noted that Broadacres Contractors would supply a quote for painting the main part of the Hall. The Youth Services were organizing a survey to see what the youth wanted. Cllr Kirk agreed to provide a draft constitution for a Village Hall Committee at the next Parish Council Meeting. *Minute continued.*
 - 7.2 Environmental Agency Flood Defences
 - 7.2.1 Flood Storage area at the Riverside – It was noted that the work had been completed.
 - 7.2.2 Property Protection Scheme – A revised, smaller, agreement had been received and forwarded to the Solicitor for review and comments. It was noted that a clause relating to private property liability had been included; the Parish Council felt that the liability would be passed to the Contractors; the Council's PL Insurance would provide a back up. *Minute continued.*
8. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.
9. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions made in the Report.
10. **Clerk's Report** - The Report was received; it was resolved to accept the decisions made in the Report.
11. **Accounts Report** - The Report was received; it was resolved to accept the decisions made in the Report.
12. **Councillors' Reports**
 - 12.1 Cllr Fletcher advised the tree guard around the tree encircled by a seat on the High Green was now too small for the tree and needed to be removed, it was agreed the Cemetery Superintendent should be asked to do this.

- 12.2 Cllr Readman asked if the Parish Council would provide a Civic Welcome to the Australian Over 60's Cricket Tour on 17th August. The Parish Council agreed but was undecided as to where the brass plaque the Australian Team would present would be placed; the matter would be discussed at the next Parish Council Meeting, in the interim Cllr Mrs Greenwell would respond to the Australian Team about the arrangements of the Welcome Party.
- 12.3 On behalf of the Parish Council Cllr Kirk thanked Cllr Waters for his work during his time with the Council and added he would be greatly missed. The Parish Council wished him well and good health and hoped he would be in a position to return as a Councillor sometime in the future.

The date of the next meeting will be Tuesday 17th May 2011, venue to be advised when the Agenda published.

GREAT AYTON PARISH COUNCIL – MEETING 26th APRIL 2011

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Cemetery Superintendent to discuss options for ramped access.	It was agreed that a concrete ramp should be built and provisions made so that the gate can be hooked open if necessary.	Open.
Allotments	Cllr Waters response to communication regarding the car park.	Residents from Skottowe Drive were in attendance and expressed their dismay that no work has been carried out, as previously agreed with Cllr Waters. Following further discussions it was agreed to honour the commitment made by Cllr Waters to turn part of the car park into an Allotment Garden that the household would rent, the hardcore being used to make a car park elsewhere in the Allotments. Cllr Waters agreed to instruct the Cemetery Superintendent accordingly.	Open.
Play Area	Update of ROSPA work.	ROSPA work complete. The goal posts need to be moved and reseeding of worn areas required. The Cemetery Superintendent was checking each morning for rubbish and broken glass following complaints.	Open.
River	Weekly clearing taking place.		
Outstanding Painting	Whitbread Bridge, Waterfall Park completed.		Closed.
	The Clerk is pursuing the Probation Services about painting the railings at the Low Green.	Probation Services cannot do the work due to the close proximity to the road. It was agreed to ask Mr Suggitt to do the work; the Clerk was asked to speak to Highways and ask if they would pay for the paint.	Open.
Waterfall Park	Repairs to pot holes on path completed.		Closed.

GREAT AYTON PARISH COUNCIL – MEETING 26th APRIL 2011

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
11/00694/LBC – Captain Cook Schoolroom Museum	Application for Listed Building Consent for repairs to roof, glazing one window and internal alterations.	The Parish Councillors present all declared a prejudicial interest; the Council were therefore not quorate and could not comment. HDC to be advised accordingly.
11/00736/TPO – 1 Old Mill Wynd	Application for works to tree subject of TPO NO 1998/01.	No Observations

