

Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 3 September 2013 at 7.00 pm

Present:- Cllrs: Mrs F Greenwell (Chairman), Mrs J Brown, R Kirk, R Hudson and G Readman
Mrs J Leng (Parish Clerk). Others Present: Cllr Mrs H Moorhouse, Mr M Hamer (Cemetery Assistant),
Mrs B Dumphy (D&S Reporter) and 3 Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr S Jackson and from the Police.</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> Mr Winterschladen asked if there was any progress in relation to securing an additional bin for the High Green. Cllr Mrs Greenwell advised that she was still waiting for a response from Hambleton District Council. It was agreed that Cllrs Mrs Greenwell and Fletcher would arrange to meet with Dave Grainger from Hambleton District Council to review options to deal with the litter problem on the High Green and to obtain costs.</p>
4	<p><u>Minutes of the Parish Council Meeting held on Tuesday 6 August 2013</u> The minutes of the Parish Council Meeting held on Tuesday 6 August 2013 were approved and signed.</p>
5	<p><u>Police Report</u> There were no Police present but a copy of the report had previously been circulated. Five incidents had been reported one was in relation to criminal damage to a BMW car parked in the Tourist Information Car Park on the evening of 20 August 2013. The Clerk was asked to write to the owners who were connected to the development consultation to express that the Parish Council were disappointed that this act of vandalism had occurred and that this was out of character of residents within the village and that this behaviour was not acceptable.</p> <p>Cllr R Kirk highlighted a current scam in relation to inheritance claims where you receive a letter advising you that you have an inheritance claim and they ask you to either provide bank details or make a payment to release the funds. This information would be passed to the Police.</p>
6	<p><u>Council Services Report</u></p> <p>Cemetery Nothing to report.</p> <p>Allotments The Allotment Rent night would take place on Thursday 17 October 2013 in Great Ayton Working Mens Club. It was agreed that the allotment fees would be subject to a 30% increase, however, if the fees were paid by 31st October 2013 the increase would not be incurred and therefore the same rates would apply as in 2012. Anyone who had not paid their rent by 30th November 2013 would have their garden re-allocated to someone on the waiting list. Agreed.</p> <p>The Cemetery Superintendent had requested that another load of planings be delivered to the allotments for the road surfaces. Agreed.</p> <p>Play Area Members from the Great Ayton Play Park Group were in attendance and confirmed that they had successfully</p>

	<p>secured £10k from the lottery fund so they were going to get plans and quotes from three providers. Unfortunately they had not been successful in their bid to North Yorkshire Police & Crime Commissioner. They would look into obtaining grants from Biffa and Yorwaste. The Parish Council congratulated the group on their work and wished them every success. Noted.</p> <p>Grass Cutting It was reported that the hedge opposite the Cemetery had still not been cut, Cllr H Moorhouse confirmed that highways had added this to their work programme list. Ongoing. Cllr J Fletcher had received a complaint from a resident in relation to a piece of land at Wainstones / Byemoor which was very overgrown, Highways have refused to cut this back and it is causing damage to the residents wall. Cllr H Moorhouse requested that the resident write to Area 2 to report the issue.</p> <p>Flower Tubs Thanks were passed on to the Cemetery Superintendent and his Assistant for the excellent condition of the flowers within the tubs this year, thanks was also passed to the Public Conveniences Caretaker for looking after the baskets outside the Public Conveniences and the Village Hall.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u> Village Hall – The railings were painted and awaiting the installation of the new notice board. Open.</p> <p>Low Green Parking – The yellow lines had now been painted. Closed.</p>
8	<p><u>Planning Report</u> 13/01663/CAT – 61-63 High Street – Proposed works to trees. No observations. 13/01614/FUL – 52 Captain Cooks Way – Proposed two storey extension to side of existing dwelling. No observations. 13/01635/FUL – 149 Newton Road – Pavement crossing at front. Concerns were raised in relation to highway safety. 13/01617/FUL – 23A Linden Avenue – Alterations and extension to rear of existing dwelling. No observations. 13/01658/CAT – 6 High Green - Proposed works to tree. No observations. 13/01490/CAT – 12 Rosehill – Proposed works to trees. The Parish Council were reluctant to see these trees removed and requested that they be replaced with a more suitable tree. 13/01575/FUL – 23 Byemoor Avenue – Extension to dwelling house and pitched roof over kitchen. No observations. 13/01399/FUL – 5 Farm Garth – Rear single storey extension to replace conservatory. No observations. 13/01619/CAT – Low Green House – Proposed work to fell trees. No observations. 13/01620/CAT – 16 Wheatlands – Ground and first floor extension to the rear and canopy to the front of the dwelling house. No observations. 13/01510/TPO – Cleveland Lodge – Proposed works to trees subject to Tree Preservation Order TPO 1998/02. No observations. 13/01511/TPO – 1 Old Mill Wynd – Proposed works to trees subject to Tree Preservation Order TPO 1998/01. No observations. NYM/2013/0538/FL – 12 Dikes Lane – Application in respect of erection of timber carport. No observations. 13/01692/FUL – 139 Newton Road – Extension to dwelling house. Concerns were raised in respect of the side development and the impact this may have on the neighboring property. 13/01805/TPO – 4 The Grove, Hollygarth – Application for works to trees subject to Tree Preservation Order</p>

