

## Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 6 May 2014 at 7.00 pm

**Present:-** Cllrs: Mrs F Greenwell (Chairman), R Kirk, G Readman, R Hudson, J Fletcher and S Jackson.  
Mrs J McLuckie (Parish Clerk). Others Present: Cllr Mrs H Moorhouse, Mr M Hamer (Cemetery Assistant), Mrs B Dumphy (D&S Reporter) and 2 Members of the Public.

Min No.	Business
1	<p><b><u>Apologies for Absence</u></b> Apologies for absence were received from Cllr Mrs Brown.</p>
2	<p><b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.</p>
3	<p><b><u>Members of the Public invited to address the Council</u></b> No one wished to raise any additional business.</p>
4	<p><b><u>Minutes of the Parish Council Meeting held on Tuesday 1 April 2014</u></b> The minutes of the Parish Council Meeting held on Tuesday 1 April 2014 were approved and signed.</p>
5	<p><b><u>Police Report</u></b> The police report had been circulated and was received and noted.</p>
6	<p><b><u>Council Services Report</u></b></p> <p><b>Play Area</b> The equipment was now installed and proving to be very popular. The Clerk was asked to chase the license so the Play Park Group could apply for a Biffa Grant, the Clerk would also provide a copy of the S106 document which shows that the Play Park development was the number one priority and to write a letter on behalf of the Parish Council confirming their support of the project. The vandalised sign at the entrance to the Play Park was to be removed and replaced. The Clerk was asked to contact HDC and arrange for the Dog Warden to attend to tackle the issue of dog fouling within the play park. A request was made to remove the old equipment, the Cemetery Assistant advised that they were waiting until the other equipment was due to be removed. The gap in the fence was to be reviewed and it was agreed that if appropriate a gate could be installed as an interim measure. The Clerk was asked to purchase an appropriate bin and the installation of benches would be considered in the future. <b>Ongoing.</b></p> <p><b>Village Fete</b> Mr and Mrs Morgan had confirmed that they would be available to undertake the role of judges at the Village Fete. The Clerk was asked to display posters promoting the floats and fancy dress and to contact the Traffic Management Company to arrange the road closure. <b>Ongoing.</b></p> <p><b>Waterfall Park</b> The planning application consent had been received we are now waiting for Bilsdale Tree Services to complete the work. <b>Ongoing.</b></p> <p><b>World War 1 Centenary</b> Following discussions in camera it was agreed that the Parish Council would purchase a Willow Soldier to be erected on the High Green, Cllr Jackson would progress. <b>Ongoing.</b></p> <p><b>Allotments</b> The allotments had been cleared and there was now only one remaining to be let. <b>Noted.</b></p>

	<p><b>Cemetery</b> Work on removing the hedge and soil would take place later in the year as the birds were now nesting, the fence would be moved during the Spring. Cllr Fletcher suggested that there would be no requirement to re-plant trees alongside the fence to the Play Park as this only takes up valuable space instead a suitable meshing could be placed over the fencing during funerals. Cllr Jackson reminded members that they would need to plan for the consecration of the land as this can take some considerable time. <b>Ongoing.</b></p>
7	<p><b><u>Matters Arising from the minutes (for information only)</u></b> Nothing to report.</p>
8	<p><b><u>Planning Report</u></b> <b>14/00686/FUL, 17 Rosehill</b>, – Revised application for dormer extension and single storey rear extension. <b>No observations.</b> <b>14/00663/FUL, 2 Old Mill Wynd</b> – Alterations to existing canopy to create a porch. <b>No observations.</b> <b>14/00752/FUL, 87 Newton Road</b> – Change of use of shop to ancillary accommodation. <b>No observations.</b></p> <p><b><u>Applications Approved.</u></b> <b>14/00375/FUL - Eastbrook</b> - Alterations and extension to the existing detached dwelling house and provision of wider access to driveway as amended by plans received by Hambleton District Council 5 March 2014. <b>14/00367/CAT - Wat Waterfall Park, High Street</b> - Proposed work to fell Ash Tree and Lime Tree. <b>14/00199/FUL – 44 Guisborough Road</b> - Alteration and extension to building to form additional domestic accommodation.</p>
	<p><b><u>Correspondence and Information Report</u></b> <b>Forewind</b> – Reference : Dogger Bank Teesside A &amp; B Offshore Wind Farm - Request for Relevant Representatives. <b>Noted.</b> <b>NYCC</b> - Response sent to Sara del Pozo Re: Newton Road Buses. The Clerk to chase Arriva for their response. <b>Noted.</b> <b>NYMNPA</b> - North York Moors National Park Authority’s Community Grant 2014/15. <b>Noted.</b> <b>Erimus</b> - Motor Special Types Insurance Renewal. <b>Noted.</b> <b>Miss L Hendry</b> - Thank you card for donation towards the 23<sup>rd</sup> World Scout Jamboree. <b>Noted.</b> <b>NYMNPA</b> - Involving People in Planning - Consultation on the Authority’s Draft Statement of Community Involvement. <b>Rebecca Dowson</b> - Request to host Bump to Buggies Exercise Class on the Low Green. <b>Agreed to offer either the Low Green or the Play Park on a 12 month trial basis. The Parish Council wished Rebecca every success.</b> <b>Catherine Hutton - Cllr Kirk declared an interest.</b> Request to purchase a commemorative bench to mark the Methodist Church Centenary. Cllr Fletcher would have establish if there was any room or any requiring replacing in Waterfall Park or they could purchase a section of the new one on the Low Green. <b>Agreed.</b> <b>Mr Hetherington</b> - Camper vans parking on the Low Green. The Clerk was asked to respond to Mr Hetherington advising him that the Parish Council would monitor the issue and if necessary they would speak with the owners asking them to refrain from parking there. <b>Agreed.</b> <b>The following items for information were all noted:-</b> Rural Services Network - Weekly Email Digests. Editor - North Yorkshire Now Newsletter.</p>

