

## Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 1 April 2014 at 7.00 pm

**Present:-** Cllrs: Mrs F Greenwell (Chairman), Mrs J Brown, G Readman, R Hudson, J Fletcher and S Jackson. Mrs J McLuckie (Parish Clerk). Others Present: Cllr Mrs H Moorhouse, Mr H Atkinson (Cemetery Superintendent), PCSO Stringer and 4 Members of the Public.

Min No.	Business
1	<p><b><u>Apologies for Absence</u></b> Apologies for absence were received from Cllr Kirk.</p>
2	<p><b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.</p>
3	<p><b><u>Members of the Public invited to address the Council</u></b> Two residents from Newton Road attended to follow up on a letter they had sent in relation to the problem with buses passing along Newton Road and the ongoing problems this is causing. The Clerk was asked to write to Arriva to request if they could review this issue with a view to ensuring that the buses do not pass in the Village, one suggestion would be to ascertain if they have radios. The Clerk was also asked to write to Highways to ask them to review the situation and look to extend the yellow lines.</p>
4	<p><b><u>Minutes of the Parish Council Meeting held on Tuesday 4 March 2014</u></b> The minutes of the Parish Council Meeting held on Tuesday 4 March 2014 were approved and signed.</p>
5	<p><b><u>Police Report</u></b> PCSO Stringer was welcomed to the meeting, he had recently completed his training and joined the team based at Stokesley. He presented the report to members. Cllr Jackson asked if the incident on Bridge Street was the same car that had previously been targetted, PCSO Stringer would report back. Cllr Jackson did point out that residents need to be concious when parking vehicles that wheelchair access must be possible. Cllr Mrs Brown asked if the reports in relation to anti social behaviour were due to the lights been switched off on an evening, it was confirmed that the incidents that had taken place were during the day with a number occurring when the schools were on strike. It was confirmed that there had only been two reported burglaries within a dwelling this was down 66% on last year with burglaries down 47% on this time last year. The Cemetery Superintendent requested that the Police increase their patrols around the play park over the next couple of weeks whilst the new equipment is installed.</p>
6	<p><b><u>Council Services Report</u></b></p> <p><b><u>Play Area</u></b> It was confirmed that the installation of the play equipment had commenced and it was hoped that it would be in place by Easter. The Clerk was asked to write a letter of thanks to Mark Phalps for his assistance in removing the pallets from the wagon on the day of delivery. The Play Park group confirmed that they were seeking further funding grants to enable them to commence either replacing or regenerating the toddler equipment. The Parish Council thanked the Great Ayton Play Park Group for all their hard work and looked forward to seeing the new equipment in place. <b>Ongoing.</b></p> <p><b><u>Village Fete</u></b> Rev. Peverell had confirmed that he would be pleased to do the commentating at the Fete. Awaiting a response from Mr and Mrs Monaghan in relation to judging. <b>Ongoing.</b></p>

**Bench at Little Ayton**

The Parish Council had received the legacy kindly left by Miss Jones and it was agreed to purchase a replacement bench in her memory. The Clerk to contact the blacksmith to order. **Closed.**

**Waterfall Park**

Following agreement of the work to be carried out Bilsdale Tree Services have submitted the relevant planning applications and are awaiting a response. **Ongoing.**

**World War 1 Centenary**

The outdoor service on Sunday 3 August 2014 would commence a four year rolling programme to commemorate fallen residents from Great Ayton. One of the proposals was to have small plaques placed onto notice boards, the Scouts and Guides may make individual plaques from supplied materials and they would be added on the relevant date across the four year period. The History Group would write relevant articles to go alongside the notice boards. Members were asked to consider where the Notice Boards should be placed and the following were put forward a proposals for consideration - the wall in the Christ Church Car Park, High Green, Hollygarth Bridge or Waterfall Park, Members favoured either Hollygarth Bridge or Waterfall Park. Cllr Jackson requested a donation of £500 each year for four years from the Parish Council which was agreed in principle subject to further information in relation to costs, size and design and if they were successful in securing grants. **Ongoing.**

**Allotments**

The allotments had been cleared and re-let, there were currently four allotments available as there is now no one on the waiting list. The Clerk was asked to put a notice up to advise anyone interested to contact the Cemetery Superintendent. **Noted.**

**Cemetery**

Work on removing the hedge and soil would take place later in the year as the birds were now nesting, the fence would be moved during the Spring. **Ongoing.**

**Flower Tubs**

It was agreed that the flower boxes in front of the Village signs would be removed and wild flowers including poppies would be planted instead. The flower boxes around the Village would be re-planted, the Cemetery Superintendent reported that two of the plant tubs were broken, it was agreed to replace them. **Closed.**

**7 Matters Arising from the minutes (for information only)**

Nothing to report.

