

**Minutes of the Monthly Meeting of Great Ayton Parish Council
Held on Tuesday 03 January 2012 at 7.00 pm**

Present

Cllrs: R Kirk (Chairman), Mrs F Greenwell, Mrs J Brown, G Readman, J Fletcher, and S Jackson.

Ms J S Cumbor (Parish Clerk). Others Present: Cllr Mrs Moorhouse, Mr M Hamer (Apprentice), the D&S Reporter and 22 Members of the Public.

1. **Apologies** – Cllrs R Hudson and the Police.
2. **Declaration of Interest in items on the Agenda** - Declarations declared and noted with the relevant topic/s.
3. **Members of the Public invited to address the Council**
 - 3.1 See Planning Report – application 11/02762/FUL.
4. **Minutes**
The minutes of the meeting for Tuesday 06 December 2011 were approved and signed.
5. **Police Business**
 - 5.1 The Police Report for December was received. The Clerk was asked to request this type of Report is received with the Statistics each month. Cllr Fletcher said it was important to advise home owners and occupants to leave lights on during the early evenings to help reduce the risk of burglaries.
6. **Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.
7. **Matters arising from the minutes** (for information only)
 - 7.1 **Village Hall – Carried Forward**
 - 7.1.1 Insurance Claim agreed, funds received and work completed. *Closed.*
 - 7.1.2 Planning Application in process for tree removal at the rear of the Hall. *C/Fwd.*
 - 7.1.3 Additional ground clearance required after tree removal when the wood chipper will be used. *C/Fwd.*
 - 7.1.4 Village Hall Notice Board - Grant application forms to be completed/signed when new Bank Account set up. *C/Fwd.*
 - 7.1.5 Repair and repainting of the iron railings. It was agreed to accept the quote of approximately £300 to repair the railings, the repainting would be carried out “in house” at a later date. *C/Fwd.*
 - 7.2 S106 Projects – *C/Fwd.*
 - 7.3 Junior Football Field - GAC&FC grant applications – Cllr Kirk would arrange a Meeting. *C/Fwd.*
6. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.
7. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions made in the Report.
8. **Clerk’s Report** - The Report was received; it was resolved to accept the decisions made in the Report.
9. **Accounts Report** - The Report was received; it was resolved to accept the decisions made in the Report.
10. **Councillors’ Report**
 - 12.1 Cllr Fletcher provided comments for the NYMNPA Management Plan which would state the Parish Council supported the Plan and requested improved communications. The Clerk was asked to forward the detailed response.
 - 12.2 Cllr Fletcher, on behalf of the Parish Council, expressed thanks to all those involved with the Christmas Events, from the erection of the tree and lights to the Santa Sleigh evening. Cllr Kirk also wished to thank the Villagers for the generosity shown with the funds raised for the chosen Charity and towards the tree and lights; and the Retailers for putting up such colourful displays, it was recognised a lot of effort had gone into this. The Councillors agreed that for next Christmas the use of “Santa Stops Here” signs should be considered for the Santa Sleigh evening and different lights for the trees on the High Green should be considered; Cllr Mrs Greenwell agreed to follow up.
 - 12.3 Cllr Mrs Brown asked to discuss the proposal for new equipment in the Play Area; it was agreed that this should be placed on the next Agenda and the Proposal with a Site Plan and details of items to be removed circulated.
 - 12.4 Cllr Mrs Brown advised that the parking of many Land rovers by one household in Linden Grove was an issue; the Clerk was asked to revisit the issue with the Police and Broadacres.

- 12.4 Cllr Jackson raised the point that the Cemetery Superintendent's and Apprentice amenity facilities were not suitable for two, especially when they are wet. Cllr Fletcher agreed and stated there was a need for a viable alternative. Cllrs Jackson and Fletcher agreed to review and put forward a proposal.
- 12.5 Cllr Readman advised that the Shop at the Captain Cook Schoolroom Museum would be available for the next six to seven months if the Parish Council wished to use this for a Clerk's Office. It was agreed to consider if there was a need for this at a future Meeting.

The next regular Parish Council Meeting will be Tuesday 31 January 2012 to be held at 7pm in the Children's Room at the Friends Meeting House.

