

Minutes of the Monthly Meeting of Great Ayton Parish Council Held on Tuesday 28 February 2012 at 7.00 pm

Present

Cllrs: R Kirk (Chairman), Mrs F Greenwell, Mrs J Brown, G Readman, R Hudson and S Jackson.

Ms J S Cumbor (retiring Parish Clerk). Others Present: Cllr Mrs Moorhouse, Mr M Hamer (Apprentice), Sgt. Simon Wilson, Mr L Monaghan (Youth Team Leader) the D&S Reporter and 3 Members of the Public.

1. **Apologies** – Cllr J Fletcher and Mrs J Leng (incoming Parish Clerk).
2. **Declaration of Interest in items on the Agenda** - Declarations declared and noted with the relevant topic/s.
3. **Members of the Public invited to address the Council**
 - 3.1 **34 to 52 Hollygarth**
Two Residents from Hollygarth made representations regarding a decision by Broadacres to stop cars using the tarmac access route in the area and the erection of railings at the side of the tarmac. Some Residents in this location have limited mobility and cannot walk to the area where cars are parked; this is causing some people to be housebound. The Residents have contacted Disability Information and Advice Line (DIAL) who have advised (given the facts) that Broadacres have not carried out a full consultation concerning the matter. Cllr Mrs Moorhouse and NYCC are supporting the Residents in requesting a consultation and the Residents asked for support from the Parish Council. The Parish Council agreed to write to Broadacres to request that a consultation take place.
 - 3.2 **Cemetery Floral Tributes**
A Resident enquired about the policy relating to the removal of floral tributes on graves in the Cemetery, as one placed by herself had (in her opinion) been removed too soon. Cllr Jackson was asked to discuss with the Cemetery Superintendent and advise.
 - 3.2 **Youth Work**
Lawrence Monaghan introduced himself as the new Youth Team Leader for the North Area; he was presently working out of Stokesley but would work from Northallerton once the new local Team Worker (already recruited) was in place. Mr Monaghan stated he was enthusiastic about the Boxing Club and had been involved with obtaining the funding and setting the Club up, which would start in April. In addition he was keen to set up a Youth Club and to use the Village Hall as soon as possible and asked when the Hall would be ready for use. It was advised that the Youths had been consulted and had come forward with ideas for the Club; this in the main appears to be a variety of events. Cllr Kirk advised that the Hall would be ready at the beginning of April, although not “spic and span”. Cllr Readman stated that more Youth Worker presence was required in Great Ayton and queried what age group was being targeted. Mr Monaghan advised that 11-19 years were being included. The Parish Council thanked Mr Monaghan for attending.
4. **Minutes**
The minutes of the meeting for Tuesday 31 January 2012 were approved and signed.
5. **Police Business**
 - 5.1.1 Sgt Wilson advised that four crimes had been reported in February; three had been dealt with, the fourth detected too late with no possibility to follow up.
 - 5.1.2 It was reported that in general the wider North Hambleton Area was seeing instances of vehicles and/or plant machinery being stolen and requested people be vigilant about keeping keys and out buildings secure.
 - 5.1.3 Police Surgeries had been set up for 21 and 22 April between 3.30pm to 6.30pm at Roseberry School and at a Coffee Morning on 21 April at 10am in the Methodist Hall. Cllr Mrs Moorhouse advised it was hoped that the present Library Building could be used for Surgeries in the future.
 - 5.1.4 The new 101 number roll out was complete and the statistics indicated this had been successful with calls to Option 1 being answered within 24 seconds, against a target of 90% within 30 seconds and the success rate of voice recognition at 83.6%. It was noted that the 0845 numbers for the Police would be disbanded at the end of April when a recorded message will redirect the public to 101.
 - 5.1.5 The Launch of the Boxing Club would take place on Tuesday 3 April at 6pm in the working Men’s Club. Funding has been received from Broadacres, HDC CSP and the 4 Youth Services to facility equipment and qualified staff. The Committee will be formed in early March to take the Project forward.
6. **Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.