	<p>No. 10/0006/TPO_2. No observations. 13/01820/CAT – 8 Park Square – Proposed works to trees. No observations. 13/01792/FUL – The Grange Coach House, Yarm Lane – Demolitions, extensions and internal alterations to both adjoining properties. No observations.</p> <p><u>Applications Approved.</u> 13/01194/LBC – 14 High Green – Application for Listed Building Consent for alterations, replacement window to the rear elevation and installation of 2no roof lights to the rear elevation. 13/01197/FUL – Whinstone View Bistro – Construction of a toilet block and siting of a cesspit. 13/00926/FUL – Whinstone View Bistro – Construction of a function suite (to be used for weddings and private functions). 13/00870/FUL – Bridge Guest House, 5- 9 Bridge Street – Alterations to existing dwelling and cafe to form 2 dwellings and an office (A2) as amended by plans received by Hambleton District Council on 9 July 2013. 13/01180/TPO – Great Ayton Tennis Club – Application for works to tree subject to Tree Preservation Order No 2004/09. 13/01490/CAT – 12 Rosehill – Proposed work to trees. 13/01093/FUL – 84 Newton Road – Proposed extension to rear of dwelling. 13/01371/FUL – Garden House, Station Road – Application for a planning permission to replace an extant planning permission in order to extend the time limit for implementation for the construction of a detached domestic garage with games room above. 13/01445/FUL – 19 Linden Avenue – Construction of a single storey extension to existing dwelling.</p> <p><u>Other Planning Information</u> Bank Flow Farm – Clerk had reported to Hambleton District Council that cattle were grazing on the top which is an SSI area and that they had built a road development. – awaiting response.</p>
	<p><u>Correspondence and Information Report</u> 8 x letters and 5 x e-mails had been received opposing the proposed development off Station Road. The Clerk was asked to inform people that they will need to resubmit any comments if or when a planning application is submitted. Mr & Mrs Stainsby – Letter Re: Traffic at the John Pease Cottages corner. Clerk to acknowledge receipt. Hambleton District Council – Audit of Village Services – completed and returned. Came & Company – Insurance Renewal Quote – Agreed. A full review of insurance requirements would be undertaken next year. Mr Winterschladen – Photographs circulated in relation to litter bins on the High Green. Noted.</p> <p>The following items for information were all noted:- Rural Services Network – Weekly Email Digests. Editor – North Yorkshire Now Newsletter July 2013. Action for Market Towns – Event information.</p>
10	<p><u>Clerk's Report</u> Footpath Easby Lane to Suggitts Field – Underground Leak This is still not repaired and further complaints have been received – Cllr Moorhouse had raised this with the Highways Team who had advised that this was only a problem in exceptional circumstances. It was confirmed that this is not the case by those who regularly use the path but that it is a permanent problem. Cllr</p>