GREAT AYTON PARISH COUNCIL – MEETING 03 JANUARY 2012

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Cutting back of all hedges.	Nearly complete.	Open.
	Cemetery Regulation –Decision regarding wording in relation to Ashes and Remembrance/Memory Wall.	Document to be circulated in time for decision at the 31 Jan 2012 Meeting.	Open.
	Scots Pine Tree.	Work completed; expression of relief and thanks from the Residents. Invoiced to Yuill and Broadacres.	Closed.
Allotments	Car Park – Part near Skottowe Drive to be closed off.	Work to commence as soon as possible.	Open.
	Fly Tipping – Removal of rubbish.	Skip to be ordered when required.	Open.
	Yatton House Garden – Ramped access.	Meeting to be arranged with all parties to discuss possibilities.	Open.
Play Area	RoSPA Report – repair/maintenance requirements.	Work to start as soon as practicable.	Open.
	Play Area – Review refurbishment suggestions.	Carried forward to the next Meeting.	Open.
Low Green	Himalayan Balsam Weed requiring eradication.	Digging up of roots outstanding.	Open.
	Wild flowers planting - Stokesley Road side.	It was agreed to review this in spring.	C/F.
	Storm damage Willow Trees near the Bus Stop.	Work completed.	Closed.
	Willow Tree Bench.	Construction in progress.	Open.
	Bench request for Allan Russell. – Offered share in Willow Tree Bench.	Going through Committee, but thinks this will be acceptable, may still offer help with building concrete plinth for bench.	Open.
High Green	Trimming of Cherry Trees on the High Green.	Work to be carried out in the early spring - when practicable	C/F.
	Bench repair.	Repair to be completed by Spring.	Open.
	Lime Tree replacement. <ul style="list-style-type: none"> • Rotary Club offered to contribute towards replacement costs. • Dave Collins offered to be involved with the arrangements, possible contribution towards replacement costs. • Decide if the Fete Collection to be used towards replacement costs. 	Arrangements to be organized for 2012.	C/F.
The Riverside	Make safe original path and new path leading into this. Additional stone required for paths in woodland area.	At Cllr Fletcher’s request it was agreed to close this item; work would be completed soon, thereafter treated as ongoing maintenance.	Closed.
Public Conveniences	Cllr Kirk to arrange leasing through the Capt Cook Garden Charity.	Final queries in hand, paperwork should be available for 31 Jan 2012 Meeting.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 03 JANUARY 2012

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
11/02321/FUL – Chapel View Pony Stud, Green/Tunstall Lane	Application for the retention of a caravan to be used as an equestrian workers dwelling.	Refused. The Parish Council believes the previous planning application and approval was for a temporary facility; they do not want this to be a permanent feature. The Parish Council is also aware that there is a touring caravan at the location which may not have planning consent (this might be used as a reception area).
11/02724/FUL – 107 Newton Rd	Alterations to existing dwelling to form 2 dwellings.	No Observations.
11/02725/CAT – 85 High Street	Proposed felling of tree.	No Observations.
11/02762/FUL – Land between Manor Grange Farm and Manor View, Low Green	Change of use of land to touring caravan site and the construction of an amenity block.	<p>Declarations of Interest: Cllr Kirk declared a Prejudicial Interest and stated he would not take part in the decision. Cllr Mrs Greenwell declared a Personal Interest. The Chairman declared a Pecuniary Interest on behalf of the whole Parish Council, but one that did not prevent the Councillors from taking part in the discussion and decision.</p> <p>Jonathan Winterschalden and Gordon Hetherington made Statements, on behalf of the Residents present, in opposition to the Application. Hard/soft copies of the Statements were given to the Parish Council. It was felt that the number of Residents present at the Meeting showed a unified voice and was symbolic of the representations of the Public, more would have come had the application not been received over Christmas and New Year.</p> <p>Refused. There is grave concern that some elements of the LDF have not been met. Traffic and access is a particular concern, whether this is caravans turning on a major road or travelling along Low Green/Yarm Lane which is narrow. The Parish Council would draw Hambleton's attention to the attached Statements read out at the Parish Council Meeting on 3 January 2012. The Parish Council agree with some of the points raised. If a straight forward refusal is not considered the Parish Council would request that a site visit is arranged with a follow up debate at the Planning Committee.</p>