- 7. Matters arising from the minutes (for information only)**
- 7.1 Village Hall – Carried Forward
- 7.1.1 Notice Board Grant Application, ready for signature – Signed. *Closed.*
- 7.1.2 Repair and repainting of the iron railings. *C/Fwd.*
- 7.1.3 Cllr Kirk advised that the Village Hall should be ready for use at the beginning of April; plastering had commenced, heating installation and decoration would follow. The premises would need to be cleaned in readiness for use, the Clerk was asked to arrange this with the Caretaker of the Public Conveniences. It was noted that the Parish Council would not be relocating back to the Hall for the time being as disabled access would not be available at the front of the premises until funds were available to install this. *C/Fwd.*
- 7.2 S106 Projects – A separate Meeting would be held within the next few months. *C/Fwd.*
- 8. Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.
- 9. Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions made in the Report.
- 10. Clerk’s Report** - The Report was received; it was resolved to accept the decisions made in the Report.
- 11. Accounts Report** - The Report was received; it was resolved to accept the decisions made in the Report.
- 12. Councillors’ Report**
- 12.1 Cllr Mrs Greenwell reported she had been contacted by the Post Office in relation to the Silver Band Fund. It was felt this Account should have been closed in 2001. The Clerk was asked to investigate further.
- 12.2 Cllr Readman reported that a Resident in Roseberry Crescent had erected many CCTV cameras at his property some of which were aimed at the PROW at the side of the house. Pedestrians had reported that they felt intimidated by the cameras. Following investigations with both the Police and HDC it had been advised that as this was a private residence it was a civil matter. The Parish Council agreed to approach NYCC to see if they could assist.
- 12.3 Cllr Hudson confirmed he had accepted the position of Chairman for the Boxing Club and invited the Parish Councillors to join the Grand Opening on 3 April at 6pm in the Working Men’s Club.
- 12.4 Cllr Kirk shared information from letters received relating to perceived parking issues on Rosehill near the Health Centre. It was agreed that the information should be shared with the Health Centre with a request that the Health Centre put out notices to discourage people from parking on the highway. A letter of acknowledgement should be sent to the Rosehill Residents advising them of the communication with the Health Centre.

The next regular Parish Council Meeting will be Tuesday 27 March 2012 to be held at 7pm in the Children’s Room at the Friends Meeting House.

GREAT AYTON PARISH COUNCIL – MEETING 28 FEBRUARY 2012

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Employees Amenities Facility.	Proposal to be put forward in April/May.	Open.
	Cllr Jackson advised that two plaques had been found in the Cemetery that related to the planting of Yew Trees in the Cemetery for Queen Victoria's Diamond Jubilee in 1897, these needed cleaned and renovated.	It was agreed to renovate the existing plaques, the Cemetery Superintendent was asked to obtain quotes. In addition it was agreed to plant a new, possibly two, Yew Trees in the new part of the Cemetery, with a similar plaque/s for Queen Elizabeth's Diamond Jubilee. Cllr Jackson was asked to discuss suitable locations for Tree/s with the Cemetery Superintendent. The Clerk would obtain costs for the Tree/s.	Open.
	Cllr Jackson praised the Cemetery Superintendent and the Apprentice for the good work carried out in the Cemetery.	The Parish Council agreed that a magnificent job had taken place and the area looked very tidy.	Closed.
Allotments	Yatton House Garden – Proposal from Yatton House for ramped access outstanding.	It was agreed to close this item as no further communication had been received.	Closed.
Play Area	RoSPA Report – repair/maintenance requirements.	Work ongoing.	Open.
	Investigations into replacement play equipment.	Two quotes received with more expected.	Open.
Low Green	Himalayan Balsam Weed requiring eradication.	Digging up of roots outstanding.	Open.
	Wild flowers planting - Stokesley Road side.	Cllr Fletcher to investigate further.	Open.
	Willow Tree Bench.	Outstanding.	Open.
	Bench for Allan Russell. – Offered new bench that will be placed round Willow Tree.	Confirmation and position concerning base outstanding.	Open.
	Decaying rails on the foot bridge near the Conservative Club.	NYCC inspection of both bridges; they stated they consider both are safe with minor repairs required; however no action to be taken at this stage.	Closed.
High Green	Trimming of Cherry Trees on the High Green.	Work to be carried out in the early spring - when practicable.	Open.
	Bench repair.	Repair being worked on at the moment. The Clerk to investigate concrete feet for fixing.	Open.
	Lime Tree replacement. <ul style="list-style-type: none"> • Rotary Club offered to contribute towards replacement costs. • Dave Collins offered to be involved with the arrangements, possible contribution towards replacement costs. 	Work to be completed by end of February. Donation of £400 received from the Rotary Club (they have expressed an interest to be involved with the official ceremony).	Open.
	Loose branches in tree - middle of the High Green.	On consultation with the Tree Surgeon Cllr Fletcher decided there was no action required.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 28 FEBRUARY 2012

COUNCIL SERVICES REPORT cont.

