

**Minutes of the Monthly Meeting of Great Ayton Parish Council
Held on Tuesday 21st June 2011 at 7.00 pm**

Present

CLRs: R Kirk (Chairman), Mrs F Greenwell, Mrs J Brown, G Readman, R Hudson and S Jackson.

Ms J S Cumbor (Parish Clerk). Others Present: H Atkinson, P Suggitt, County Cllr Mrs H Moorhouse, Sgt. Neil Foster, PC Glyn Jones, Lee Godfrey (Broadacres) and 6 Members of the Public.

1. **Apologies** – Cllr J Fletcher.
2. **Declaration of Interest in items on the Agenda** – None
3. **Members of the Public invited to address the Council**
 - 3.1 **Anti- Social Behaviour** – An in depth discussion took place regarding anti-social behaviour activity in the Village. It was stated that the Problem Solving Group (PSG) Meeting had been proactive and positive; the Group would continue to work on this issue. The Parish Council confirmed its intentions to finish the work in the Village Hall to an acceptable standard for it to be made available to the Youths. NYCC Youth Support are carrying out a survey to determine what is required in relation to youth facilities, they will then work with the PSG and the Parish Council to achieve the requirements. The Police and Parish Council emphasized the need for the public to continue reporting and recording incidents.
4. **Minutes**
The minutes of the meeting for Tuesday 17th May 2011 were approved and signed.
5. **Police Business**
 - 5.1 The Statistics for May were received, it was noted that the total incidents reported was incorrect the figure was 125 for last year and 105 for this year.
6. **Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.
7. **Matters arising from the minutes** (for information only)
 - 7.1. Village Hall – It was agreed a list of outstanding work needed to be prepared with the view of the Hall been ready for use as soon as possible. *Minute continued.*
 - 7.2 Environmental Agency Flood Defences
 - 7.2.1 Flood Storage area at the Riverside – The Contractor had revisited site and completed the alterations.
 - 7.2.2 “Slow the Flow Project” – The EA would be holding a Press Event in the Village on 28th June with NYMNPA, Lumsden & Carroll and extended an invitation to the Parish Council. The Parish Council agreed to attend.
 - 7.2.3 Property Protection Scheme – A few minor items for change were be agreed between the Parish Council Solicitor and the EA, should no further changes be presented the Solicitor advised the Agreement was good to sign. The Parish Council agreed that providing the EA didn’t propose any further changes the Agreement could be signed by three Councillors outside a Council Meeting.
8. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.
9. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions made in the Report.
10. **Clerk’s Report** - The Report was received; it was resolved to accept the decisions made in the Report.
11. **Accounts Report** - The Report was received; it was resolved to accept the decisions made in the Report.
12. **Councillors’ Report**
 - 12.1 Cllr Jackson provided an update about the Library and NYCC’s revised Strategy using 4 Categories; Great Ayton was placed in Category 3. This Category wasn’t where we expected to be and the Group had made representations about this at two recent NYCC Meetings. NYCC stated they were keen to continue discussions with the Group along previous lines. A Public Meeting would be held when more clarity was available from NYCC.
 - 12.2 Cllr Mrs Greenwell advised that HDC had been asked to put a dog bin at the end of Cleveland Street.

The date of the next meeting will be Tuesday 19th July 2011 in the Children’s Room at the Friends Meeting House.