**8 Planning Report**

**14/00572/FUL, 61 High Street** – Construction of new boundary wall to side and rear with new coach gate to side (replacement of existing boundary treatment). **No observations.**

**14/00503/MRC, Strawberry Fields** – Removal of condition 2 of planning consent 2/86/058/0456A - agricultural occupancy condition. **Members do not support this application .**

**14/00375/FUL, Eastbrook** – Alteration and extension to the existing detached dwelling house and provision of wider access to driveway amended by plans received by Hambleton District Council 5 March 2014. **No observations.**

**NYM/2014/0135/NM, The Coach House** - Application for non material amendment to planning approval NYM/2013/0637/FL to allow a reduction to ridge height at the Coach House, Dikes Lane. **No observations.**

**14/00619/FUL, 39 Angrove Close** - Proposed loft conversion with dormers to front and rear and alteration to door. **No observations, in keeping with the property next door, Members would like to have this information provided in the future if the neighbouring properties already have similar extensions.**

**14/00700/OUT, Crossways, 116 Newton Road** - Outline application for the construction of a dwelling. **No observations.**

**Applications Approved.**

**14/00012/TPO - 5 Richardson Hall** - Proposed work to trees subject to Tree Preservation Order No. 1998/01.

**14/00006/TPO - 2 Old Mill Wynd** - Proposed work to tree subject to Tree Preservation Order No. 1998/01.

**14/00166/FUL – 149 Newton Road** - Revised application for the formation of vehicular access to dwelling.

**Other Planning Information**

**13/01629/OUT - Crossways, 116 Newton Road** - Outline application for the construction of a dwelling. **Withdrawn.**

**14/00025/CAT3 - The Grange Mews** - Enforcement Appeal by Mr L Freer at the Grange Mews. **Noted.**

**Correspondence and Information Report**

**HDC – Great Ayton** - Public Open Space, Sport and Recreation Action Plan - Advising that the 'Update Play Equipment' had been awarded an additional £1,102.06. **Noted.**

**Newbys Solicitors** - Ref: Margaret Esther Graham Jones legacy payment of £1000. **Received with sincere thanks.**

**Yorwaste** Re: Increase in costs to £7.45 per movement of a 360ltr euro bin. **Noted.**

**Hambleton & Richmondshire Community Safety Partnership** - Speeding Concern - Guisborough Road. **Noted.**

**Sara Del Pozo** - Traffic Concern on Newton Road. **Noted and Actioned under the Public Session.**

**NYCC** - Ayton Bridge Parapet Repairs. **Noted.**

**NYCC** - Urban Grass Cutting contribution. **Noted.**

**Rev. Peverall** - Request to host an Open Air Service on the Low Green on 20 July 2014. **Agreed.**

**Methodist Church** - Request to hold a short service on the High Green on Good Friday. **Agreed.**

**The following items for information were all noted:-**

Rural Services Network - Weekly Email Digests.

Editor - North Yorkshire Now Newsletter.

Action for Market Tows - Event information.

SLCC - Clerk Magazine March 2014.