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Public Conveniences	Lease through the Captain James Cook Memorial Charity using standard Law Society Documents.	Lease completed. Charity status advised to HDC in connection with rates.	Closed.
	HDC have advised they cannot provide third party electricity and that we need to arrange our own supply. Investigations show British Gas have the best offer, a Direct Debit would need to be set up to gain the advantageous discounts.	It was agreed to proceed with British Gas by Direct Debit. The Clerk was asked to arrange.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 28 FEBRUARY 2012

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
11/02724/FUL – 107 Newton Road	Amended Block plan – Alterations to existing dwelling to form 2 dwellings.	No observations relating to the rear parking area; but concerns about the front, in particular the access as shown on Newton Road close to a lamp post and a corner; the Parish Council would propose that access from the side (Southfield Terrace) into 107A be considered.
12/00211/FUL – Great Ayton Cricket and Football Club, Easby Lane	Alterations and extension to existing pavilion building.	No observations.
12/00337/FUL – 2 Roseberry Road	Proposed Rear Conservatory.	No observations.
12/00335/LBC – Dixon House, 1 High Green	Application for Listed Building Consent for a proposed single storey rear extension to existing dwelling.	The Parish Council expressed concerns relating to the wall abutting the neighbours property, is this compliant with the 45 degree rule. Otherwise no observations.
Premises Licence Variation – Co-Op, High Street	Application for licence extension for supply of alcohol (off the premises) between 06:00 and 23:00 hours.	No observations.
Premise Licence Application – Stamps Coffee Shop, High Street	Application for alcohol licence – previously circulated via e-mail to Councillors.	No observations.
12/00386/FUL – East Angrove Farm	Alterations to former agricultural building to create an annexe.	Cllrs Readman and Hudson declared an interest. The Parish Council request that the proposed alteration to the annex is tied to the house, with no future ability to sell this separately.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
11/02822/FUL – Hoblands, 144 Newton Road	Proposed Alterations and Extensions to existing dwelling.
11/02825/CAT – Great Ayton Village Hall High Street	Proposed works to tree.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High St	Planning Application received, but site plan missing. Seeking further information internally regarding next steps.	Open.
Bank Flow Farm	Logs for Sale sign should be removed as not part of the agricultural holding (wood bought in to sell); Owner intimated that he will make application for this and another livestock building.	Open.
Stanley Houses	Planning application due shortly for change of use at rear of property to cover “storage and sale of caravans”.	Open.
The Clerk reported that the Enforcement Officer time was being taken up with three Gypsy Sites in the error, little time was being allocated to other enforcement issues. The Parish Council instructed the Clerk to write to Maurice Cann at HDC concerning this matter requesting that a temporary Officer is employed to assist with the backlog of work including the above 3 items and especially the land issue at the side of the PROW from Easby Lane to Suggitt’s Field.		

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Mr Hetherington	Convex Mirror opposite Mill Terrace – proposal from local residents who would be willing to purchase and install if Highways would agree.	It was agreed to refer the request to NYCC Highways.
Ms Bowyer	Dog Bins – raised concern over the position of dog bins at Marwood Drive and Easby Lane requesting that they be moved forward and also a concern in relation to the one opposite the Buck proposing this be turned 90degrees so not facing onto the road.	Forwarded to HDC. It was agreed that a request for an additional Dog Bin on Newton Road (close to Hall Fields PROW entrance) would be requested.
Scouts	Notification of annual St Georges Day Parade to take place on 29 th April 2012 commencing at 2.45 pm from the High Green to Christ Church.	Noted.
Mrs Loftus	Update in relation to the Great Ayton Station Project – already circulated.	Received.
GADS	Request to have a permanent notice board outside the Village Hall. Notification that they may need to hand back management of the Village Hall including utility costs.	It was agreed to defer the decision until a new Village Hall Committee was set up.
Broadacres	Hollygarth – vehicle access and temporary parking at Bridge Street end. Response received.	Received.
Rotary Club	Request to host a Stroke Awareness Day Event on the High Green on Saturday 28 April 2012 between 10.00 am and 1.00 pm.	Agreed.
Cllr G Readman	Resignation of Vice Chairman position received.	Resignation accepted with regret and thank. Cllr Kirk suggested the appointment of a new Vice Chair wait until the Annual Meeting of the Parish Council in May, this was agreed.
Mrs Heath	Enquiry about bank side erosion between stone bridge and Hollygarth.	Forwarded query to EA who are dealing.
National Playing Fields Association	Information regarding QEII Fields Challenge – already circulated.	Received.
NYMNPA	Forestry Commission’s Register of Grant Schemes and Felling. Conifers to be felled on Coate Moor – approx 21.28 ha.	Received.
NYCC	Notification of proposed timber transport routes – previously circulated.	It was felt that the proposals were unsuitable and that the present route should remain. The Clerk to respond.
NHS	Information of the public discussions regarding the future of children and maternity services at the Friarage Hospital. To be held in the Spring and Summer; final decision to be taken in April 2013. Report received from the National Clinical Advisory Team.	It was agreed to write and send support for consultant led facilities to remain at The Friarage.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE cont.