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COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Contractor instructed to carry out the work providing the costs are within the Financial Limit.	Outstanding.	Open.
	Leylandii Trees between Cemetery and back of Central Way properties and Play Area.	Following a report by Cllr Jackson and costs to reduce the height of the trees it was agreed to obtain 2 further quotes.	Open.
Allotments	Changes to car park behind Skottowe Drive.	Information provided by Mr Waters to Cllr Hudson through the Clerk. Work outstanding.	Open.
	Letter received from the Allotment Association requesting decision regarding the car park is rescinded.	The Parish Council agreed that the decision could not be rescinded for six months nor the subject reviewed until after this time frame. The work would be put on hold and the area monitored in the interim period. The Clerk was asked to advise the Skottowe Residents and the Allotment Association.	Open.
Play Area	Moving of goal posts.	Due to difficulties moving the goal posts it was accepted that the area around the goal posts would be re-turfed instead.	Open.
River	The Clerk has reported the large number of tree branches in the River to the EA.	The EA have inspected, deemed the situation was not a risk and would remove during the next routine watercourse clearance.	Open.
Low Green – Dog Warden	A visit to the Village from the Dog Warden requested and large signs to be put up in the Low Green area.	Signs were put up; these came down in the high winds. Dog Warden visited, no enforcement took place.	Closed.
Painting	Painting of railings opposite The Buck.	Work completed.	Closed.
The Riverside	Outfield growth to be cut back.	Work completed.	Closed.
Replanting of Flower Tubs and Village Signs	Work instructed to go ahead. Flower tub replacement.	Permission required to purchase new tubs, these would cost between £40 - £50. The Clerk was given permission to arrange replacement at the next replanting sessions.	Closed.

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
11/01042/FUL – 43 Easby Lane	Proposed alterations and extension to existing dwelling.	No Observations.
11/01154/FUL – Langbaugh Grange	Proposed orangery extension to existing dwelling.	No Observations.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
11/00694/LBC – Captain Cooks Schoolroom Museum	Application for Listed Building Consent for repairs to the external fabric and internal alterations.
11/00736/TPO – 1 Old Mill Wynd	Application for works to tree subject to Tree Preservation Order No 1198/01.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High St	Unauthorised signs to front and side of property. The Enforcement Office has sent a letter giving the Owner 14 days to respond or enforcement action will take place. Failure to comply could lead to a fine of £5,000. The Officer has also written to the owner of a sign referring to a different profession.	Open.
Bank Flow Farm	Planning Application for wall built without permission, appears to be outstanding. Enforcement Officer advised of the recent erection of a new sign.	Open.

ADDITIONAL COMMUNICATIONS

SENDER	INFORMATION	STATUS
Steve Shaw – Unlock Democracy	Seeking support to an opportunity under the Sustainable Communities Act that would help Parish and Town Councils in relation to planning applications for major developments, whereby: <ul style="list-style-type: none">• Applicants have to attend a local Parish/Town Council Meeting to answer questions about the application• The Applicant has to fund the Parish/Town with commissioning an independent report concerning the application	The Parish Council agreed to lend support.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Stokesley Parish Council	The Clerk for Stokesley Parish Council has advised that the Invitation for Parish Councils in the immediate location to meet (2 Members from each) on Wednesday 29/06/11 at 6.30pm at Stokesley Town Hall was to enable the Councillors to get know each other and discuss items without HDC and NYCC being present.	Cllrs Mrs Brown and Jackson agreed to attend. The Clerk was asked if she could attend.
CBK Solicitors	Information requested concerning the roadway abutting 18 High Street, and the car park area between the “back road” and High Street.	The Clerk was asked to respond.
Yorkshire Local Councils Associations	Notification that Edward Sanderson (Egton Parish Council) nominated for the Northern Forum Area of the NYMNPA. Malcolm Bowes represents a different location.	Noted.
NYMNPA	Information outlining changes to the LEADER Small Scale Enhancements Scheme (SSES). Two budgets; Heritage and Conservation and Village Renewal and Development. Great Ayton remains on the list of market towns which are not permitted to receive SSES grants for the benefit of the people who live in the towns. We are still encouraged to approach NYMNPA in relation to the main LEADER Programme grants.	Noted.
Australia Over 60’s Cricket Tour	Parish Council arrangements for 17/08/11 confirmed - 11.30 am Welcome and Civic Reception at the High Green, beside the Captain Cook Statue. Decision as to where the plaque will be fixed remains outstanding.	Noted. Cllr Mrs Greenwell has written and suggested the plaque is put up at the Museum.
Geoff Lodge, PSG	Minutes from 16/03/11 Meeting and Agenda for Meeting on 15/06/11.	Received.
NYCC	LTP Team – Information and Questionnaire concerning Countrywide Civil Parking Enforcement – Consultation. Full details provided separately.	The Clerk was asked to complete.
Nunthorpe Parish Council	Copy of letters to MBC and NYCC Highways concerning damage to road near Treebridge Hotel, highlighting the Council’s duty of care.	Noted.
Executrix of the late Donald Petch	The remains of a limb of the willow tree on the north bank of the river close to the Whitbread Bridge have been removed. However, the Executrix would like to point out that this land does not form part of Mr Petch’s Estate and the removal was carried out in the spirit of a conscientious member of the Village and was a one off action.	Noted, the Clerk was asked to send thanks.
Handicare/Age UK	Information concerning the Referral Partnership Scheme aiming to help people in later life age well and remain independent in their own homes. Details provided for those who would like to get involved.	Received.
Sign at Information Car Park	A Member of the Public has stated they do not believe the sign relating to “alternative car parking” was lowered sufficiently and requests this be attended to.	There would possibly be Health & Safety issues if lowered further, the Clerk was asked to respond.
Twinning Association	Permission to use the High Green on 10/07/11 for a Treasure Hunt.	Granted.

