

**Minutes of the Monthly Meeting of Great Ayton Parish Council
Held on Tuesday 06 December 2011 at 7.00 pm**

Present

Cllrs: R Kirk (Chairman), Mrs F Greenwell, G Readman, J Fletcher, and S Jackson.

Ms J S Cumbor (Parish Clerk). Others Present: Cllr Mrs Moorhouse, Mr H Atkinson (Cemetery Superintendent), Mr M Hamer (Apprentice), Insp S Sanderson, Sgt S Wilson, PCSO A Preston, The D&S Reporter and 4 Members of the Public.

1. **Apologies** – Cllrs Mrs J Brown and R Hudson.
2. **Declaration of Interest in items on the Agenda** - Declarations declared and noted with the relevant topic/s.
3. **Members of the Public invited to address the Council**
 - 3.1 Neal Waters, GAC&FC – Permission was requested to rent out the Junior Football Field to a Caravan Club over a weekend in the summer. It was advised that the event would be for two nights and the Caravan Club would apply strong restrictions and controls over the attendance and activities. The funds raised from the event would go towards the funding the refurbishment and extension of the Club House; it was also confirmed that it was possible to hold 14 one day events in any year without seeking a license. The Parish Council supported the activity and asked to be advised of the date once known.
 - 3.2 Mr Baker of Roseberry Crescent made representations regarding dog fouling, in correct use of a dog bin the smell from this and the removal of the items in it, cleaning of public right of way and streets close to 102/104 Roseberry Crescent. In addition evidence of anti social behaviour was provided. Mr Baker asked who was responsible for the cleaning and what risk assessment had been taken when the dog bin was put in its present position. Mr Baker was advised this was Hambleton District Council's responsibility and they would have placed the dog bin at the location. In response to "what happened to the field behind the house" the Parish Council advised that the owners purchased the field for use as gardens and a planning application to change the use of the field had been approved.
4. **Minutes**
The minutes of the meeting for Tuesday 15 November 2011 were approved and signed.
5. **Police Business**
 - 5.1 Insp Sanderson introduced Sgt Wilson and PCSO Preston to the Parish Council.
 - 5.2 **November Statistics and Reports**
 - 5.2.1 43 crimes had been reported with 16 arrests, 1 charge, 2 search warrants, 2 offenders on bail with curfews and 2 out of force offenders on bail with conditions not to enter North Yorkshire.
 - 5.2.2 Partnerships with Broadacres, the Parish Council and local Residents were working well and producing results.
 - 5.2.3 A Meeting had taken place to set up a boxing club in the Village, details to follow as the set up progresses.
 - 5.2.4 Officers are carrying out foot patrols after 3pm to help combat dwelling burglaries on estates; crime prevention packs are being distributed to houses seen to be at risk.
 - 5.2.5 Details of the new 101 phone service for the Police were provided (poster in the Village Hall Notice Board).
 - 5.2.6 The Parish Council thanked the Police for all the good news and their work.
6. **Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.
7. **Matters arising from the minutes** (for information only)
 - 7.1 **Village Hall – Carried Forward**
 - 7.1.1 Lead stolen from rear extension roof, slates damaged. Tow quotes received - £1,595 and £1,747 for insurance claim and pictures taken.
 - 7.1.2 Quote of £360 received to remove tree at rear of hall; Owner of No 85 High Street agreed to pay for 50% of the cost.
 - 7.1.3 A general tidy up at the front and sides had taken place and weed killer sprayed. It was requested that the rear also be done including the banking at the back. Rubbish needed to be disposed and it was stated that if a large skip ordered which the Owner at No 85 could also use he would contribute towards 50% of the cost; this was agreed. Location of skip would need to be considered carefully. It was agreed that shrubs should be planted when the weather improves.
 - 7.2 S106 Projects – *Carried Forward.*
8. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.

9. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions made in the Report.
10. **Clerk's Report** - The Report was received; it was resolved to accept the decisions made in the Report.
11. **Accounts Report** - The Report was received; it was resolved to accept the decisions made in the Report.
12. **Councillors' Report**
 - 12.1 Cllr Fletcher and Readman both stated Residents had registered their pleasure at seeing the tree and lights on the High Green and how good they looked.
 - 12.2 Councillors also commented about the eye catching dog fouling posters which had been designed by children from Roseberry School. It was noted that the ones along Newton Road were not tied securely in position and the Clerk was asked to raise this with HDC.

The next regular Parish Council Meeting will be Tuesday 3 January 2012 to be held at 7pm in the Children's Room at the Friends Meeting House.