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
11/00230/FUL – 1 st Floor Flat, 107 High Street	Proposed replacement windows to existing first floor flat.
10/02963/FUL – 30 Marwood Drive	Proposed alterations and extensions to existing dwelling as amended by plans received by HDC on 16/03/11
11/0266/TPO – Southview, Low Green	Application to carry out works to 5 No. horse chestnut trees subject to TPO NO. 19832/5. The approval is <u>conditional</u> on compliance with Sections 91 and 92 of Town and Country Planning Act 1990 and where appropriate Section 51 of the Planning and Compulsory Purchase Act 2004; and in order that the development is undertaken in a form that is appropriate to the character and appearance of its surroundings in accordance with the Development Plan Policy(ies) DP28.
11/00281/FUL – 18 Greenacre Close	Demolition of existing garage and construction of replacement garage.
11/00328/FUL – 3 Overbrook	Proposed single storey extension to existing dwelling.

REFUSED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
11/0266/TPO – Southview, Low Green	Application to fell horse chestnut tree subject to TPO NO. 19832/5.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High Street	Unauthorised signs to front and side of property. No response in relation to the letter. Owners do not run the shop from day to day, owners being contacted. Enforcement Officer seeking legal advice.	Outstanding.
Stanley House	Alleged excessive car transporter activity early/late in the day. The Planning Enforcement Officer has spoken with the owner who had confirmed the cars were for personal use; should people still feel business activities continue proof is required. The Parish Council felt no proof would be forth coming.	Closed.
Bank Flow Farm	Copy of letter sent on 30/03/11 to Occupier by HDC giving 21 days notice regarding application for wall built without permission, addresses the issue of signs at the gate (all but the egg sign to be taken down) and reminds the Occupants for the temporary conditions applying to the Site.	Outstanding.
39 Linden Grove	Alleged car business run from premises. Broadacres investigated the issue and the site has been cleared.	Closed.
M/OUT/0226/11/P – 295 houses Grey Towers Farm, Dixon’s Bank, Nunthorpe	The Clerk wrote and objection letter to MBC after learning that the houses were not in the LDF. HDC have also written to MBC although they stated they had no comment to make on the proposals but requested MBC keep Great Ayton Parish Council actively involved with the planning process. Details of draft SPD from MBC with chance to comment, consultation runs until 20/05/11. The Clerk was asked to check with HDC how best to respond to the SPD, or would they do so on the Parish Council’s behalf.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 26th APRIL 2011

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
11 Whinstone View Residents	Letter addressed to the Parish Council Chairman, the Police, Broadacres and Local MP regarding anti social behaviour close to the Workingmen’s Club and the Newton Rose. The letter requests that all parties contact the Residents with a more appropriate and proactive solution than the one previously given that isn’t working.	The Clerk was asked to acknowledge the letter and confirm points mentioned by the Police in the Minutes.
Mrs Roberts	Copy of letter to Cllr Mrs June Imeson concerning her retirement and thanking her for 41 years of loyal service to the Village; she will be sadly missed.	Received.
David Harrison	Request to use the High Green on 21/06/11 at 10.15am for the Vintage Tractor Rally Visit.	Agreed.
Canon Paul Peverell	Request to use the Low Green on 24/07/11 at 3.30pm for a Picnic following a short service.	Agreed.
Mike Newton	Further website links for Great Ayton information.	Received.
HDC	Letter concerning review of Polling Districts and Polling Places for Parliamentary Elections, if representations are to made these should be submitted by 31/05/11. No change for Great Ayton.	Received.
	Information regarding new process for application of temporary road closures for Remembrance Day Parade.	Received.
NYCC	Letter confirming verge grass cutting contract for the 2011 season. No change to prior year.	Received.
NYMNPA	LDF Consultation, Design Guide Part 4 – Reuse of rural buildings draft SPD. Details can be viewed at www.northyorkmoors.org.uk , comment should be sent by 16/05/11.	Received.
Cllrs Mrs June Imeson	Thank you letter for flower arrangement.	Received.
Tourist Information	Request to hold annual Yorkshire Day on the High Green on 30/07/11.	Agreed.
Mr W Jackson	Letter regarding The Trod and request for closure, detailing activities observed, burglaries and types of rubbish being deposited.	The Clerk was asked to acknowledge the letter and reiterate issues relating to closure of public rights of way.
Mrs J Brown	Thanks to the Parish Council for their involvement in achieving the leveling and resurfacing of the Public Right of Way between Easby Lane and Suggitt’s Fields.	Received.