**Clerk's Report**

**Footpath Easby Lane to Suggitts Field – Underground Leak**

This is still not repaired and further complaints have been received – Cllr Moorhouse had raised this with the Highways Team who had advised that this was only a problem in exceptional circumstances. It was confirmed that this is not the case by those who regularly use the path but that it is a permanent problem. Cllr Moorhouse is in the process of arranging a meeting Mr Brian Mullins to review the problem. Cllr Fletcher is arranging to meet with Mr Mullins. **Ongoing.**

**Flooding on Easby Lane –** Further flooding was reported during the recent heavy rain and Highways had attended who advised that this was due to the drains not being 'fit for purpose'. It was agreed to arrange another site meeting to review the problem. **Ongoing.**

	<p><b>Footpath behind Cliffe Terrace</b> – No change – advised that this was still on the future action list but was not seen as a priority. Cllr Fletcher would take the opportunity to show Mr Mullins this area as well. <b>Ongoing.</b></p> <p><b>Highways Issues</b> The Clerk had requested that the disabled parking bay in Park Square paint be refreshed. Cllr Mrs Moorhouse confirmed that Highways had added to their works programme but had no timescale to date. <b>Ongoing.</b></p>
11	<p><b><u>Accounts Report</u></b> The total payments made were £28937.20 The total receipts received were £3109.27 The Financial Update was noted.</p>
12	<p><b><u>Councillors Reports</u></b> Cllr Mrs Brown reported that a number of residents had expressed concern in relation to switching off of street lights. It was noted that if there were any reports of ASB or incidents then the situation would be reviewed. <b>Noted.</b></p> <p>Cllr Jackson expressed his concern about the number of cigarette ends left outside the Royal Oak on the High Street footpath. Cllr Mrs Brown would raise the issue with Mr Monaghan. <b>Agreed.</b></p> <p>Cllr Readman had received further concerns from the elderly residents of Church Drive, Cllr Fletcher would provide Cllr Readman with the previous information from Highways as to why a crossing was not a viable option on Guisborough Road.</p> <p>Cllr Fletcher requested that the Clerk contact Mark Dunning from Highways to ask him to ensure that the date stone is replaced in the bridge repair. <b>Agreed.</b></p> <p>Cllr Fletcher advised members that the new large bin was now in place on the High Green. <b>Noted.</b></p> <p>The Clerk was asked to arrange for the Cemetery Superintendent to replace a tree on the riverside. <b>Agreed.</b></p>

**GREAT AYTON PARISH COUNCIL – MEETING 1 APRIL 2014**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Play Area	Awaiting license document to replace the lease.	Equipment ordered - awaiting confirmation of play park boundary.	Open.
Village Fete	Agreed that the Theme would be Great Ayton Through the Ages.	As requested the Clerk had wrote to Mr and Mrs Monaghan to ask if they would be Judges along with Cllr Jackson and Mrs Cumbor. The Clerk had also wrote to Rev Peverall to see if he would be the commentator this year. Awaiting response.	Open.
Bench at Little Ayton	Broken Rail Repair. Clerk had wrote to the Solicitors dealing with the will of the late Miss Jones to see if they would agree to purchasing a replacement bench.	Response received along with the cheque - they have not stipulated where the bench should be placed simply left if for the decision of the Parish Council?	Ongoing.
Waterfall Park	Following the tree report it was agreed that Bilsdale Tress Services should undertake the work detailed.	Work to be carried once the Tree Preservation Orders applications are approved.	Ongoing.
World War One	Centenary Events – Cllr Jackson had agreed to co-ordinate a group to look at commemorative events.	A display would be set up in the Discovery Centre and a special service (hopefully in the open air) would take place on Sunday 3 August in the afternoon. Proposals to lay crosses on a designated area of the High Green over a four year period were to be reconsidered at the next meeting.	Ongoing.
Cemetery	Due to the requirement for additional space it was agreed to remove the soil and dividing hedges and fences.		Ongoing.
Allotments	Work ongoing to clear vacant allotments ready for reallocation.	A number of allotments have now been reallocated.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 1 APRIL 2014**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>	<b>COUNCIL RESPONSE</b>
14/22572/FUL - 61 High Street	Construction of new boundary wall to side and rear with new coach gate to side (replacement of existing boundary treatment).	
14/00503/MRC - Strawberry Fields	Removal of condition 2 of planning consent 2/86/058/0456A - agricultural occupancy condition.	
14/00375/FUL - Eastbrook	Alterations and extension to the existing detached dwelling house and provision of wider access to driveway amended by plans received by Hambleton District Council 5 March 2014.	
NYM/2014/0135/NM - The Coach House	Application for non material amendment to planning approval NYM/2013/0637/FL to allow a reduction to ridge height at The Coach House, Dikes Lane, Great Ayton.	

