

**Minutes of the Monthly Meeting of Great Ayton Parish Council
held on Tuesday 5 August 2014 at 7.00 pm**

Present:- Cllrs: Mrs J Brown (Chairman), S Jackson, G Readman, R Hudson, R Kirk and Mrs F Greenwell. Mrs J McLuckie (Parish Clerk). Others Present: Cllr Mrs H Moorhouse, Mr H Atkinson (Cemetery Superintendent).

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Fletcher.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> There were no members of the public in attendance.
4	<u>Minutes of the Parish Council Meeting held on Tuesday 1 July 2014</u> The minutes of the Parish Council Meeting held on Tuesday 1 July 2014 were approved and signed.
5	<u>Police Report</u> The Police report had been circulated.
6	<p><u>Council Services Report</u></p> <p>Play Area Cllr Mrs Brown advised Members that the GAPP group were due to meet to sign the licence. The bin was now in place. An issue had arose in relation to the installation firm borrowing ladders from Yatton House and not returning them. The Clerk was asked to write to the firm concerned confirming that the ladders had been used by the installation firm and requesting either their return or replacement. Agreed.</p> <p>Bench at Little Ayton The bench is ordered and awaiting installation. The Clerk was still awaiting a response from the NYMNPA in relation to a memorial bench at the bottom of Captain Cooks. Ongoing.</p> <p>World War 1 Centenary The Willow Soldier was now in position on the High Green and had received a lot of favourable comments. The A5 commemorative brochure had been circulated to all households within the village and the open air service had taken place on the High Green with approximately 300 people in attendance. Cllr Jackson was thanked by the Parish Council for all of his hard work and initiatives that had produced the above. Closed.</p> <p>Allotments A letter had been received in relation to the division of two allotments. Members agreed that the Clerk should write to the two holders concerned to confirm that from the Allotment Rent Collection night that the two allotments will return to two full plots. Agreed.</p> <p>Cemetery The stumps had now been removed and the area grass seeded. The soil would be removed later in the year. The Clerk had contacted Rev Peverell who was obtaining guidance on the consecration of the land. Ongoing.</p>
7	<u>Planning Report</u> 14/01360/CLP – 31 Linden Avenue – Demolition of existing outbuildings and construction of single storey

extension. **No objections.**

14/01437/FUL – 11 Station Road – Two storey rear extension and garden room. **No objections but would like to see all the windows at the front of the property wood rather than some wood and some UPVC.**

14/01389/FUL – Treebridge Hotel – Siting of 3 log cabins. **Concerns were raised about the proximity of these commercial properties to a residential property.**

14/01199/TPO – 2 Old Mill Wynd – Proposed work to Alder Tree subject to Tree Preservation Order 1998/01. **No objections.**

14/01376/LBC – The Manor House, Low Green – Alterations and extension to garage. **No objections.**

14/01331/FUL – 21 Greenacre Close – Alterations and extension to garage. **No objections.**

14/01277/FUL – Bank Flow Farm – Revised details and re-siting of previously approved cattle building. **Parish Councils questioned the height of the building is this really necessary for cattle, also the orientation of the building if it was rotated 90 degrees you would only have the short side facing the road side. Parish Council expressed their concerns in regard to this detached building getting converted at a future date to a dwelling and would like to seek assurance that this could not happen.**

14/0965/FUL – 24A Addison Road – Conversion of existing community care centre to a dwelling – please note that the re-consult refers to the change of address only to 24A. **No objections.**

Applications Approved.

14/00921/FUL – Park House, Rosehill – Single storey extensions to dwelling house.

14/01029/LBC – 8 Park Square – Listed building consent for alteration to outbuilding, replacement windows and internal alterations to dwelling.

14/01056/FUL – East Angrove Farm – Alterations to access, formation of drive and conversion of farm buildings into bed and breakfast accommodation together with associated car parking and provision of two shepherd huts.

14/01233/FUL – 8 Sunnyfield Nurseries – Installation of 15 solar panels.

Other Planning Information.