GREAT AYTON PARISH COUNCIL – MEETING 06 DECEMBER 2011

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Cutting back of all hedges.	Older part of Cemetery outstanding.	Open.
	Cemetery Regulation – Review and decision.	It was unanimously agreed that the Civil Parish of Easby would be allowed eligibility for burial in the Cemetery as Residents. It was also agreed that those eligible for burial, but who were non-residents with an existing grave reservation, would be charged double. Details regarding other regulations remain outstanding and were carried forward for decision to a future Meeting.	Open.
	Scots Pine Tree. Yuill and Broadacres have agreed to share the costs to remove the tree, GAPC to Invoice.	Work to commence on 9 December.	Open.
Allotments	Car Park – Part near Skottowe Drive to be closed off.	Work to commence as soon as possible.	Open.
	Land available for additional allotments, Yarm Lane and Stokesley Road – Review if further land required.	Under 20 names on the Allotment List. It was agreed not to take up this offer.	Closed.
	Fly Tipping – Removal of rubbish.	Skip to be ordered when required.	Open.
	Yatton House Garden – Ramped access.	Meeting to be arranged with all parties to discuss possibilities.	Open.
Play Area	RoSPA Report – repair/maintenance requirements.	Outstanding, waiting Play Area review.	Open.
	Play Area – Review refurbishment suggestions.	Carried forward to the next Meeting.	Open.
Low Green	Himalayan Balsam Weed requiring eradication.	Digging up of roots outstanding.	Open.
	Wild flowers planting - Stokesley Road side.	It was agreed to review this in spring.	C/F.
	Storm damage Willow Trees near the Bus Stop.	Highways will remove and make safe by the end of the week.	Open.
	Willow Tree Bench.	Construction in progress.	Open.
	Bench request for Allan Russell. – Offered share in Willow Tree Bench.	Response outstanding.	Open.
High Green	Trimming of Cherry Trees on the High Green.	Work to be carried out in the early spring - when practicable	C/F.
	Bench repairs.	Repairs to be completed by Spring.	Open.
	Lime Tree replacement. <ul style="list-style-type: none"> • Rotary Club offered to contribute towards replacement costs. • Dave Collins offered to be involved with the arrangements, possible contribution towards replacement costs. • Decide if the Fete Collection to be used towards replacement costs. 	Arrangements to be organized for 2013.	C/F.

GREAT AYTON PARISH COUNCIL – MEETING 06 DECEMBER 2011

COUNCIL SERVICES REPORT cont.

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
The Riverside	Make safe original path and new path leading into this. Additional stone required for paths in woodland area.	Work in progress.	Open.
Public Conveniences	Cllr Kirk to arrange leasing through the Capt Cook Garden Charity.		Open.

GREAT AYTON PARISH COUNCIL – MEETING 06 DECMEBER 2011

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
11/02405/FUL – 12 Byemoor Close	Alterations and e4xtension to dwelling to include first floor side extension and ground floor front lean-to roof extension.	No Observations.
11/02535/CAT – Ayton Hall	Proposed works to trees.	The Parish Council would like to see a replacement tree planted near to Item 3 which is to be removed.
11/02209/FUL – 9 Linden Road	Alterations and extensions to existing dwelling with demolition of existing Annex and construction of new Garage – amended.	Cllr Kirk declared an interest. No Observations.
11/02255/FUL – Angrove Stud Mill Farm	Application for the permanent retention of an existing unit of residential accommodation for an equestrian worker	The Parish Council would request that the Policy for Agricultural Conditions is followed.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High St	Planning Application outstanding for signs on the front of the premises. The Clerk was asked to remind HDC about this.	Open.
Bank Flow Farm	HDC are looking into the signs on the grass verges.	Open.
Stanley House	HDC have requested a planning application for the change of use for the domestic land at the rear and the change in access.	Open.