GREAT AYTON PARISH COUNCIL – MEETING 26th APRIL 2011

CORRESPONDENCE AND INFORMATION REPORT

INFORMATION

Sender	Information
NYMNPA	Northern Area Parish Forum – Minutes from January Meeting and Agenda for Meeting 04/05/11 at 7pm in Kildale Village Hall.
	Timetable and poster for the Moorsbus Network 2011.
	“Forces of Nature” Exhibition Preview at the Danby Moors Center 27/04/11 2pm – 5pm.
HDC	Street Collection notification 06/05/11 Save the Children.
SLCC	Appointment of new Deputy Chair – Howard Midworth.
	Regional Conference themed “Big Society” 09/06/11 at Harrogate.
NALC	Communities in Action Conference and Exhibition 19/07/11 at Sheffield.
Rural Services Network	3 Weekly Newsletters.
Action for Market Towns	Marketing your Community Seminar 04/05/11 Marlow.
	Practical Localism Seminar 26/05/11 Bristol.
	Finding and Bidding for Project Funding Seminar 15/06/11 Thirsk.
Speeditree	Online brochure for Speeditree Christmas Tree Systems.

GREAT AYTON PARISH COUNCIL – MEETING 26th APRIL 2011

CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt’s Field	PROW has confirmed they will complete as soon as possible, they will also assist with the installation of a new kissing gate.		Open.
Footpath behind Cliffe Terrace	PROW has put this on their list as a priority they will advise in a couple of months when this will be done.	The Clerk was asked to advise PROW that the present state of this area could be contributing to anti social behaviour that is taking place between Whinstone View and The Trod and request urgent action to try and help eliminate the behaviour.	Open.
	Cutting back of Hedges/trees belonging to 19b John Street. PROW will assist with contacting the Owners.		Open.
Hall Fields Project	Nicky Smith, NDVSA, in communications with EA and the Forestry Commission (Woodland Improvement Grants).	Update from requested.	Open.
	Northumbrian Water Board (NWB) have been approached, they may be able to do something if the present flood defence scheme for Roseberry Crescent is agreed. The EA appear to be involved with NWB and may also assist with grant funding.	There will be no change until the success of the 2 nd flood defence scheme is known.	Open.
Speeding	Data Loggers on Easby Lane recorded traffic travelling at an average of 37mph, the Police carried out enforcement activities – results outstanding.		Open.
	A suitable date to hold a Speed Awareness Session is to be arranged at Roseberry School, previous arrangements cancelled.		Open.
Maintenance of Trees Stokesley Road, Low Green	Highways has stated that this is not their land and not their responsibility; Highways clarified they are only responsible for the verge width equivalent to the footpath at the Bus Stop.	It was reported that one branch had broken off the tree and was presently lying on the side of the river bank. Cllr Fletcher agreed to look at tree.	Open.
Public Conveniences	The present Cleaner is willing to work for the Parish Council and continuing cleaning the Public Conveniences. HR details need to be discussed and an offer letter sent.	It was agreed to use similar Statement of Particulars to those on file providing HDC agreed these were up to date.	Open.
	Resident at 97 High St is willing to continue opening the Public Conveniences and checking at lunch time to restock consumables.		Closed.
	HDC response to acceptance (including additional request regarding lights) and formal Agreement Document outstanding. Date for transfer to be agreed, but must be by June 2011.		Open.
	Condition Survey received and some work carried. No Structural Survey received although requested.	The Clerk was asked to chase the Structural Survey.	Open.
	Charitable Status to be looked into.	Cllr Kirk agreed to follow up with HDC.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 29th MARCH 2011

CLERK’S REPORT cont/..