	<p>Action for Market Towns - Event information. Clerks &amp; Councils Direct - May 2014 Issue 93. NYMNP - Art Exhibitions.</p>
	<p><b><u>Clerk's Report</u></b>  <b>Footpath Easby Lane to Suggitts Field – Underground Leak</b>  This is still not repaired and further complaints have been received – Cllr Moorhouse had raised this with the Highways Team who had advised that this was only a problem in exceptional circumstances. It was confirmed that this is not the case by those who regularly use the path but that it is a permanent problem. Cllr Moorhouse is in the process of arranging a meeting Mr Brian Mullins to review the problem. Cllr Fletcher is arranging to meet with Mr Mullins. <b>Ongoing.</b></p> <p><b>Flooding on Easby Lane –</b> Further flooding was reported during the recent heavy rain and Highways had attended who advised that this was due to the drains not being 'fit for purpose'. Cllr Moorhouse confirmed that the problem had been passed to the Flood Defence Team but that it was not seen as a priority. <b>Ongoing.</b></p> <p><b>Footpath behind Cliffe Terrace –</b> No change – advised that this was still on the future action list but was not seen as a priority. Cllr Fletcher would take the opportunity to show Mr Mullins this area as well. <b>Ongoing.</b></p> <p><b>Highways Issues</b>  The Clerk had requested that the disabled parking bay in Park Square paint be refreshed. Cllr Mrs Moorhouse confirmed that Highways had added to their works programme but had no timescale to date. <b>Ongoing.</b></p> <p><b>Stone Bridge</b>  Awaiting replacement stones to enable the repair to be completed. <b>Ongoing.</b></p> <p><b>Stone Wall, Newton Road</b>  The Clerk was asked to write to Mr Ward to advise that the Parish Council had received written correspondence from a Structural Engineer who had expressed his concern in regard to the safety of the wall and request that they arrange for its repair as soon as possible. <b>Agreed.</b></p>
11	<p><b><u>Accounts Report</u></b>  The total payments made were £28849.75  The total receipts received were £39262.25  The Year End Accounts were noted.</p>
12	<p><b><u>Councillors Reports</u></b>  Cllr Kirk confirmed that he would attend the service of thanksgiving for the Cleveland Ironstone Industry on 6 July. <b>Noted.</b></p> <p>Cllr Fletcher informed members that he would be attending the National Park Forum Meeting on 7 May 2014. <b>Noted.</b></p>
13.	<p><b>It was agreed to pass the resolution excluding the press and public from the meeting under Section 100A(4) of the Local Government Act 1972 as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act.</b></p>

**GREAT AYTON PARISH COUNCIL – MEETING 6 MAY 2014**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Play Area	Awaiting license document to replace the lease.	Equipment installed and park open. The Play Park Group of Volunteers are now looking to fund raise for the refurbishment or replacement of the toddlers equipment.	Open.
Village Fete	Agreed that the Theme would be Great Ayton Through the Ages.	The Clerk has wrote to Mr and Mrs Morgan to see if they would undertake the role of judges at the Village Fete, awaiting response.	Open.
Bench at Little Ayton	Broken Rail Repair. Response received along with the cheque - they have not stipulated where the bench should be placed simply left if for the decision of the Parish Council?.	Clerk has placed the order for the bench.	Ongoing.
Waterfall Park	Following the tree report it was agreed that Bilsdale Tress Services should undertake the work detailed.	Tree Preservation Orders applications approved so work can now take place.	Ongoing.
World War One	Centenary Events – Cllr Jackson had agreed to co-ordinate a group to look at commemorative events.	A display would be set up in the Discovery Centre and a special service (hopefully in the open air) would take place on Sunday 3 August in the afternoon. Proposals in relation to displaying names on a wooden notice board frame continued to be discussed with a decision in relation to where it would be sited.	Ongoing.
Cemetery	Due to the requirement for additional space it was agreed to remove the soil and dividing hedges and fences.	This would take place later in the year.	Ongoing.
Allotments	Work ongoing to clear vacant allotments ready for reallocation.	A number of allotments have now been reallocated.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 6 MAY 2014**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>	<b>COUNCIL RESPONSE</b>
14/00752/FUL - 87 Newton Road	Change of use of shop to ancillary accommodation.	
14/00686/FUL - 17 Rosehill	Revised application for dormer extension and single storey rear extension.	
14/00663/FUL - 2 Old Mill Wynd	Alterations to existing canopy to create a porch.	