14/00359/CLE – 7 Angrove Drive – Appeal against the decision to refuse a certificate of lawfulness to use land as domestic garden.

Correspondence and Information Report

Mr Hornsby – Re: Allotment. **Noted.**

HDC – GAC&FC – Application to vary a club premises certificate. **Noted.**

NYCC – Renewal of contracts for local bus services in Richmondshire, Hambleton and Harrogate Areas. **Noted.**

NYCC – Response to concerns in relation to charges for plasterboard, hardcore and rubble waste at household recycling centres. **Noted.**

HDC – Settlement hierarchy and audit of village services consultation. **Noted.**

HDC – Caravan Sites and Control of Developments Act 1960 – formal consultation on changes to site licence conditions. **Noted.**

Royal Air Force – Press release Re: Increased Air Activity during July and August. **Noted.**

NYCC – Commons Act 2006 – Raising Awareness of the Implementation of Part 1 of the Commons Act 2006. **Noted.**

Cllr Moorhouse had received a request for a letter of support to be sent for additional services to be introduced on the Esk Valley Railway. It was agreed to send a letter supporting additional services but also requesting more appropriate timed services. **Agreed.**

The following items for information were all noted:-

	<p>Rural Services Network - Weekly Email Digests. Editor - North Yorkshire Now Newsletter. Action for Market Towns - Event information. SLCC – The Clerk Magazine Vol. 45 July 2014. Clerks & Councils Direct – Issue 94 July 2014.</p>
	<p><u>Clerk's Report</u> Footpath Easby Lane to Suggitts Field – Underground Leak Cllr John Fletcher had met with Mr Brian Mullins who would arrange for Northumbrian Water to take a sample to ascertain where the water is coming from, Cllr Moorhouse would follow this up. The bridge between Marwood and Stokesley has now been repaired. Ongoing.</p> <p>Flooding on Easby Lane Further flooding was reported during the recent heavy rain and Highways had attended who advised that this was due to the drains not being 'fit for purpose'. Cllr Moorhouse confirmed that she was due to meet with a member of NYCC to look at the issue, the drains were also due to be cleaned. Ongoing.</p> <p>Footpath behind Cliffe Terrace Mr Mullins had suggested that the Council could resurface with planings and that he would look into this. Ongoing.</p> <p>Highways Issues The Clerk had requested that the disabled parking bay in Park Square paint be refreshed. Cllr Mrs Moorhouse confirmed that Highways had added to their works programme and had requested work dates. Ongoing.</p> <p>Easby Lane Speeding The Clerk had contacted the Community Safety Partnership to ask that they carry out some evidence gathering and request that they install one of their flashing 30 mph signs on a temporary basis. The partnership had requested clarification as to where the data logger should be sited, it was agreed that it should go between the Angrove junction and Marwood junction. Agreed.</p> <p>Great Ayton Cricket & Football Club – request for a licence extension. The licence had been refused. Closed.</p>
11	<p><u>Accounts Report</u> The total payments made were £18141.61 The total receipts received were £1067.00</p>
12	<p><u>Councillors Reports</u> Cllr Mrs Brown raised the question about the money awarded to NYCC for the repair of potholes. The Clerk had notified NYCC of areas requiring attention, any other areas should be reported before the end of August when they are due to issue a forward work programme on their website. Noted.</p> <p>Cllr Hudson sought agreement that any expenditure above £500 must seek approval from the Parish Council. Agreed.</p> <p>Cllr Kirk suggested costing coin operated doors on the public conveniences. Agreed.</p> <p>Cllr Jackson informed members that the bench that had been made out of cut down trees in waterfall park</p>

was growing back. The Clerk was asked to contact Bilsdale Tree Services to ask them to rectify this issue. **Agreed.**

Cllr Jackson reported that the sign on the kissing gates between Wainstones and Waterfall Park was hanging by one screw. The Clerk to ask the Cemetery Superintendent to repair. **Agreed.**

Cllr Jackson requested approval to re-claim the expenditure he had laid out in getting double sided leaflets printed commemorating WWI. This was agreed and the leaflets would be distributed to GADC, the Museum and Tourist Information to be handed out. **Agreed.**