GREAT AYTON PARISH COUNCIL – MEETING 03 JANUARY 2012

PLANNING REPORT cont.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
11/02106/CAT – High Green.	Proposed works to 8 trees.
11/02105/CAT – Riverside, Low Green	Proposed works to 2 trees.
11/02071/TPO – 3 Mill Terrace	Application to carry out works to a tree subject to TPO No 2006/9.
11/020966/FUL – 138 Newton Rd	Proposed extension to rear of existing dwelling.
11/02060/TPO – Chartersmead, Easby Lane	Application for works to trees subject to TPO No 1999/16.
11/02027/FUL – 14 Easby Lane	Alterations to existing bungalow and construction of annexe.
11/02209/FUL – 9 Linden Road	Alterations and extensions to existing dwelling with demolition of existing annex and construction of new garage as amended by plans received by HDC 21/11/11.
11/02196/FUL – Stanley House	Alterations and extensions to existing dwelling to form ancillary accommodation for a disabled person.
11/02227/LBC - 10 High Green	Application for Listed Building Consent for the installation of 16 PC panels.
11/01720/FUL – 18 High Street	Demolition of dwelling and outbuildings and construction of replacement dwelling.
11/02320/FUL – 54 Wainstones Close	Single storey rear extension as amended by plans received by HDC on 16/12/11.
11/02278/FUL – 47 Addison Road	Provision of carport.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High St	Planning Application received, but site plan missing. Seeking plan or enforcement action if no plan received.	Open.
Bank Flow Farm	HDC are looking into the signs on the grass verges and seeking clarification from the Owner.	Open.
Stanley House	Planning application promised for storage and sale of caravans.	Open.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Canon Paul Peverell	Letter expressing thanks at the initial agreed changes to the Cemetery Regulations including Easby residents; plus praise for the well kept Cemetery and the sensitive/helpful employees. Additional Thank You to the Parish Councillors for organizing the High Green Carols.	Comments gratefully received and to be passed on to the relevant Employees
Mrs Forder	A Big Thank You to the Parish Council and Clergy for organizing the successful Carols on the High Green.	Noted.
Mr Burt	Bye Law Notices on High Green and additional rubbish bin.	7 notices placed around the Green. HDC would appear to not have determined a need for an additional bin. The position will be monitored.
Mr Birdsall	Communication concerning land in front of 18 High Street and vehicle access to property.	The Parish Council is unable to support marking out these area of land for parking.
Local Resident	James Cook Statue - ownership, maintenance and insurance of the Statue.	Cllr Kirk to follow up with HDC.
NYMNPA	Draft Housing Development Plan Document – Draft for Consultation. Consultation ends 20 January 2012.	Received.
	Northern Area Parish Forum Meeting 2 February 2012 and Poster. Minutes from Meeting of 26 October 2011.	Received.
NYCC	Highways and Transportation Survey 2011 – responses to be returned by 29 February 2011.	Cllr Jackson to consider.
	Plan to replace street lighting columns.	Noted.
	Now Newsletter.	Received.
HDC	Notification of change of address for apartments in Richardson Hall. Nos. 1, 4 and 5 Richardson Hall will have High Green as a second address line; all other numbers will have School Lane as the second address line.	Noted.
	Communities and Local Government information regarding Council Tax Referendums.	Noted.
	Newsletter - article about the Dog Fouling Posters designed by children at Roseberry School.	Noted.
	Posters – NHS Advice, Domestic Abuse, Recycling of Christmas Trees, Clearing Snow.	Received.
	Enabler Newsletter.	Received.
Herriot Hospice	Update on services and restructuring due to capping of funding from the NHS PCT; donations also sought.	Received.
Middlesbrough BC	Invitation to Meeting on 9 December 2012 at 1pm regarding Planning Application for Residential Development of up to 295 properties on Land at Grey Towers Farm.	Received.
David Stovell & Millwater	Offer to assist with neighbourhood planning under the Localism Act 2011 and Neighbourhood Planning.	Received.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE cont.

Sender	Information	Action
Campaign to Protect Rural England	Updated Planning Explained Guide. Guide to Neighbourhood Planning to follow in the New Year.	Received.
Hambleton CAB	Update on 2011 Events and status of Bureau and finances.	Received.
Various	Information concerning proposed Incinerator Plant at Allerton Park.	Received.

INFORMATION

Sender	Information
AON	Advertising Local Council insurance offers will beat renewal quotes by 10%.
Park Lane Playgrounds	Brochure offering quarterly playground inspections at £25 per quarter.
Sam Turner	Brochure for snow throwers.
SLCC	December Newsletter.
Rural Yorkshire	Neighbourhood Planning Regulations Seminar – Sheffield, 14 December 2011.
Rural Services Network	4 Newsletters. Information regarding Governments review of rural funding to local authorities.
Action for Market Towns	Town Centre Workshop – Clevedon, 7 February 2012. Towns Alive, Thriving Alongside Supermarkets – Alton, 22 February 2012. Getting to Grips with Localism and Neighbourhood Planning – York, 29 February 2012. Information regarding Marty Portas’s review for Market Town regeneration.
Northern Voice	Newsletter.
Sustainable Government	5 Newsletters.
Historic Town Forum	Newsletter.
Eibe	Play ground brochure.

