

Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 4 February 2014 at 7.00 pm

Present:- Cllrs: Mrs F Greenwell (Chairman), Mrs J Brown, G Readman, R Kirk and R Hudson
Mrs J McLuckie (Parish Clerk). Others Present: Mr H Atkinson (Cemetery Superintendent), Cllr Mrs H Moorhouse, Mrs B Dumphy (D&S Reporter) and 3 Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr Jackson and Cllr Hudson had advised that he would arrive late.</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> Representatives from the local traders raised a concern in relation to parking, they advised that they were aware that a number of walking groups were now meeting and parking in the Village prior to heading off for their walk. It was also noted that the issue of staff parking outside the shop fronts continues. It was agreed that Cllr Fletcher would try and ascertain who the walking groups were and would request that they consider parking elsewhere. The Clerk was asked to write to all the business owners requesting them to encourage staff to park away from the shop fronts.</p>
4	<p><u>Minutes of the Parish Council Meeting held on Tuesday 7 January 2014</u> The minutes of the Parish Council Meeting held on Tuesday 7 January 2014 were approved and signed.</p>
5	<p><u>Police Report</u> There were no Police present and no report received. The Clerk was asked to contact the Police to remind them that our meeting takes place on the first Tuesday of each month and to request attendance and if not possible that we receive the monthly report electronically.</p>
6	<p><u>Council Services Report</u></p> <p>Play Area The Parish Council signed the 20 year lease, however, the GAPP group had raised a few areas requiring clarification. Cllr Kirk and the Clerk had met with the Play Park representative at it was agreed that a 20 year license would be suffice, the Clerk would contact the Solicitors to ask them to draw up the appropriate documentation. The Cemetery Superintendent confirmed that he had measured and identified the half way division and that this was marked by two markers. The Play Park representatives have identified three pieces of equipment for purchase and sought approval to go ahead, this was unanimously agreed. They confirmed that they were in the process of looking at the Toddler area and were seeking quotes on refurbishing the current equipment. Ongoing.</p> <p>Village Fete The Clerk requested that members consider who they would like to approach as Judges this year. The Clerk was asked to contact Mr Vaughan to see if he would drive his steam engine to lead the floats. Ongoing.</p> <p>Village Hall The Cemetery Superintendent and Assistant had completed as much of the tree work around the Village Hall as they could, however, there was a requirement for some higher level work to take place and it was agreed to ask Bilsdale Tree Services to undertake this work. Agreed.</p>

	<p>Waterfall Park Following some large branches falling during the recent high winds Cllr Fletcher had arranged for Bilsdale Tree Services to carry out a full review of all the trees in Waterfall Park and this had identified a number of issues. It was agreed that work detailed within the report should be undertaken. Agreed.</p> <p>Bench at Little Ayton Following inspection it was concluded that the bench is beyond repair and should be replaced. The Clerk had contacted the Solicitors dealing with the will of the late Miss Jones to see if they would be agreeable to the Parish Council purchasing a new bench out of the donation, awaiting a response. Ongoing.</p> <p>Gritting Cllrs Mrs Greenwell and Mrs Brown confirmed that they would be willing to carry out gritting when required and undertake the training. Ongoing.</p> <p>World War 1 Centenary Cllr Jackson was in the process of organising events and advised that this may include an informative display in the Discovery Centre and a 'special service' in the afternoon of Sunday 3 August hopefully in the open air. Ongoing.</p> <p>Allotments Work has commenced on clearing allotments and is ongoing these gardens will then be reallocated. Noted.</p> <p>Cemetery The Cemetery Superintendent expressed his concern in relation to the limited number of spaces now available within the new area of the Cemetery. He advised that there was now a requirement to remove the large mound of soil and hedging to open up the area this would release another 30 plus spaces. It was agreed to waive standing orders in appointing Richard Collins to remove the soil and move the fencing as he has the appropriate skills and equipment, he is local and currently carries our work in the Cemetery on behalf of the Parish Council and an appropriate cost – this was unanimously agreed. The Clerk was asked to contact Bilsdale Tree Services to obtain a quote for the removal and disposal of the hedge. Ongoing.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u> Nothing to report.</p>
8	<p><u>Planning Report</u> 14/00011/CAT 8 High Green – Proposed work to fell a Holly Tree. The Parish Council would like to know the reason for removal? 14/00006/TPO 2 Old Mill Wynd – Proposed work to trees subject to Tree Preservation Order No 1998/01 – The Parish Council would support maintenance work to these trees but not their removal as this would alter the river bank scene and neighbouring properties have similar planting. The Parish Council would also be concerned about the infrastructure of the river bank as the Environment Agency discourage the removal of trees from river banks. 13/02590/FUL Treebridge Hotel – Single storey extension to existing hotel. The Parish Council would like further information on the proposed additional parking. 13/01629/OUT Crossways, 116 Newton Road – Outline application for the construction of a dwelling. No observations. 14/00012/TPO 5 Richardson Hall – Proposed works to trees subjection to Tree Preservation Order 1998/01.</p>