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
14/00367/CAT - Waterfall Park	Proposed work to fell Ash Tree and Lime Tree
14/00199/FUL - 44 Guisborough Rd	Alterations and extension to building to form additional domestic accommodation.

**GREAT AYTON PARISH COUNCIL – MEETING 6 MAY 2014**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>	<b>Action</b>
Forewind	Reference: Dogger Bank Teesside A & B Offshore Wind Farm - Request for Relevant Representations.	
NYCC	Response sent to Sara del Pozo Re: Newton Road Buses (copy circulated).	
NYMNPA	North York Moors National Park Authority's Community Grant 2014/15 (previously circulated).	
Erimus	Motor Special Types Insurance Renewal.	
Miss L Hendry	Thank you card for donation towards the 23 <sup>rd</sup> World Scout Jamboree.	
NYMNPA	Involving People in Planning - Consultation on the Authority's Draft Statement of Community Involvement (previously circulated).	
Rebecca Dowson	Bump to Buggies Exercise Class (previously circulated)	
Catherine Hutton	Request to purchase a commemorative bench to mark the World Was I Centenary (previously circulated).	

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Action for Market Tows	Event information (previously circulated).
SLCC	Clerk Magazine - March 2014
Clerks & Councils Direct	May 2014 Issue 93
NYMNPA	Art Exhibitions (previously circulated).

**GREAT AYTON PARISH COUNCIL – MEETING 6 MAY 2014**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved.	Cllr Fletcher to arrange a meeting with Brian Mullins and Cllr Moorhouse.	Open.
Flooding on Easby Lane	Cllr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates. Further reports of flooding during recent adverse weather.	Cllr Moorhouse would arrange another site visit with the flood defence team.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Advised that this was still on the action list. Cllr Fletcher would show Brian Mullins this when he meets him.	Open.
Highways	The Clerk had requested that the disabled parking bay in Park Square paint be refreshed.	Highways had confirmed that this was added to their future work programme.	Open.
Stone Bridge	Awaiting repair work to be carried out by NYCC.		Open.
Stone Wall, Newton Road	Awaiting repair work to be carried out by Lady Fry's Estate.		Open.

**GREAT AYTON PARISH COUNCIL – MEETING 6 MAY 2014**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
G A Marwood	Allotment Rent	Allotments	250.00
HDC	Salaries 1.1.14 to 31.3.14	Salaries	10963.70
W. Eves & Co Ltd	Fuel	Grasscutting	DD 104.32
Huck Tek	Gondolar Rope End Swinger	S106 Play Park	2497.20
Mrs J McLuckie	Postage - General Admin	5.83	16.83
	Printer Ink - General Admin	11.00	
Sam Turner & Sons Ltd	Winter Gloves	POS	143.75
	Grass Seed, Oil and Rat Bait	POS	
Mr H Atkinson	Mobile Phone Top Up	Cemtery	10.00
Great Ayton Discovery Centre	Share of Precept	Community Facility	15000.00
Thompsons Hardware Ltd	Toilet Rolls, brushes, cloths etc	Public Conveniences	65.50
D Ian Holden	Website hosting	General Admin	150.00
<b>TOTAL</b>			<b>28849.75</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent – 1 May 2014	Garage Rent	25.00
7 x Flower Tub Sponsors	Flower Tub Sponsorship	POS	125.00
Ayton Funeral Services	Funeral Fee	Cemetery	15.00
Ayton Funeral Services	Plaque on Memory Wall	Cemetery	38.00
W & S Rehbohm	Plaque on Memory Wall	Cemetery	38.00
Ayton Funeral Services	Scattering of Ashes	Cemetery	38.00
Mrs W Brook	Plaque on Memory Wall	Cemetery	38.00
Mrs Back	Plaque on Memory Wall	Cemetery	38.00
Lords Monumentals	Erection of headstone	Cemetery	102.00
Mrs Ramsey	Plaque on Memory Wall	Cemetery	38.00
HDC	Precept	Precept	38750.00
Northern Powergrid	Wayleave Agreement	Wayleave	17.25
<b>TOTAL</b>			<b>39262.25</b>

1.3 Year End Accounts and Annual Governance Statement review and acceptance.

1.4 Signing of Audit Form.