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CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt’s Field	Footpath completed. New kissing gate and cutting back trees outstanding. Underground leak reported to both PROW and NWB.	PROW should complete by end of present Fiscal Year.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing.	PROW moved to Fiscal Year 2012/13, will be dependent on their priorities.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed.	The Landowner didn’t fully agree the proposal, revisions and discussions on going.	Open.
	The EA may assist with grant funding.	No change.	Open.
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Mr Hilton to arrange a visit to consider options.	Mr Hilton has confirmed still interested in making this donation, possible to the Library.	Open.
Flood Defences	PPS Project – Total of 21 properties signed up, work to commence on 9 January 2012. HDC agreed that no planning consent was required for the work to Listed Buildings.	Additional Agreements signed. A publicity event to be arranged in partnership with the EA, UK Flood Barriers and the Parish Council. The Councillors thanked the Clerk the hard work expended on this Project; an excellent job was being undertaken.	Open.
Queen’s Diamond Jubilee Beacons 04/06/12	NYMNP Beacons on Roseberry Topping and Parish Council Beacon on Capt. Cook’s.	Cllr Kirk would be meeting with Gareth Wilson from the National Trust to discuss the Beacons.	Open.
Fete – June 2012 and Queen’s Jubilee Week.	Explore other opportunities for Celebrating the Jubilee.	Cllr Kirk proposed setting up a Meeting with Key Village Organizations to discuss a series of Events for the Village. The Clerk would check that Rt Hon Wm Hague had received the communication regarding the change of date for the Fete.	Open.
Common Land PROW Easby Lane to Suggitt’s Field	Further letters received from Residents.	Land Registry information indicates house boundary does not extend into the common land. The Clerk was asked to apply to the Land Registry concerning ownership of the common land and to consult with the Solicitor about other possible actions.	Open.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
UK Flood Barriers	25% Manufacturing Cost – PPS Project.	PPS Project	16,566.00
PH Greenwell Contractors	Supply of Light for High Green Trees – Christmas Events	Village Events	158.40
Great Ayton Quaker Meeting	Hire of Meeting Room for Great Ayton Station Project (General Admin).	18.00	198.00
	Hire of Meeting Rooms for Parish Council Meetings and 2 Flood PPS Meetings, to be recharged £36, (General Admin).	180.00	
MKM Building Supplies	Supply of stone for the Riverside (POS)	360.08	784.06
	Supply of Pea Single (Cemetery)	423.98	
Bilsdale Tree Services	Dismantling of Corsican Pine Tree, to be recharged.	Cemetery	710.00
	Chipping of brash from hedge cutting in Cemetery and removing of same (3 tons).	Cemetery	140.00
Farmway Ltd	Rat Killer	Allotments	31.39
Askew Bunting	Collaboration and Participation Agreements – PPS – to be recharged.	S.137 PPS Project	3,600.00
Ms J S Cumbor	Stationery, phone calls and travel (General Admin).	119.81	
	Christmas cards, sweets and prize (Village Events).	80.51	
	Fire extinguisher, First Aid Kit, Accident Book and HSE Poster (Cemetery).	72.01	
	Radar Key for Disabled Toilets (Public Conveniences).	2.25	274.58
Herriot Hospice	Collection at Carols Singing on High Green	Village Events	461.58
Richard Collins	Grave digging x 3	Cemetery	240.00
HDC	Salaries, Oct/Nov/Dec, plus one person Jul to Dec.	Salaries	10,470.01
The Royal Oak Hotel	Drinks for Band – Carols High Green.	Village Events	80.38
Northumbrian Water	Water Charges (Direct Debit)	Allotments	244.27
Northumbrian Water	Water Charges (Direct Debit)	Cemetery	10.33
TOTAL			33,968.97

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
PPS Project Receipts	Owner 33% Contributions received.	S.137 PPS Project	4,881.03
Carol Singing Collection	To be donated to Herriot Hospice Care Home.	Village Events	461.58
HMRC	VAT Refund.	VAT	3,222.85
Broadacres	50% of Corsican Pine Tree Removal.	Cemetery	355.00
Came & Company	Insurance Claim Village Hall.	Insurance	1,205.60
Various Cemetery Recs	Burials, Plaques and Internment of Ashes.	Cemetery	2,238.00
Environment Agency	Grant to pay for Legal and Professional Fees – PPS.	S.137 PPS Project	3,000.00
Santa Sleigh Collection	To partially offset Christmas Event costs, i.e. Tree, Lights.	Village Events	375.75
Mr Wood	Grave Reservation.	Cemetery	63.00
Mrs Scott	Grave Reservation.	Cemetery	63.00
Mrs Bailey	Garage Rent.	Garage Rent	25.00
TOTAL			15,891.31

1.3 Draft Budget 2012/13 – Review, discuss and agree Budget and Precept for FY12/13 – Deferred to next Meeting.

1.4 Bank Provision – Update banking facilities move and form completion – Forms completed and approved.