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CORRESPONDENCE AND INFORMATION REPORT

INFORMATION

Sender	Information
HDC	Stokesley Area Forum 18/07/11, 7pm at Stokesley Town Hall - Notification plus Poster for Notice Board.
NYCC	County Area Committee for Hambleton Meeting 06/06/11, 2pm at Northallerton - Agenda and Poster for Notice Board.
Ludus Leisure Ltd	Leaflet advertising products and services for Play Areas – this is a family owned business based in Yorkshire.
PS Events	Public Sector Reform – Opening Up Services Conference 29/09/11 at the Barbican, London.
	Public Security & Counter Terrorism – Managing the Risk Conference 28/09/11 at the Barbican, London.
	Raising Public Sector Productivity Conference 22/09/11 at the Barbican, London.
Sustainable Government	Public Services Efficiency Newsletters x 4.
Rural Services Network	Weekly Newsletter x 4.
National Housing Fed.	June 2011 Northern Voice Newsletter.
Association of Play Industries	May 2011 Newsletter.
Matta Products	Fire Retardant Playground Safety Surface Information.

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CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt’s Field	Footpath completed. New kissing gate remains outstanding.	Kissing gate and hedges cut back to take place within two weeks.	Open.
Footpath behind Cliffe Terrace	The Clerk has advised PROW of the anti-social behaviour in the area and the need to open up the area as soon as possible. HDC have been asked to clear up the rubbish and dog fouling.	PROW cannot provide a date when path will be resurfaced; the work appears to have moved down the list. HDC cleared up rubbish and dog fouling.	Open.
	Cutting back of Hedges/trees belonging to 19b John Street. PROW will assist with contacting the Owners.	This is now No 2 on the priority of PROW.	Open.
Hall Fields Project	Nicky Smith, NDVSA, continues to chase the Forestry Commission (Woodland Improvement Grants) for assistance and has escalated the request.		Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. The EA may also assist with grant funding.	No change.	Open.
Speeding	Easby Lane – Police enforcement activities.	Outstanding.	Open.
	Road Safety Presentation at Roseberry School to be held by Kevin Pratt on 12/07/11; Parish Councillors invited to attend.	It was agreed that Kevin was best placed to deliver the message, the invitation was declined.	Closed.
	Guisborough Road – Speeding Referral Form completed.	Long waiting list; some while before Data Loggers in place.	Open.
Maintenance of Trees Stokesley Road, Low Green	Contractor to carry out works to the Willow Tree near the Green Cabin on 22/06/11. Other trees, hedges and river bank area already trimmed and tidied.		Closed.
Public Conveniences	The Clerk met with the Cleaner and the Employment Contract has been signed. Permission required to purchase “pay as you go” sim card, intention for the Cleaner’s number to be put on the new sign outside the Conveniences.	Permission granted.	Closed.
	Revisions to the Transfer of Title and Transfer Agreement were discussed and agreed.	The Parish Council resolved that the Transfer and Agreements could be signed by three Councillors outside a Council Meeting.	Closed.
	Cllr Kirk advised that The Parish Council could look to lease the Public Conveniences to Village Hall Charity (not set up yet) or the Capt Cook Garden Charity.	It was agreed consider further the Capt Cook Garden Charity option.	Open.