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Residents - Wainstones Close	2 letters and 1 verbal notification and concern regarding No 17 Wainstones Close adding additional land to the property that they believe may be “common land” under the ownership of the Parish Council.	The Clerk was asked to check Council files to confirm details previously determined.
Village Residents	1 verbal communication voicing objections against the increase in Precept to providing some funding to the Community Library Facility, and 1 email (support from 5 others) objecting to the decision and expressing concerns about the consultation process.	The Clerk was instructed to write and confirm the decision was based taking all facts into consideration and the need to support and maintain a library facility within the Village.
Caryn Loftus	Station Project Update – Weeding to bank side, Northern Rail to donated Hi-Viz jackets, and will be providing new pots and a grit bin. NYMNPA Apprentices due to take out brambles and erect new fence. Copy of Grant Application for Station Project in relation to fencing.	Noted.
Fairtrade	Email thanking the Parish Council for their support with the renewal bid.	Received.
Mr and Mrs Core	Email thanking the Parish Council for the involvement in helping arrange for the path behind Cliffe Terrace to be tidied and the hedges/trees cut back.	Received.
Linden Grove Resident	Complaint about land about parking of a land rover on a trailer without tax disc.	Advised Broadacres and the Police.
Mr Dunning	Salt Bin request for Captain Cooks Way.	Advised them to contact Highways.
HDC	Shared Services (SS) Update Newsletter – So far £2.6M savings achieved with £1.9M p.a.	Noted.
	District Council Electoral Review of Wards and Councillors. HDC has in principle agreed to undertake a review, the review will commence in Spring 2012 and any changing would apply at the election in 2015. The review would see the Great Ayton, Broughton and Greenhow Wards seeing a reduction from 4 (3 of which are from GAPC) Councillors to 2. Comments required by 03/01/12.	Cllrs Mrs Greenwell and Kirk declared an interest. It was agreed the Clerk should write and propose that the reduction of 50% was too severe and that this should be by 25%.
	Electoral Register request form with conditions of use.	Noted.
	Invitation to present Grant Application 23/11/11 at Stokesley Town Hall.	Cllr Mrs Greenwell attended.
	Memorials and their maintenance information required to update HDC website.	Information provided.
Middlesbrough BC	Draft Local Development Order Consultation 23/11/11 – 23/12/11.	Received.
Network Rail	Roll out of nationwide Railway Communications System. A new communications mast - 15m high monopole and equipment cabin - will be place on the north eastern edge of Great Ayton (further towards Newton) from the Quarry access bridge into Cliffe Rigg Wood.	Noted.
NYMNPA	North York Moors National Park Management Plan Review - Consultation 07/11/11 – 23/12/11. The review will take in the vision and objections of future Park management, delivery and sustainable development. It will take into account environment, enjoyment and understanding, business and land management, and communities.	Information given to Cllr Fletcher for review.

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CORRESPONDENCE AND INFORMATION REPORT

INFORMATION

Sender	Information
MD2	Localism Bill and the Draft National Planning Policy - Offer to attend a Parish Council Meeting
HDC	Posters for Notice board – New non emergency Police Reporting Telephone No 101 and Santa at the Herriot Centre.
	Homes & Communities Agency – information and website links.
	Big Society Event 10/11/11.
	Stokesley Area Forum Meeting 16/01/12, Stokesley Town Hall, plus poster.
NYCC	North Yorkshire Now Newsletter.
PSG	Minutes of Meeting 11/11/11.
Jersey Choice	Plant Magazine.
Community Traffic Man.	Details concerning affordable traffic management services, including planning for small and medium community events.
Allerton Park Groups	4 emails Allerton Park Incinerator – seeking support to object to Planning Application.
NYMNPA	Heritage Conference 09/11/11.
SLCC	National Conference and Training Programme for 2012.
Arien Signs	Product Leaflet.
Sam Turner & Sons	Snow Thrower Product Leaflet.
JPCS	Winter De-Icing Kits Leaflet and costs.
The Parking Shop	Grit Bins and other winter protection measures – information and prices.
Gordon Ellis & Co	Winter Kits – information and prices.
Pennine Playgrounds	Keep Fit equipment for Play Areas.
Lappset Playworld	Keep Fit equipment for Play Areas.
Play Pour	Wet pour surface information.
RTC Safety	Wet pour surface and other play area surfaces brochure.
SMP	Autumn Play Area Offers.
Simplified Recruitment	Email introduction and offering (at a cost) recruitment assistance.
Tri Arts Creative	Indoor Festive Event ideas and crafts.
Insignia Ltd	Diamond Jubilee Commemorative Items.
Rural Services Network	4 x Weekly Newsletters.
Action for Market Towns	Training Opportunities 2012, including event running, grant applications and community development.
Historic Towns Forum	November Newsletter.
Northern Voice	November Newsletter.
Sustainable Government	3 Newsletters.
Community IT Academy	1 Newsletter.

