

Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 1 October 2013 at 7.00 pm

Present:- Cllrs: Mrs F Greenwell (Chairman), Mrs J Brown, S Jackson, J Fletcher and G Readman
Mrs J Leng (Parish Clerk). Others Present: Cllr Mrs H Moorhouse, Mr H Atkinson (Cemetery Superintendent), Mrs B Dumphy (D&S Reporter) and 6 Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr R Hudson and Cllr R Kirk.</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> Representatives from the Local Businesses Working Group attended the meeting to advise that they are hosting a Christmas Shopping Event on 28 November 2013 which would involve late night opening of shops within the Village and a mini market within the Discovery Centre along with other events such as carol singing etc. They requested that the Parish Council have the tree on the High Green in place for this event. <i>Cllr Mrs Greenwell declared an interest.</i> Cllr Mrs Greenwell advised that her husband was willing to arrange for the tree to be in place by this date as long as they could arrange for delivery as Mr Thompson who had previously organised the purchase, delivery and erection has now retired. Richard Thompson would enquire with a local garden centre to see if they provide trees of this size and if so would obtain a cost. Mr Greenwell would continue to see if he could speak with Mr Thompson to establish if he would still be able to sort and if not if he could advise of someone who may be able to assist. Ongoing.</p>
4	<p><u>Minutes of the Parish Council Meeting held on Tuesday 3 September 2013</u> The minutes of the Parish Council Meeting held on Tuesday 3 September 2013 were approved and signed.</p>
5	<p><u>Police Report</u> There were no Police present and no report received.</p>
6	<p><u>Council Services Report</u></p> <p>Cemetery Nothing to report.</p> <p>Play Area Cllr Mrs Brown asked if consideration could be given to the new Play Park been located on the Low Green as there are ongoing problems with anti social behaviour in the Play Park with youths congregating. It is causing elderly residents concern and has lead to one individual moving from their property. Discussions took place and it was agreed that consideration should be given to 'opening up' the play park from the footpath by removing the hedge and fence thus making it more difficult for youths to go undetected. The Clerk was asked to contact the Police to ask for them to include on their regular patrols especially over a weekend and to ask if it would be possible to deploy the mobile CCTV unit. Ongoing.</p> <p>Allotments The Allotment Rent night would take place on Thursday 17 October 2013 in Great Ayton Working Men's Club and the posters detailing this had been displayed and sent to the Allotment Association. Closed.</p>

	<p>Christmas Celebrations It was agreed that the Carols on the High Green would take place on Monday 16 December 2013. Clerk to confirm with the local churches and the band. The collection would be for Cleveland Mountain Rescue. The Santa Sleigh would take place on Monday 23 December 2013. Agreed.</p> <p>Village Fete It was agreed that the Village Fete would be held on Saturday 14 June 2014, the Clerk was asked to notify the Rt Hon William Hague of the date with a view to him opening the fete as in previous years. Agreed.</p> <p>Flower Signs The Cemetery Superintendent advised Members that the wooden frame around the road signs were rotten and would require replacing prior to the Spring. It was agreed that prices should be obtained to replace them with a brick frame rather than wood. Clerk to progress prior to the Spring.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u></p> <p>Village Hall – The railings were painted and awaiting the installation of the new notice board. Open.</p> <p>Bins – Ongoing.</p>
8	<p><u>Planning Report</u></p> <p>13/01872/CAT – Christ Church – Proposed works to trees – No observations.</p> <p>13/01830/FUL – 133 Newton Road – Construction of an extension to existing dwelling. No observations.</p> <p>13/01848/LBC – Friends Meeting House – Application for Listed Building Consent for a replacement notice board. No observations.</p> <p>13/01233/FUL – Land Adjacent Angrove Plantation, Yarm Lane – Construction of an agricultural livestock / storage building and formation of hardstanding. Strongly opposed due to the size of the building, how many cattle is it to hold and is the road suitable for their movement? Concerned that this would lead to further development of the site.</p> <p>13/01717/FUL – Cooks View Nursery – Construction of a farm shop and cafeteria. No observations.</p> <p>13/01764/CON – The Co-operative, High Street – Application for conservation area consent to demolish existing outbuilding. Opposed to the demolition of the building as it is of historical significance, but would like to see the building made safe and returned to a suitable state.</p> <p>13/01763/FUL – The Co-operative, High Street. As above.</p> <p>NYM/2013/0637/FL – The Coach House, Dikes Lane - Application in respect of construction of single storey link extension and conversion of stable block to form annexe accommodation. No observations.</p> <p>NYM/2013/0614/LB – 2 Dikes Lane – Application in respect of Listed Building Consent for internal alterations. No observations.</p> <p><u>Applications Approved.</u></p> <p>13/01619/CAT – Low Green House – Proposed work to fell a tree.</p> <p>13/01658/CAT – 6 High Green – Proposed works to tree.</p> <p>13/01663/CAT – 61-63 High Street – Proposed works to trees.</p> <p>13/01399/FUL – 5 Farm Garth – Rear single storey extension to replace conservatory.</p> <p>13/01575/FUL – 23 Byemoor Avenue – Extension to dwelling house and pitched roof over kitchen.</p> <p>13/01617/FUL – 23A Linden Avenue – Alterations and extensions to rear of existing dwelling.</p> <p>12/02638/FUL – Newton Rose, 46 Newton Road – Alterations and extension to existing public house to form</p>