Cllr Readman updated members on the recent with regard to Travellers tethering horses and erecting a tent on the Low Green. The Clerk was asked to seek advice in relation to what the Parish Council can and can't do in relation to Village Greens. **Agreed.**

GREAT AYTON PARISH COUNCIL – MEETING 5 AUGUST 2014

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	The Play Park Group of Volunteers are looking to fund raise for the refurbishment or replacement of the toddlers equipment.	A revised licence is drafted and awaiting signatures.	Open.
Bench at Little Ayton	Broken Rail Repair. Response received along with the cheque - they have not stipulated where the bench should be placed simply left it for the decision of the Parish Council?.	Clerk has placed the order for the new bench.	Ongoing.
World War One	Centenary Events – The willow soldiers was now in place on the High Green and the A5 commemorative brochure had been circulated.	Open Air Service scheduled to take place on 3 August 2014.	Ongoing.
Cemetery	The fence had been moved and the hedge cut back, awaiting removal of the stumps.	The Clerk had contacted Rev Peverell who was in the process of seeking further information in relation to the consecration of the land.	Ongoing.
Allotments			

GREAT AYTON PARISH COUNCIL – MEETING 5 AUGUST 2014

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
14/01360/CLP - 31 Linden Avenue	Demolition of existing outbuildings and construction of single storey extension.
14/01437/FUL - 11 Station Road	Two storey rear extension and garden room.
14/01389/FUL - Treebridge Hotel	Siting of 3 log cabins.
14/01199/TPO - 2 Old Mill Wynd	Proposed work to Alder Tree subject to Tree Preservation Order 1998/01.
14/01376/LBC - The Manor House, Low Green	Listed Building Consent for minor internal alterations, removal of redundant chimney stack, repositioning of existing rear window and new back door and conservatory roof lights.
14/01331/FUL - 21 Greenacre Close	Alterations and extension to garage.
14/01277/FUL - Bank Flow Farm	Revised details and re-siting of previously approved cattle building.
14/00965/FUL - 24A Addison Road	Conversion of existing community centre to a dwelling - please note that the re-consult refers to the change of address only to 24A.

APPLICATIONS APPROVED

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14/00921/FUL - Park House, Rosehill	Single storey extensions to dwelling house.
14/01029/LBC - 8 Park Square	Listed Building Consent for alteration to outbuilding, replacement windows and internal alterations to dwelling.
14/01056/FUL - East Angrove Farm	Alterations to access, formation of drive and conversion of farm buildings into bed & breakfast accommodation together with associated car parking and provision of two shepherds huts.
14/01233/FUL - 8 Sunnyfield Nurseries	Installation of 15 solar panels.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
14/00359/CLE - 7 Angrove Drive	Appeal against the decision to refuse a certificate of lawfulness to use land as domestic garden.	

GREAT AYTON PARISH COUNCIL – MEETING 5 AUGUST 2014

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Mr Hornsby	Re: Allotment (passed to Cemetery Superintendent).
HDC	GAC&FC – Application to vary a club premises certificate (previously circulated)
NYCC	Renewal of contracts for local bus services in Richmondshire, Hambleton and Harrogate Areas (previously circulated).
NYCC	Response to concerns in relation to charges for plasterboard, hardcore and rubble waste at household recycling centres (previously circulated).
HDC	Settlement Hierarchy and Audit of Village Services Consultation (previously circulated).
HDC	Caravan Sites & Control of Development Act 1960 – Formal consultation on changes to site licence conditions (previously circulated).
Royal Air Force	Press Release Re: Increased Aircraft Activity during July and August.
NYCC	Commons Act 2006 – Raising Awareness of the Implementation of Part 1 of the Commons Act 2006 (previously circulated).

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Action for Market Tows	Event information (previously circulated).
SLCC	The Clerk Magazine Vol. 45 July 2014.
Clerks & Councils Direct	Issue 94 July 2014.