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CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt’s Field	Footpath completed. New kissing gate and cutting back trees outstanding. Underground leak reported to both PROW and Northumbrian Water Board.	PROW should complete by end of present Fiscal Year.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing.	PROW moved to Fiscal Year 2012/13, will be dependent on their priorities.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed – the proposals recently went in for review. The EA may also assist with grant funding.	No change.	Open.
Speeding	Guisborough Road – Data Logger reported 85% of vehicles were proceeding at an average of 36mph. This has reduced since 2010 but is still high.	The Police will continue to carry out periodic enforcement.	Closed.
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Mr Hilton to arrange a visit to consider options.	Mr Hilton has confirmed still interested in making this donation, possible to the Library.	Open.
Flood Defences	PPS Project – Sign up from 14 properties, a further 6 expected.	Agreements signed for those received to date.	Open.
Queen’s Diamond Jubilee Beacons 04/06/12	Permission received to use Captain Cook’s Monument for a Beacon; appropriate safeguards need to be in place, i.e. safety, fire precautions. NYMNPA looking to put a Beacon on Roseberry Topping. “Guide to Taking Part” received from the Pageantmaster of the Queen’s Diamond Jubilee Beacons.	Further information received from NYMNPA. It was agreed Cllr Kirk would invite Gareth Wilson to the next Parish Council Meeting or to meet Councillors separately to discuss further. The Parish Council are minded to have a Beacon on Capt Cook’s Monument. Cllr Mrs Moorhouse stated Easby look to Great Ayton for leadership with the event.	Open.
Fete – June 2012 and Queen’s Jubilee Week.	Discuss format of Event/s and decide a Theme.	It was agreed that the theme would be “Jubilation”.	Closed.
	Explore other opportunities for Celebrating the Jubilee.	To be decided.	Open.
	Review of date for Fete June 2012 - Schools and Guides confirmed they would prefer 16 June. Yatton House, Band and Fun Fair Rides can all do 16 June.	It was agreed to hold the Fete on 16 June 2012 to accommodate the Schools and the half term holiday. The Clerk to advise all parties.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 06 DECEMBER 2011

CLERK'S REPORT cont.

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Christmas Celebrations	Father Christmas confirmed for Santa's Sleigh Visit. One Collector confirmed.	The Apprentice and a friend will help collect. Cllr Mrs Moorhouse agreed to join the Float.	Closed.
	Prize for Best Dressed Retail Window Display. To be judged on Tuesday 13 December at 5.30pm. Cllr Mrs Moorhouse offered to provide a second prize for the Best Window through the eyes of a child.	Cllrs Mrs Moorhouse's offer accepted. It was agreed to announce and present the prizes at the Carol Service on the High Green on 19 December 2011.	Closed.
	Parish Dinner - Saturday 28 January 2012.	Dinner Guests confirmed.	Closed.
Roseberry Crescent – Grit Bins	NYCC have place new bin at No. 66.		Closed.
	Existing bin still outside No. 132 – Occupant would like removed or filled.	It was agreed to move the grit bin to the Cemetery,	Closed.
Capt. Cooks Monument	Lightening conductor reported as stolen.	HDC have replaced.	Closed.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
UK Flood Barriers	Surveys and Reports Phase 1 – PPS Project.	PPS Project	11,700.00
The Society of Local Council Clerks	Renewal of yearly membership.	General Admin	110.00
Richard Collins	Grave digging x 3.	Cemetery	240.00
Howard Atkinson	Mobile Phone Top Up.	Cemetery	10.00
Maynards Nursery	Christmas Tree.	S145 PC Events	315.00
Mrs F Greenwell	Paints & Brushes, painting Santa Sleigh	S145 PC Events	15.88
Sam Turner	Test & Repairs to Rotary Mower/Tractor (Cemetery/POS).	98.26	
Sam Turner	Test & Repairs to Strimmer (Cemetery/POS).	120.51	
Sam Turner	2 Dustcoats (Cemetery/POS).	26.33	245.10
TOTAL			12,635.98

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mr Whitlock	Additional Allotment Deposit 58d.	Allotment Deposits	22.50
Mr D Thompson	Allotment Deposit and Rent 53a.	Allotment Deposits	30.00
Mrs R Eaton	Grave Reservation LH10.	Cemetery	63.00
Mrs M Pepper	Grave Reservation KD21.	Cemetery	63.00
Mrs P Morrow	Grave Reservation KXB28.	Cemetery	63.00
Environment Agency	Invoiced PPS Phase 1 – Survey and Reports.	PPS Project	20,000.00
PPS Project Receipts	Owner 33% Contributions received.	PPS Project	10,163.67
Cemetery Receipts	3 Burials and 1 Internment Fee.	Cemetery	1,860.00
Mrs D Bailey	Garage Rent	Rent	25.00
TOTAL			32,290.17

- 1.3 Contested Election Cost £3,382.14 – payment instalments offered. It was agreed to pay this amount in full by the end of FY11/12 (March 2012) and it was recognized this would produce a deficit in the FY11/12 Accounts. It was agreed future accounts/budget should include a yearly accrual for the 2015 Election.
- 1.4 Draft Budget 2012/13 – initial review and discussion. The Clerk was asked to make changes and present the Budget for agreement at a January Meeting. It was agreed the Clerk should request an extension for Precept submission to HDC of late January 2012.
- 1.5 Bank Provision – review possibility of change in banking arrangements to maximize interest and provide local banking facilities within the Village. It was agreed to move the Banking arrangements to NatWest; the Clerk was instructed to arrange.
- 1.6 PPS 25% Manufacturing Payment to UK Flood Barriers – It was agreed that a cheque for 25% of the equipment costs, up to a maximum of £20,000, could be signed outside of a Meeting; with the details being confirmed at the next Meeting.