	<p>two dwellings. 13/01510/TPO – Cleveland Lodge - Proposed works to trees subject to Tree Preservation Order 1988/02.</p> <p><u>Other Planning Information</u> Bank Flow Farm – Clerk had reported to Hambleton District Council that cattle were grazing on the top which is an SSI area and that they had built a road development. – awaiting response. 13/01614/FUL – 52 Captain Cooks Way – Proposed two storey extension to side of existing dwelling. Withdrawn.</p>
	<p><u>Correspondence and Information Report</u> Area 2 NYCC - Potholes response. Noted. Mr & Mrs Stainsby - Traffic at John Pease Cottages Corner. Clerk to write to Arriva to request that bus drivers take care around the corner. Sarah Thorogood - Note of thanks on behalf of 1st Great Ayton Scouts for the donation towards the bonfire night event. Noted. Phil Quigley - Note of thanks for the parking restrictions that are now in place outside the Conservative Club and Marwood School. Noted. Mrs Snowdon - Letter requesting that the yellow lines be extended on the Marwood School side for a further 8.8 yards. Noted. Problem Solving Group - Minutes from the meeting held on 28 June 2013. Noted. HDC - Property number change – 8-9 Park Square, Great Ayton to 8 Park Square, Great Ayton. Noted. HDC - Street Naming and Numbering – New Property/Split – 5-9 Bridge Street to 7 Bridge Street, Great Ayton. Noted. NYCC - Hambleton Area Committee meeting held on 16 September 2013. Noted. Stokesley Parish Council - Invitation to attend a meeting with the Police & Crime Commissioner in the Town Hall on Monday 14 October 2013. Noted, Cllr Jackson attending. ROSPA - Play Area Report 2013. Noted.</p> <p>The following items for information were all noted:- Rural Services Network - Weekly Email Digests. Editor - North Yorkshire Now Newsletter July 2013. Action for Market Tows - Event information. SLCC – Notice of Annual General Meeting scheduled to take place on 18 October 2013. NYMNPA - North York Moors Community Forum to be held on 8 October 2013. Health watch North Yorkshire - Re: New local consumer champion for health and social care services information. Rural Action Yorkshire - RAY's Networking Event to be held on 12 October 2013 and Pannal Village Hall. Country Air - Newsletter Spring 2013. The Clerk Magazine - September 2013.</p>
10	<p><u>Clerk's Report</u> Footpath Easby Lane to Suggitts Field – Underground Leak This is still not repaired and further complaints have been received – Cllr Moorhouse had raised this with the Highways Team who had advised that this was only a problem in exceptional circumstances. It was confirmed that this is not the case by those who regularly use the path but that it is a permanent problem. Cllr Moorhouse reported that a new structure was in place and that this was now with the new team for assessment. Ongoing.</p> <p>Flooding on Easby Lane – Further flooding reported during the recent heavy rain. The collapsed drain was now repaired so the situation would be monitored to see if this resolved the flooding problem. Ongoing.</p>