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
14/00012/TPO - 5 Richardson Hall	Proposed work to trees subject to Tree Preservation Order No. 1998/01.
14/00006/TPO - 2 Old Mill Wynd	Proposed work to tree subject to Tree Preservations Order No 1998/01.
14/0166/FUL - 149 Newton Rd	Revised application for the formation of vehicular access to dwelling.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
13/01629/OUT - Crossways, 116 Newton Rd	Outline application for the construction of a dwelling.	<b>Withdrawn</b>
14/00025/CAT3 - The Grange Mews	Enforcement Appeal by Mr L Freer at the Grange Mews.	

**GREAT AYTON PARISH COUNCIL – MEETING 1 APRIL 2014**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>	<b>Action</b>
HDC	Great Ayton - Public Open Space, Sport and Recreation Action Plan - Advising that the Update play equipment had been awarded an additional £1,102.06 making a total now awarded through this plan £13,385.26.	
Newbys Solicitors	Ref: Margaret Esther Graham Jones legacy payment of £1000 (previously circulated).	
Yorwaste	Re: Increase in costs to £7.45 per movement of a 360ltr euro bin.	
Hambleton & Richmondshire Community Safety Partnership	Speeding Concern - Guisborough Road, Great Ayton (previously circulated).	

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Action for Market Tows	Event information (previously circulated).
SLCC	Clerk Magazine - March 2014

**GREAT AYTON PARISH COUNCIL – MEETING 1 APRIL 2014**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved.	Cllr Fletcher to arrange a meeting with Brian Mullins and Cllr Moorhouse.	Open.
Flooding on Easby Lane	Cllr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates. Further reports of flooding during recent adverse weather.	Cllr Moorhouse would arrange another site visit with the flood defence team.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Advised that this was still on the action list. Cllr Fletcher would show Brian Mullins this when he meets him.	Open.
Highways	The Clerk had requested that the disabled parking bay in Park Square paint be refreshed.	Highways had confirmed that this was added to their future work programme.	Open.



**GREAT AYTON PARISH COUNCIL – MEETING 1 APRIL 2014**

**ACCOUNTS REPORT**

**1.1 Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Homefix Computers	New laptop and set-up	General Admin	429.00
LARS LAJ UK	Play equipment supply and install	S106 Funds	26850.00
Yorwaste Ltd	Charges for Waste Collection from 1.4.14 to 30.6.14	Cemetery	96.85
Julie McLuckie	Postage - General Admin	38.00	90.08
	BT Phone Bill - General Admin	44.84	
	Paper and Envelopes - General Admin	7.24	
Bilsdale Tree Services	Chipping of brash at Village Hall - Village Hall	40.00	200.00
	Felling & removal of windblown conifer on Easby Ln - POS	160.00	
HDC	Non Domestic Tax for Cpt James Cook Memorial	Public Conveniences	151.83
W. Eves & Co Ltd	Fuel	Grasscutting	67.12
Sam Turner & Sons Ltd	Safety Waistcoat	POS	8.96
Richard Collins	Grave Dug - Cemetery	80.00	180.00
	Removal of Play Equipment - POS	100.00	
Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
Miss E A Hendry	Donation towards Scout Jamboree	Chairman Allowance	100.00
Paul Suggitt	River Warden	River Warden	187.50
<b>TOTAL</b>			<b>28371.34</b>

**1.2 Receipts**

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent – 1 April 2014	Garage Rent	25.00
Weatherills	Erection of a headstone	Cemetery	100.00
Ayton Funerals	Burial Fee	Cemetery	645.00
Co-op Funerals	Erection of a headstone	Cemetery	100.00
Ayton Funerals	Plaque on Wall	Cemetery	37.00
Mrs Shuttleworth	Grave Reservation	Cemetery	68.00
Allotment Deposits	Allotment Deposits	Allotments	98.00
Allotment Rent	Mr Boal - rent	Allotments	32.50
Newbys Solicitors	Miss Jones Legacy	Miscellaneous	1000.00
<b>TOTAL</b>			<b>2105.50</b>