No observations and were pleased to see routine maintenance been undertaken.

14/00166/FUL 149 Newton Road – Revised application for the formulation of a vehicular access to dwelling.
No observations.

Applications Approved.

13/0248/FUL 52 Captain Cooks Way – Revised application for single storey side extension to dwelling.

13/0188/FUL 13 Linden Road – Replacement of existing garage and formation of new driveway and access and single storey extension as amended by plan received by HDC on 21 May 2013, 13 July 2013 and 9 October 2013.

13/02456/FUL Langbaugh Grange – Alteration and extension to existing garage and alterations to existing house.

13/02457/LBC The Wheelhouse, Langbaugh Grange – Listed Building consent for alteration and extension to existing garage and alterations to existing house.

13/02449/LBC Dixon House, 1 High Green – Application for Listed Building consent for alterations to dwelling house.

13/02142/FUL 148 Newton Road - Single storey extension to rear, two storey extension to side and detached garage to rear of dwelling house.

Other Planning Information

Bank Flow Farm – Clerk had reported to Hambleton District Council that cattle were grazing on the top which is an SSI area and that they had built a road development. – **awaiting response.**

13/02382/FUL 17 Rosehill – Alterations and extensions to dwelling including front and rear roof dormers.

Refused.

13/02275/OUT Land Off Station Road – Outline application for a residential development of up to 113 dwellings with associated access (and all other matters reserved) change of use of existing agricultural building to B1 use and demolition of 4 buildings. **Refused.**

Correspondence and Information Report

Cleveland Mountain Rescue Team – Letter of thanks for the Christmas Collection. **Noted.**

Mrs June Imeson OBE – Letter of thanks. **Noted.**

Rhys Selby – 23rd World Scout Jamboree 2015 – North Yorkshire & Cleveland Unit 48 – request for donation.

Agreed £100 donation.

NYMNPA – North East Moors, Coast and Hills LEADER Programme 2015 – 2020 Consultation Events. **Clerk to ask Peter Cole if Great Ayton would qualify.**

Hambleton District Council – Review of Polling Districts and Polling Places for Parliamentary Elections. **Noted.**

Neil Burgess – Advice sought in relation to five signs that have appeared on the rear of the Co-op on Park Rise. **Noted.**

Gordon Hetherington – Low Green gritting. **The Clerk to report to Highways.**

The following items for information were all noted:-

Rural Services Network - Weekly Email Digests.

Editor - North Yorkshire Now Newsletter.

Action for Market Tows - Event information.

Glasdon – Brochure.

Cloverleaf – Health and Social Care Act 2012 – Cloverleaf Advocacy appointed to provide NHS Complaints and Advocacy Support for all residents.

Clerks & Councils Direct – January 2014 Issue 91.