GREAT AYTON PARISH COUNCIL – MEETING 5 AUGUST 2014

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved.	Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins had agreed to take water samples to ascertain the source of the problem.	Open.
Flooding on Easby Lane	Cllr Moorhouse had spoken with Northumbrian Water Board who were in attendance at a recent flooding incident. They had confirmed that they were looking at the problem. The Clerk had then received contact from them stating that they would provide further updates. Further reports of flooding during recent adverse weather.	Cllr Moorhouse had passed on the additional information provided by Cllr Fletcher.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins would look into resurfacing utilising planings.	Open.
Highways	The Clerk had requested that the disabled parking bay in Park Square paint be refreshed.	Highways had confirmed that this was added to their future work programme.	Open.
Easby Lane	Speeding.	Appropriate documentation requesting the deployment of speed cameras and illuminated speed signs submitted, advised that this will be added to the future schedule.	Open.
Great Ayton Cricket & Football Club	Request for license extension (previously circulated).	Licensing and Appeals Panel refused the license extension.	Closed.

GREAT AYTON PARISH COUNCIL – MEETING 5 AUGUST 2014

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Woody Fox	World War I Sculpture including delivery and mounting	S137	1053.00
Quoin Publishing Ltd	Printing of A5 Memorial Brochure	S137	900.00
Mr S Jackson	Reimbursement for boulder for mounting soldier – S137	180.00	235.27
	Poppy Seeds – S137	30.50	
	Plaque – S137	24.77	
W Eves & Co Ltd	Fuel	Grasscutting	DD 202.46
Sam Turner & Sons Ltd	Rat Bait - Allotments	37.54	136.78
	Rat Bait, Grass Seed & Tarmac – Allots, Cemetery, POS	99.24	
Richard Collins	1 x Grave Dug	80.00	2900.00
	Dig out Hawthorne Hedge side of playfield – POS	120.00	
	Dismantle and move 6ft steel fence & gate – Cemetery	1800.00	
	Dig out stumps & removal of old equipment – POS	900.00	
Safechem	Soap and Cleaning Products	Public Conveniences	28.13
Northumbrian Water	Water from 1.4.14 to 30.6.14	Allotments	DD 60.17
Northumbrian Water	Water from 1.4.14 to 30.6.14	Pubic Conveniences	DD 166.29
Northumbrian Water	Water from 1.4.14 to 30.6.14	Cemetery	DD 11.50
Bilsdale Tree Services	Cemetery Hedge Removal – Cemetery	1020.00	1290.00
	Tree Work at the Village Hall - POS	60.00	
	Tree Work on the Riverside – POS	210.00	
Duncombe Saw Mill	Picnic Table for Railway Station (money donated)	POS	192.00
HDC	Salaries 1.4.14 to 30.6.14	Salaries	10675.59
Mr R Kirk	Reimbursement for play park bin from binopolis	POS	201.75
Thompsons Hardware Ltd	Toilet Rolls – Public Conveniences	57.50	88.67
	Blades, Spray gun, WD40, tape etc – POS	31.17	
TOTAL			18141.61

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent for July and August	Garage Rent	50.00
Great Ayton History Group	Donation towards the WWI A5 Memorial brochure	Miscellaneous	100.00
Great Ayton Working Men's Club	Donation towards the WWI A5 Memorial brochure	Miscellaneous	100.00
Ayton & District Funeral Services	Donation towards the WWI A5 Memorial brochure	Miscellaneous	100.00
Great Ayton Parochial Church	Donation towards the WWI A5 Memorial brochure	Miscellaneous	100.00
Great Ayton Working Men's Club	Donation towards North Skelton Band for the Village Fete	S145 Village Events	175.00
Great Ayton Conservative Club	Donation towards the WWI A5 Memorial brochure	Miscellaneous	100.00
Petch Butchers	Donation towards the WWI A5 Memorial brochure	Miscellaneous	100.00
Suggitts	Donation towards the WWI A5 Memorial brochure	Miscellaneous	100.00
Mrs E Stelling		Cemetery	38.00
W Storey Funeral		Cemetery	104.00
TOTAL			1067.00