Sender	Information	Action
SLCC	Notification of training dates for 2012.	No local courses, chasing to find out alternatives for new Clerk.
Allerton Park Incinerator	Various correspondences received; Harrogate BC has rejected the planning application.	Received.
David Ramsbotham	Information relating to wind turbines petition and encouraging people to sign up to it.	Received.
Library Group	Fortnightly newsletter already circulated.	Received.
Broughton, North Lincs, Deputy Mayor	Questionnaire in relation to Parish.	Received.
Cllr. Doherty, Northallerton Town Council	FOI Request – List of land currently owned or the responsibility of your Parish. Condition and sizes of land. Current uses of land. Any conditions placed on use of land. Potential for Parish to consider use as part of a wider scheme. Is there any potential for the Parish to commit finance. Is there any potential for the parish to be represented.	Communication to be sent to Cllr Kirk.

INFORMATION

Sender	Information
NYCC	The County Committee for Hambleton Agenda for 27/02/12 and poster.
	Poster for Local and family history fair at Harrogate on 10/03/12.
	North Yorkshire Now February newsletter.
HDC	Stokesley Area Forum Poster for the 19/03/12 – Meeting Cancelled.
IndependUs	Information about group services for independent living and mental health support.
ROSPA	2012 Annual Play Area Inspection Brochure.
CPRE	Spring Newsletter – article in relation to proposed planning application for four wind turbines at Beacon Moor, Guisborough.
Glasdon	Brochure of local council products.
Yorkshire Energy Partnership	Hotspots poster campaigning for affordable warmth in North Yorkshire.
Rural Action Yorkshire	Country Air newsletter includes an article about community-run libraries.
Clerks and Councils Direct	Magazine.

GREAT AYTON PARISH COUNCIL – MEETING 31 JANUARY 2011

CORRESPONDENCE AND INFORMATION REPORT

INFORMATION cont.

Sender	Information
SLCC	The Clerk Magazine. Notification of hotline helpdesk. February Newsletter.
Jersey Choice	Plant Magazine.
RSN	Four weekly newsletters.
Teesside Cancer Awareness	Notification of Roadshow to be held in Hartlepool at West Side Car Park on Monday 27 February 2012.
Sustainable Gov.	Two newsletters.
Public Sector Efficiency Expo 2012	Notification of a one day conference to be held in London on 6 March 2012.
Monster Play	Play and Youth Equipment, Surfacing and Design Areas.
White Light Products	Display products newsletter.
Safe & Sound Playground	Newsletter.
Office Depot	Office products.
SMP Playgrounds Ltd.	Newsletter.
National Parish Magazine Awards 2012	Information on how to enter this free competition.
Streetscape Outdoor Fitness Equipment	Newsletter.
CAME & Co.	Newsletter highlighting issues on winter warming.
The Parking Shop	Promotion information in relation to products that could be purchased for use at organized public events.