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CLERK’S REPORT cont/..

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Mr Hilton to arrange a visit and consider the options.	Outstanding.	Open.
Nicky Hughes	Requested information about Village Hall; desire to use for Zumba Classes one night a week from May. The Clerk contacted about future use and Village Hall Committee.	Outstanding.	Open.
Signs at Leven Court	The Leven Court Management Committee is aware of the issue of the large volume of For Sale/To Let signs and is discussing the problem with the Agents.		Closed.
Dump Corner	Response received from Highways. <ul style="list-style-type: none"> • DVD showing underground tree roots has been viewed; this showed only a small percentage of the culvert was impacted by overgrown roots. • Significant representations have been made to HDC for the TPO to be removed from the Willow Tree in Park Square to allow the tree to be felled; HDC do not appear to support this. • Until the TPO is removed Highways will continue to monitor the situation at Dump Corner and engage the EA (who own the culvert) in relation to ongoing maintenance work. 	The Clerk stated that since this communication was received Highways had come back and confirmed the EA didn’t own the culvert and that Highways were responsible for the maintenance.	Closed.
Chairman’s Chain	Cost to re-gild the pendant and bars, plus supply new ribbon is £414.89 plus VAT. 3 new bars are £33.94 plus VAT each.	It was agreed not to proceed with the re-gilding and new ribbon; the 3 new bars should be added to the Chain.	Closed.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Paul Suggitt	Strimming at the Riverside and Low Green. (POS)	120.00	
	Painting of railings near The Buck Hotel. (POS)	385.00	
	Thinning out of trees, hedge trimming and additional strimming - Low Green. (POS)	120.00	625.00
C L Prosser & Co Ltd	Skip for the Allotments.	Allotments	180.00
M A Beeforth	Internal Audit and Annual Return.	General Admin	150.00
Sam Turner & Sons Ltd	Oil for Tractor Mower.	POS/Cemetery	10.39
Yorwaste Ltd	Charges for Waste collection at the Cemetery.	Cemetery	378.77
Richard Collins	1 x Grave Digging.	Cemetery	80.00
Howard Atkinson	Mobile Phone Top Up.	Cemetery	10.00
Shaws & Sons Ltd	New Cash Register for Cemetery Receipts.	Cemetery	234.00
Ms J S Cumbor	Office Expenses – Printer Ink, Phone Calls, Postal Costs, Mileage for Council Business.	General Admin	128.83
HDC	Payment for 3 Village Maps (A2) for new Councillors	General Admin	8.25
W Eaves & Co Ltd	Petrol for Tractor Mower.	POS/Cemetery	110.23
TOTAL			1,915.47

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs D Bailey	Garage Rent (Jun11)	Rent	10.00
Cemetery Receipts	Burial, Internment of Ashes and Plaque.	Cemetery	724.00
Mr T Lambert	Allotment Garden Deposit.	Allotment Dep.	10.00
TOTAL			744.00

1.3 Football Playing Fields Rent Review

Rent Review due 1st June 2011. Request sent to the Cricket and Football Club requesting a “peppercorn”, response outstanding.

1.4 Garage Rent Review and Lease

Rent Review and Lease status update provided by the Clerk. It was agreed to increase the rent to cover the costs incurred by the Parish Council each year.

1.5 Laptop Battery

Request to purchase a compatible battery for the Clerk’s laptop via internet cost around £30 – request agreed.