	SLCC – The Clerk Magazine January 2014 Vol. 45.
10	<p><u>Clerk's Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak This is still not repaired and further complaints have been received – Cllr Moorhouse had raised this with the Highways Team who had advised that this was only a problem in exceptional circumstances. It was confirmed that this is not the case by those who regularly use the path but that it is a permanent problem. Cllr Moorhouse is in the process of arranging a meeting Mr Brian Mullins to review the problem. Cllr Fletcher was due to meet with Mr Mullins week commencing 10 February 2014. Ongoing.</p> <p>Flooding on Easby Lane – Further flooding was reported during the recent heavy rain and Highways had attended who advised that this was due to the drains not being 'fit for purpose'. It was agreed to arrange another site meeting to review the problem. The Clerk was asked to write to Highways again expressing our concern in relation this ongoing problem particularly on the grounds of health and safety. Ongoing.</p> <p>Footpath behind Cliffe Terrace – No change – advised that this was still on the future action list but was not seen as a priority. Cllr Fletcher would take the opportunity to show Mr Mullins this area as well. Ongoing.</p> <p>Highways Issues The Clerk had requested that the disabled parking bay in Park Square paint be refreshed. Cllr Fletcher confirmed that this area was the responsibility of Highways. Cllr Mrs Moorhouse would request that re-paint the bays. Ongoing.</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £13,077.19 The total receipts received were £1,735.00 The Financial Update was noted.</p>
12	<p><u>Councillors Reports</u></p> <p>Cllr Fletcher had requested that the street sweeper incorporate the High Green on its rounds again. Noted.</p> <p>Cllr Hudson advised that he been interviewed on Radio Tees in relation to a resident who was wanting to live 'The Good Life; and in particular her request for an allotment. Noted.</p>
13	<p>It was agreed to exclude the press and public from the meeting under Section 100A(4) of the Local Government Act 1972 as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.</p>

GREAT AYTON PARISH COUNCIL – MEETING 4 FEBRUARY 2014

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	Investigations into replacement play equipment. Goal posts – reported that they needed to be replaced.	Still awaiting signature from the GAPP as they had raised a couple of areas of concern within the document.	Open.
Village Fete	Agreed that the Theme would be Great Ayton Through the Ages.		Open.
Village Hall	Tree work around the Village Hall	Cllr Fletcher is reviewing requirements.	Ongoing.
Bench at Little Ayton	Broken Rail Repair. Clerk had wrote to the Solicitors dealing with the will of the late Miss Jones to see if they would agree to purchasing a replacement bench.	Awaiting response.	Ongoing.
Gritting	Request for volunteers appeared in the Darlington & Stockton.		Ongoing.
Waterfall Park	Following another large branch fall Cllr Fletcher has requested that Bilsdale Tree Services arrange to conduct a full review of all the trees to ensure they are safe.		Ongoing.
World War One	Centenary Events – Cllr Jackson had agreed to co-ordinate a group to look at commemorative events.		Ongoing.
Cemetery			
Allotments			

GREAT AYTON PARISH COUNCIL – MEETING 4 FEBRUARY 2014

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
14/00011/CAT – 8 High Green	Proposed work to fell Holly Tree	
14/00006/TPO – 2 Old Mill Wynd	Proposed work to tree subject to Tree Preservation Order No 1998/01	
13/02590/FUL – Treebridge Hotel	Single storey extension to existing hotel.	
13/01629/OUT – Crossways, 116 Newton Road	Outline application for the construction of a dwelling.	
14/00012/TPO – 5 Richardson Hall	Proposed work to trees subject to Tree Preservation Order No 1998/01.	
14/00166/FUL – 149 Newton Road	Revised application for the formulation of a vehicular access to dwelling.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
13/02408/FUL – 52 Captain Cooks Way	Revised application for single storey side extension to dwelling.
13/00188/FUL – 13 Linden Road	Replacement of existing garage and formation of new driveway and access and single storey extension as amended by plan received by HDC on 21 May 2013 and 3 July 2013 and 9 October 2013.
13/02456/FUL – Langbaugh Grange	Alteration and extension to existing garage and alterations to existing house.
13/02457/LBC – The Wheelhouse, Langbaugh Grange	Listed building consent for alterations and extension to existing garage and alterations to existing house.
13/02449/LBC – Dixon House, 1 High Green	Application for Listed building consent for alterations to the dwelling house.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
Bank Flow Farm	Awaiting response to concerns in relation to grazing cattle on the top of the bank.	
13/02382/FUL – 17 Rosehill	Alterations and extensions to dwelling including front and rear roof dormers.	Refused
13/02275/OUT – Land Off Station Road	Outline application for a residential development of up to 113 dwellings with associated access (and all other matters reserved) change of use of existing agricultural building to B1 use and demolition of 4 buildings.	Refused