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Mr Hilton called to say the funds should be available shortly and he may visit to view and consider the options.	A list of options would be drawn up for Mr Hilton to consider; these would include – Village Hall, Library, Hall Fields Project, Seat/s Capt Cook Garden, Capt. Cook Museum and Flower Tubs.	Open.
Nicky Hughes	Requested information about Village Hall; desire to use for Zumba Classes one night a week from May. Parish Council promised to respond in April.	The Clerk was asked to advise that the Hall was still not in a usable condition and check if she still required her details to be held; if so would she consider being part of a future Management Committee.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 26th APRIL 2011

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
P Suggitt	River Warden – Nov to Apr inc. (POS River)	375.00	
P Suggitt	Painting Whitbread Bridge, Waterfall Park & repairing pot holes in tarmac (POS)	600.00	975.00
Thompsons Hardware Ltd	Plants (POS), replanting of signs and tubs	40.50	
Thompsons Hardware Ltd	Consumables for Cemetery	34.72	75.22
G S Frankish	Rock Salt for Cemetery	Cemetery	24.00
BE Johnson	Treatment of timber preservative	V.Hall Refurb	370.68
Gazette Media Company	Distribution of leaflet (dog fouling)	General Admin	54.46
A Hill & Sons Ltd	Beech Tree, stakes and ties for The Riverside	POS	54.61
Sam Turner & Sons Ltd	Stihl Cutter – service and repair (split Cemetery & POS)	150.74	
Sam Turner & Sons Ltd	Strimmer – service and repair (split Cemetery & POS)	99.75	
Sam Turner & Sons Ltd	Nut Inset, Over specs (Cemetery)	4.33	
Sam Turner & Sons Ltd	Red Oxide Paint, White Spirit, Wire/Nut/Bolt (POS)	35.67	290.49
Farmway	Round Up, Gloves	Allotments	154.12
Hambleton District Council	Salaries, Jan to Mar inc.	Salaries	7,516.11
Teesside Insurance	Insurance of Mower Tractor	General Admin	289.80
P Husband	Allotment Deposit Refund 70a	Allot Deposits	10.00
A Cross	Allotment Deposit Refund 36a	Allot Deposits	20.00
Mrs A Fletcher	Reimbursement for plants, compost, basket liners – planting at Public Conveniences	POS	26.48
H Atkinson	Replacement Drill, additional cost after allowance of damaged drill	Cemetery	12.64
Ms J Cumbor	Stationery, Ink and Travel Expenses	General Admin	113.97
Ms N Hosie (Girl Guides)	Donation to Refugee Camp Trip, Sangram India	Chair Allow.	150.00
Northumbrian Water Board	Water Rates (Direct Debit)	Cemetery	6.48
Michael Westgarth-Taylor & Co	Valuations of Insurance reinstatement – 9 Assets	General Admin	500.00
TOTAL			10,644.06

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs D Bailey	Garage Rent (Apr11)	Rent	10.00
Mrs Press	Allotment Deposit	Allotments	10.00
Flower Tub Sponsorship	Sponsorships 7 @ £15, 2 @ £25	POS	155.00
Mrs Bishop	Grave Reservation	Cemetery	63.00
Mrs Pickering	Grave Reservation	Cemetery	63.00
Cemetery Receipts	Plaque and 2 Headstone erections	Cemetery	220.00
NEDL	Wayleave Receipt		17.25
Hambleton District Council	Grant towards Village Hall	V.Hall Refurb	3,000.00
TOTAL			3,538.25

GREAT AYTON PARISH COUNCIL – MEETING 26th APRIL 2011

ACCOUNTS REPORT cont.

1.3 Year End Accounts and Annual Governance Statement review and acceptance

The Parish Council approved the Year End Accounts and Annual Governance Statement, along with the Mazars Accounting Statements.

1.4 Review of revised valuations of Assets for insurance purposes and quotations

The Parish Council reviewed the asset valuations provided by Michael Westgarth Taylor, and agreed to accept the Valuations provided. It was also agreed that given the high valuation and potential high cost of insurance for the Cemetery Wall, Railings and Gates, the Play Area Railings and the Victorian Urinal investigations should be made to either cover these items for Impact only or “self insure” providing they had 3rd party cover under the PL Insurance terms. Other asset valuations determined by checking supplier costs were accepted. The Chairman agreed to take the Chairman’s Chain to the Jewellers for valuation.