	<p>Footpath behind Cliffe Terrace – No change. – Advised that this was still on the future action list but was not seen as a priority.</p> <p>Highways Issues The Clerk had requested that the disabled parking bay in Park Square paint be refreshed. Awaiting response. Ongoing.</p> <p>Gates – Report received that two gates in Suggitts Fields were requiring repair work. PROW had confirmed that they would repair these gates. Ongoing.</p>
11	<p><u>Accounts Report</u> The total payments made were £16,378.12 The total receipts received were £42,909.96 The Financial Update was noted. Receipt of the External Auditors Report and their comments were noted.</p>
12	<p><u>Councillors Reports</u> Cllr Fletcher informed Members that he had attended a meeting at the NYMNPA where he had met with the Rt Hon Owen Patterson MP who was interested in the flood prevention scheme that had taken place in Great Ayton, he was also extremely impressed with the Apprenticeship work that had taken place in the relation to the slow the flow project. He was particularly impressed with the Community Focus stemming from the scheme and how the work had taken place had involved the community.</p> <p>Cllr Fletcher sought agreement for a local Bed and Breakfast to advertise on the Parish Council website. This was agreed as we already have local business identified.</p> <p>Cllr Fletcher advised Members that the Cemetery Superintendent and his Assistant were going to re-paint the Victorian Urinal and also that they were going to fill in some potholes around the High Green.</p> <p>Cllr Mrs Brown raised a concern in relation to the state of the road at Park Rise it was agreed that the Clerk should request that this road and Romany Road be considered for future resurfacing.</p> <p>Cllr Mrs Brown expressed concern at the state of Chapel Steps where pot holes had recently been filled in but were left raised and unsafe. Clerk to report to Highways.</p> <p>Cllr Mrs Greenwell had received a number of complaints in relation to rats along the riverbank. The Clerk advised that Hambleton District Council had completed the work to dispose of the problem.</p>

GREAT AYTON PARISH COUNCIL – MEETING 1 OCTOBER 2013

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	Investigations into replacement play equipment. The Play Area has been allocated £3556.00 from S106 funds this will be paid direct to the Parish Council who will then transfer the funds to the Play Area Charity Account. Proof of expenditure must be provided and the allocated funds must be spent within 12 months.	Clerk had contacted the Solicitors and they are in the process of drawing up the 20 year lease.	Open.
	Goal posts – reported that they needed to be replaced.	Agreed that these should be put on hold until the new layout of the play park was agreed.	Open.
Allotment	Allotment Rent Night – Thursday 17 October 2013 in Great Ayton Working Mens Club.	For Information.	
Christmas Celebrations	Consideration to be given to which day to host the Carols on the High Green and which charity would receive the collection. To agree what night the Santa Sleigh would take place.		
Village Fete	To agree the date of the Bi Annual Village Fete next year.		

GREAT AYTON PARISH COUNCIL – MEETING 1 OCTOBER 2013

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
13/01872/CAT – Christ Church	Proposed works to trees.	
13/01830/FUL – 133 Newton Road	Construction of an extension to existing dwelling.	
13/01848/LBC – Friends Meeting House	Application for Listed Building Consent for a replacement notice board.	
13/01233/FUL – Land Adjacent Angrove Plantation, Yarm Lane	Construction of an agricultural livestock/storage building and formation of hardstanding.	
13/01717/FUL – Cooks View Nursery	Construction of a farm shop and cafeteria.	
13/01764/CON – The Co-operative, High Street	Application for conservation area consent to demolish existing outbuilding.	
13/01763/FUL – The Co-operative, High Street	Construction of new boundary walls.	
NYM/2013/0637/FL – The Coach House, Dikes Lane	Application in respect of construction of single storey link extension and conversion of stable block to form annexe accommodation.	
NYM/2013/0614/LB – 2 Dikes Lane	Application in respect of Listed Building consent for internal alterations.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
13/01619/CAT – Low Green House	Proposed work to fell a tree.
13/01658/CAT – 6 High Green	Proposed works to tree.
13/01663/CAT – 61-63 High Street	Proposed works to trees.
13/01399/FUL – 5 Farm Garth	Rear single storey extension to replace conservatory.
13/01575/FUL – 23 Byemoor Avenue	Extension to dwelling house and pitched roof over kitchen.
13/01617/FUL – 23A Linden Avenue	Alterations and extensions to rear of existing dwelling.
12/02638/FUL – Newton Rose, 46 Newton Road	Alterations and extension to existing public house to form two dwellings.
13/01510/TPO – Cleveland Lodge	Proposed works to trees subject to Tree Preservation Order 1988/02.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
Bank Flow Farm	Awaiting response to concerns in relation to grazing cattle on the top of the bank.	
13/01614/FUL – 52 Captain Cooks Way	Proposed two storey extension to side of existing dwelling.	Withdrawn