	<p>Moorhouse reported that a new structure was in place and that this was now with the new team for assessment. Ongoing.</p> <p>Flooding on Easby Lane – Further flooding reported during the recent heavy rain. The collapsed drain was now repaired so the situation would be monitored to see if this resolved the flooding problem. Ongoing.</p> <p>Footpath behind Cliffe Terrace – No change. – Advised that this was still on the future action list but was not seen as a priority. The footpath had been strimmed and the Clerk had requested that Street Clean arrange to clear the rubbish. Ongoing.</p> <p>Hall Fields Project – No change – It was agreed to remove this item from the Agenda. Closed.</p> <p>Highways Issues White Lines at the Low Green – advised that the work was carried out last year and that it had been re-checked and confirmed that they do not require refreshing – Closed.</p> <p>Gates – Report received that two gates in Suggitts Fields were requiring repair work. PROW had confirmed that they would repair these gates. Ongoing.</p>
11	<p><u>Accounts Report</u> The total payments made were £14,840.27 The total receipts received were £323.00 Financial Update – it was agreed to carry out a full financial review at the next meeting. Any initial thoughts or questions should be submitted to Cllr R Kirk in advance. Allotment Rent Increase – it was agreed to increase the annual allotment rents by 30%, however, anyone paying prior to the 31st October 2013 would not incur the increase and would pay last year's rates.</p>
12	<p><u>Councillors Reports</u> Cllr Mrs Greenwell advised that the Parish Council had sent a letter to Hambleton District Council in support of 103 – 105 High Street being used by groups within the Village.</p>

GREAT AYTON PARISH COUNCIL – MEETING 3 SEPTEMBER 2013

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	Investigations into replacement play equipment. The Play Area has been allocated £3556.00 from S106 funds this will be paid direct to the Parish Council who will then transfer the funds to the Play Area Charity Account. Proof of expenditure must be provided and the allocated funds must be spent within 12 months.	Clerk had contacted the Solicitors and they are in the process of drawing up the 20 year lease.	Open.
	Goal posts – reported that they needed to be replaced.	Agreed that these should be put on hold until the new layout of the play park was agreed.	Open.
Grass Cutting	Cllr Moorhouse had requested that the hedge opposite the cemetery be cut back to allow full access to the footpath.	Clerk had contacted Highways to advise that the GAPC would not be cutting the grass verge on Guisborough Road from the Petrol Station to the signs as it was too narrow and therefore unsafe.	Closed.
Allotment	Allotment Rent Night – Thursday 17 October 2013 in Great Ayton Working Mens Club.	For Information. Clerk to display notices and advise the allotment association of the date.	

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
13/01663/CAT – 61 – 63 High Street	Proposed works to trees.	
13/01614/FUL – 52 Captain Cooks Way	Proposed two storey extension to side of existing dwelling.	
13/01635/FUL – 149 Newton Road	Pavement crossing at front.	
13/01617/FUL – 23A Linden Avenue	Alterations and extension to rear of existing dwelling.	
13/01658/CAT – 6 High Green	Proposed works to tree.	
13/01490/CAT – 12 Rosehill	Proposed work to trees.	
13/01575/FUL – 23 Byemoor Avenue	Extension to dwelling house and pitched roof over kitchen.	
13/01399/FUL – 5 Farm Garth	Rear single storey extension to replace conservatory.	
13/01619/CAT – Low Green House	Proposed work to fell tree.	
13/01620/FUL – 16 Wheatlands	Ground and first floor extension to the rear and canopy to the front of the dwelling house.	
13/01510/TPO – Cleveland Lodge	Proposed works to trees subject to Tree Preservation Order 1988/02.	
13/015110/TPO – 1 Old Mill Wynd	Proposed works to trees subject to Tree Preservation Order TPO 1998/01.	
NYM/2013/0538/FL – 12 Dikes Lane	Application in respect of erection of timber carport.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
13/01194/LBC – 14 High Green	Application for Listed Building Consent for alterations, replacement window to the rear elevation and installation of 2no roof lights to the rear elevation.
13/01197/FUL – Whinstone View Bistro	Construction of a toilet block and siting of a cesspit.
13/00926/FUL – Whinstone View Bistro	Construction of a function suite (to be used for weddings and private functions).
13/00870/FUL – Bridge Guest House 5 – 9 Bridge Street	Alterations to existing dwelling and care to form 2 dwellings and an office (A2) as amended by plans received by Hambleton District Council on 9 July 2013.
13/01180/TPO – Great Ayton Tennis Club	Application for works to tree subject to Tree Preservation Order No 2004/09.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
Bank Flow Farm	Awaiting response to concerns in relation to grazing cattle on the top of the bank.	