GREAT AYTON PARISH COUNCIL – MEETING 4 FEBRUARY 2014

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
Cleveland Mountain Rescue Team	Letter of thanks for the Christmas Collection (circulated 30/1/14).	
Mrs June Imeson OBE	Letter of Thanks.	
Rhys Selby	23 rd World Scout Jamboree 2015 – North Yorkshire & Cleveland Unit 48 – request for donation (circulated 30/1/14).	
NYMNPA	North East Moors, Coast and Hills LEADER Programme 2015 – 2020 Consultation Events (circulated 30/1/14).	
Hambleton District Council	Review of Polling Districts and Polling Places for Parliamentary Elections.	
Neil Burgess	Advice sought in relation to five signs that have appeared on the rear of the Co-op of Park Rise (circulated 30/1/14).	
Gordon Hetherington	Low Green (circulated 20/1/14).	

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Action for Market Tows	Event information (previously circulated).
Glasdon	Brochure
Cloverleaf	Health and Social Care Act 2012 – Cloverleaf Advocacy appointed to provide NHS Complaints Advocacy Support for all residents (posted displayed).
Clerks & Councils Direct	January 2014 Issue 91.
SLCC	The Clerk Magazine January 2014 Vol. 45

GREAT AYTON PARISH COUNCIL – MEETING 4 FEBRUARY 2014

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved. Further problems reported following correspondence from a resident who confirmed that the leak was not coming from his septic tank (as he does not have one but has a water treatment plant) and he has had it checked by Northumbrian Water who have stated that they believe it to be a fractured or broken drain.	Clerk arranging a meeting date with Brian Mullins and Cllr Moorhouse.	Open.
Flooding on Easby Lane	Cllr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates.	Recent heavy rain lead to flooding and the Environment Agency attended and advised that this was due to inadequate draining system, however this would not be seen as a priority for replacement.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Advised that this was still on the action list.	Open.
Highways	The Clerk had requested that the disabled parking bay in Park Square paint be refreshed.	Advised that this was Parish Council responsibility but that Highways would look at refreshing when they are in the area.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 4 FEBRUARY 2014

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Richard Collins	2 x Grave Dug	Cemetery	160.00
Mr P Greenwell	Organising and set up of Christmas Events.	S145 Village Events	200.00
Mr Barker	Making and Installing a New Notice Board	Miscellaneous	336.00
Julie Leng	Postage – General Admin	3.00	143.11
	BT Telephone Bill – General Admin	38.86	
	Christmas Thank you Gifts	101.25	
Richard Thompson	Toilet Rolls – Public Conveniences	31.50	64.87
	Winter Pansies, compost and tools – POS	35.37	
Waters Waste	Jetting of drains at Village Hall	Village Hall	162.00
Yorwaste	Collection of Industrial Waste for 1.1.14 to 31.3.14	Cemetery	111.07
HDC	Salaries Recharge from 1.10.13 to 31.12.13	Salaries	10448.61
Northumbrian Water	Cemetery Water	Cemetery	DD 105.82
R D Alderson	Hedge cutting around allotments	Allotments	174.00
Sam Turner & Sons Ltd	Brushcutter Service – POS	117.41	372.31
	Rotary Mower Service – POS	103.94	
	Rat Bait & Gloves – Allotments	45.24	
	Strimmer Service – POS	105.72	
TOTAL			12,277.79

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent – 1 February 2014	Garage Rent	25.00
Ayton Funeral Service	Plaque on wall	Cemetery	37.00
Ayton Funeral Service	Plaque on wall	Cemetery	37.00
H W Carters	Scattering of ashes and plaque on wall	Cemetery	74.00
H W Carters	Burial Funeral Fee	Cemetery	645.00
Mrs J Robinson	Grave Reservation	Cemetery	68.00
Mr A Salvatore	Grave Reservation	Cemetery	68.00
Ayton Funeral Fee	Burial Funeral Fee	Cemetery	645.00
Mrs Brown	Grave Reservation	Cemetery	68.00
Mrs Tanfield	Grave Reservation	Cemetery	68.00
TOTAL			1,735.00