GREAT AYTON PARISH COUNCIL – MEETING 1 OCTOBER 2013

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Area 1 NYCC	Potholes response (previously circulated)	
Mr & Mrs Stainsby	Traffic at John Pease Cottages Corner (previously circulated).	
Sarah Thorogood	Note of thanks on behalf of 1 st Great Ayton Scouts for the donation towards the bonfire night event (previously circulated).	
Phil Quigley	Note of thanks for the parking restrictions that are now in place outside the Conservative Club and Marwood School (previously circulated).	
Mrs Snowdon	Letter requesting that the yellow lines be extended on the Marwood School side for a further 8.8 yards.	
Problem Solving Group	Minutes from the meeting held on 28 June 2013 (previously circulated).	
HDC	Property number change – 8-9 Park Square, Great Ayton to 8 Park Square, Great Ayton (previously circulated).	
HDC	Street Naming and Numbering – New Property/Split – 5-9 Bridge Street to 7 Bridge Street, Great Ayton (previously circulated).	
NYCC	Hambleton Area Committee meeting held on 16 September 2013 (previously circulated).	
Stokesley Parish Council	Invitation to attend a meeting with the Police & Crime Commissioner in the Town Hall on Monday 14 October 2013 (previously circulated).	
ROSPA	Play Area Report 2013 (previously circulated).	

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletter July 2013 (previously circulated).
Action for Market Tows	Event information (previously circulated).
SLCC	Notice of Annual General Meeting scheduled to take place on 18 October 2013.
NYMNPA	North York Moors Community Forum to be held on 8 October 2013 (previously circulated).
Health watch North Yorkshire	Re: New local consumer champion for health and social care services information.
Rural Action Yorkshire	RAY's Networking Event to be held on 12 October 2013 and Pannal Village Hall.
Country Air	Newsletter Spring 2013
The Clerk Magazine	September 2013

GREAT AYTON PARISH COUNCIL – MEETING 1 OCTOBER 2013

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved	Further problems reported following correspondence from a resident who confirmed that the leak was not coming from his septic tank (as he does not have one but has a water treatment plant) and he has had it checked by Northumbrian Water who have stated that they believe it to be a fractured or broken drain- Clerk has reported update and is awaiting a response.	Open.
Flooding on Easby Lane	CLlr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates.	The collapsed drain has been repaired, the situation would be monitored to see if this had resolved the flooding issue.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Advised that this was still on the action list but not seen as a priority. Clerk has contacted PROW requesting that the footpath be cleaned and cleared of all the overgrowing weeds for safety reasons as this is the main route for children attending Roseberry School.	Open.
Highways	The Clerk had requested that the disabled parking bay in Park Square paint be refreshed.	Awaiting update.	Open.
Gates	Report received that two gates in Suggitts Fields were requiring repair work.	Reported and added to works programme for repair. One gate had been temporarily repaired.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 1 OCTOBER 2013

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
W. Eves & Co Ltd	Fuel	Grass Cutting	207.95
Yorwaste	General Waste Collection from 1/10/13 to 31/12/13	Cemetery	111.07
Julie Leng	BT Phone Bill – General Admin	38.32	67.81
	Postage – General Admin	3.50	
	Crossling Ltd – Cistern Lever Arm – Public Conveniences	10.00	
	W. Boyes & Co Ltd – Bucket & Caustic Soda – Pub Conv	3.99	
	Printer Ink – General Admin	12.00	
Sam Turner & Sons Ltd	Refuse Sacks, Oil, Paint Brushes	POS	34.14
PKF Littlejohn LLP	External Audit of Annual Return for year ended 31.3.13	Audit Fees	480.00
GADC	Share of the Precept	S133	15,000.00
Richard Collins	2 x Grave Dug and removal of rock	Cemetery	200.00
Thompsons Hardware Ltd	Toilet Rolls – Public Conveniences	31.50	170.35
	Paint, brushes, plugs, tape etc - POS	138.85	
ROSPA	Play Park Inspection	POS	106.80
TOTAL			16,378.12

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent for 1 October 2013	Garage Rent	25.00
Thorp Parker LLP	Share of Mrs Dales Estate left to the Parish Council	Miscellaneous	5,043.46
Mr Linney	Scattering of ashes	Cemetery	37.00
Ayton Funeral Services	Funeral Fee	Cemetery	645.00
Ayton Funeral Services	Plaque on Memorial Wall	Cemetery	37.00
Ayton Funeral Services	Interment of Ashes	Cemetery	65.00
Mrs Petch	Interment of Ashes	Cemetery	65.00
Ayton Funeral Services	Interment of Ashes (Saturday)	Cemetery	97.50
Carters Funeral Services	Funeral Fee	Cemetery	645.00
HDC	Precept Payment	Precept	36,250.00
TOTAL			42,909.96

1.3 Financial Update.

1.1 External Auditor's Report – "On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met."