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
8 x letter, 5 x e-mails	Opposing the proposed development off Station Road.	
Mr & Mrs Stainsby	Letter Re: Traffic at the John Pease Cottages corner (previously circulated).	
HDC	Audit of Village Services (previously circulated – completed by Clerk and returned).	
Came & Company	Insurance Renewal Quote (previously circulated).	
Mr Winterschladen	Pictures circulated in relation to litter bins on the High Green.	

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletter July 2013 (previously circulated).
Action for Market Tows	Event information (previously circulated).

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CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved	Further problems reported following correspondence from a resident who confirmed that the leak was not coming from his septic tank (as he does not have one but has a water treatment plant) and he has had it checked by Northumbrian Water who have stated that they believe it to be a fractured or broken drain- Clerk has reported update and is awaiting a response.	Open.
Flooding on Easby Lane	Cllr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates.	The collapsed drain has been repaired, the situation would be monitored to see if this had resolved the flooding issue.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Advised that this was still on the action list but not seen as a priority. Clerk has contacted PROW requesting that the footpath be cleaned and cleared of all the overgrowing weeds for safety reasons as this is the main route for children attending Roseberry School.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request. Clerk had contacted Nicky Smith as requested and ascertained that having charitable support would not lead to additional funding.	Clerk to contact PROW to ask them to look at the pathways. PROW had confirmed that this was also on their list for future action.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. Proposals being revised.	No change.	Open.
	The EA may assist with grant funding.	No change.	Open.
Highways Issues	Low Green – white lines. Inspection completed and agreed that they would be renewed in the next financial year – date to be confirmed.	Clerk had received confirmation that the lines had been checked and that they do not require repainting.	Closed.
	Parking issue at the Low Green opposite Marwood School and the Conservative Club. Correspondence received was forwarded with support from the Parish Council to look at options on how to resolve the problem. One proposal was to consider parking time restrictions. The Committee had agreed to the painting of the yellow lines, however, the work would not be carried out until an area	Clerk advised that the lines would be painted over the summer holiday break. Clerk had requested that whilst painting these yellow lines that they refresh the disabled parking bay in Park	Open.

	of complaint had been dealt with.	Square.	
Gates	Report received that two gates in Suggitts Fields were requiring repair work.	Reported and added to works programme for repair. One gate had been temporarily repaired.	Open.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
W. Eves Ltd	Fuel for Grass Cutting	Grass Cutting	DD 220.05
Scottish Hydro	Electricity from 9 May to 1 August 2013	Public Conveniences	DD 71.77
Sam Turner & Sons	Replacement deck belt tension spring – Grass Cutting	63.90	172.12
	Bracket – Grass Cutting	65.60	
	Bolts – Grass Cutting	42.62	
HDC	Salary Recharge 1 April to 30 June 2013	Salaries	10916.60
Paul Suggitt	Jet washing toilet in waterfall park –POS	40.00	227.50
	River Warden – POS	187.50	
Safechem Ltd	2 x 5 ltrs Special Liquid Soap	Public Conveniences	10.58
Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
Julie Leng	Postage – General Admin	4.50	85.32
	BT Telephone Bill – General Admin	25.82	
	Vehicle Registration – General Admin	55.00	
Mrs Moore	Without prejudice payment for paint stain	General Admin	20.00
1 st Great Ayton Scouts	Donation towards the Bonfire Night Village Event	Chairman Allowance	150.00
Richard Collins	1 x Grave Dug	Cemetery	80.00
Broker Network Ltd	Insurance Annual Renewal	Insurance	2736.66
TOTAL			14,700.60

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent for 1 September 2013	Garage Rent	25.00
Weatherills	Additional Inscription	Cemetery	50.00
Stockale	Interment of Ashes (Non Resident)	Cemetery	130.00
Weatherills	Additional Inscription	Cemetery	50.00
Mrs Kappes	Grave Reservation KXA 37	Cemetery	68.00
TOTAL			323.00

1.3 Financial Update.

1.4 Allotment Rent Increase.