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CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt’s Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB.	No change. PROW/NWB to look again at the leak.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	No change.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. Proposals being revised.	No change.	Open.
	The EA may assist with grant funding.	No change.	Open.
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Clerk met with Mr Hilton proposed options of kissing gate at PROW behind Wainstones Close, contribution to Hall Fields Project or 3 options for the Library.	Waiting for response.	Open.
Flood Defences	PPS Project. A few post construction queries received and resolved Letters of Thanks from 2 Households.	Community Flood Group Set Up outstanding. Details shared with EA and new Clerk.	Open.
Queen’s Diamond Jubilee Beacons 04/06/12	National Trust (Gareth Wilson) might get involved with Capt. Cook Beacon.	Outstanding.	Open.
	Need to start communications with Kildale Estate Forester – Neil Thompson.	The Clerk was instructed to commence communications and obtain list of requirements. A Risk Assessment will be required.	Open.
	Registration Form for Beacon from HDC.	To complete.	Open.
Queen’s Jubilee Week - June 2012.	Explore other opportunities for Celebrating the Jubilee. Christ Church will hold a Civic Service on 10/06/12 at 3pm. Bradley School of Dance would like to hold an Evening Event - celebrating their 45 th Anniversary. GAC&FC are proposing hosting Evening Event on 02/06/12 and a Children’s Event on 03/06/12 (Scouts Ball fallen through).	Cllr Kirk proposed a meeting on 8 March at 7 pm in the Friends School Meeting House. The Clerk was asked to invite Organizations.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 28 FEBRUARY 2012

CLERK'S REPORT cont.

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Fete – June 2012.	Rt Hon Wm Hague has received notification of the change of date for the Fete, at the moment cannot confirm if he will be present.	Judges were agreed; invitations were to be sent out. The Clerk was asked to arrange lunch at the Royal Oak for the entertaining of guests and helpers, plus refreshments for the Band.	Open.
Common Land PROW Easby Lane to Suggitt's Field	1 further letter received (total of 8, others have written to HDC). HDC enforcement officer dealing with matter; appears to be in contravention of original planning application. Solicitor suggested wait for HDC's response before spending any funds.	HDC response outstanding.	Open.
Highways Issues	Low Green – white lines.	Inspection completed and agreed that they would be renewed in the next financial year – date to be confirmed.	Open.
	Newton Road – Mirror opposite Hall Fields Kissing Gate.	NYCC have stated that they will not support as mirrors are not a standard sign and are issued for use by motorists rather than pedestrians.	Closed.
	Waterfall Terrace – Railings. Cllrs Mrs Brown and Mr Fletcher reported unsafe coping stones and railings.	Inspected and agreed to carry out necessary repairs.	Open.
Great Ayton Parish Council	Meeting Venue from May onwards?	Children's Room at the Friends Meeting House to be booked until the end of the Calendar Year.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 28 FEBRUARY 2012

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mr Hill	PPS – Refund of 2 non return valves	PPS	59.40
C. L. Prosser & Co Ltd.	Hire of Skip	Allotments	180.00
Thompsons Hardware Ltd.	Misc hardware items – Cemetery	47.93	86.92
	Toilet rolls and seat – Public Conveniences	38.99	
Sam Turner & Sons Ltd.	Shackles and Chains – Play Area	64.15	86.00
	Fence Pliers – Play Area	21.85	
Bilsdale Tree Services	Dismantle tree behind Village Hall – 50% cost	POS	180.00
Farmway	Sledge Hammer and Rat Killer	Allotments	72.86
Julie Leng	Printer Ink	General Admin	52.21
Howard Atkinson	Mobile phone top up and water tap repairs	Cemetery	18.25
Askew Bunting Solicitors	Preparation of lease and counterpart, execution for the same and registration formalities in replay to Great Ayton Public Conveniences.	Public Conv.	470.00
Environment Agency	Refund of Grant received, per Statement.	PPS Project	6,468.46
TOTAL			7,674.10

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs D Bailey	Garage Rent – February	Garage Rent	25.00
UK Flood Barriers	Refund of two non return valves	PPS	216.00
HMRC	VAT Refund	VAT	13,012.65
Mrs M Grainger	Grave Reservation – KB 37	Cemetery	63.00
The Rotary Club	Donation towards High Green Tree Replacement and Seat Repairs	POS	400.00
Cemetery Receipts	Cemetery Receipts	Cemetery	329.00
TOTAL			14,045.65

1.3 Northumbrian Water – Direct Debit Mandate for Public Conveniences. It was agreed to sign the Direct Debit Form.

1.4 Bank Provision – Update banking facilities move. The Clerk advised the Accounts were open at NatWest; funds had already been paid in. The switching of general funds should be complete by the end of the week; funds from the fourteen day notice accounts would be completed on 7 March.

1.5 Quiescent – Quotation for annual hosting and maintenance of Parish Council website to be agreed. It was agreed to accept the quotation.

1.6 Cemetery Fee Increase Review. – It was agreed to increase the Fees by the average inflation percentage of 2011.