

**Minutes of the Monthly Meeting of Great Ayton Parish Council
held on Tuesday 7 October 2014 at 7.00 pm**

Present:- Cllrs: Mrs J Brown (Chairman), S Jackson, R Kirk and Mrs F Greenwell.
Mrs J McLuckie (Parish Clerk). Others Present: Mr H Atkinson (Cemetery Superintendent), Cllr Mrs H Moorhouse, PCSO Lewis and 4 members of the public.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Fletcher, Cllr Readman and Cllr Hudson.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> A resident from Easby Lane advised that the recent heavy rain had left Easby Lane flooded again, but advised that this may be due to the leaves blocking the drains. Cllr Mrs Moorhouse confirmed that this was the case and when Highways attended and removed the leaves the water dispersed. Concerns were expressed again about the speeding along Easby Lane, the Clerk confirmed that this was something that the Parish Council were addressing but requested that residents also report concerns to the police. Three residents were in attendance to hear the discussions in regards to the School Farm Development.
4	<u>Minutes of the Parish Council Meeting held on Tuesday 5 August 2014</u> The minutes of the Parish Council Meeting held on Tuesday 5 August 2014 were approved and signed.
5	<u>Police Report</u> PCSO Lewis reported that 24 crimes had been committed between 1 September and 7 October 2014. Members were asked to encourage residents to report any suspicious door to door salesman who appear to be targeting the area,
6	<u>Council Services Report</u> Play Area The licence was now signed. Following the recent vandalism it was agreed that the Parish Council would purchase the replacement slats for the equipment and that they would purchase the thicker more robust ones. Once these were replaced the Play Park would re-open. The Police were asked to increase their patrols around this area to try and eliminate future damage, it was suggested that the Police also be invited to a meeting with the Play Park Group so they could discuss options in more detail. The Play Park Group requested that the bin be moved to a more focal area and advised Members that they had secured £500 from Broadacres towards a new bench and asked if the Parish Council could purchase on their behalf. Agreed. Bench at Little Ayton The bench was now installed. Closed. Seat at Gribdale It was agreed that a bench would be ordered through NYMNPA and placed in the agreed area. Agreed. Allotments

	<p>Allotment Rent night would take place on Thursday 16 October 2014, it was unanimously agreed to increase the rent by 3% so a full plot would go from £32.50 to £34.00. The Cemetery Superintendent advised that rats were a real issue at the moment and this has led to him having to purchase additional rat bait. Agreed.</p> <p>Cemetery It was reported that the Memorial Garden plaques were now taking upto three months to produce. It was agreed to look into using an alternative supplier. The Cemetery Superintendent would see if the engravers at Stokesley would be able to provide similar plaques and report back. Agreed.</p> <p>Cemetery Assistant Mr Hamer advised the Council that his last date at work would be 30 January 2015 and that he was due to join the Military Police on 9 February 2015. It was agreed to consider his replacement or otherwise at the next meeting.. Noted.</p> <p>High Green and Low Green By-Laws The Clerk was awaiting a response from HDC in relation to the enforcement of By-Laws on the High and Low Green. Ongoing.</p>
7	<p><u>Planning Report</u> 14/01867/FUL – 79 Marwood Drive – Proposed replacement rear conservatory / orangery. No objections. 14/01825/FUL – School Farm – Demolition of outbuildings and retention of stone barn at School Farm. Objected to as this is outside the Local Development Framework. The buildings are in a Conservation Area and form an pivotal part of the business and there is no mention or proposal to replace the commercial properties. 14/01899/FUL – 33 Addison Road – Existing garage to be demolished, construct side extension to existing including dormer (to be extended over garage footprint). No Objections. 14/01918/FUL – 13 Linden Road – Proposed new single storey dwelling with rear gardens. No objections but wanted to ensure that neighbours are consulted as the access road is very narrow. 14/01635/FUL – 12 Firbank House – Alterations to roof void to form bedroom and conversion of part of garage into kitchen as amended by plans received by HDC on 15 September 2014. 14/01875/CAT – 5 Station Road – Proposed works to trees. No objections. 14/01376/LBC – The Manor House – Listed Building Consent for minor internal alteration, removal or redundant chimney stack, repositioning of existing rear window and new back door and conservatory roof lights as amended by plans received by HDC on 11 September 2014. No objections.</p> <p><u>Applications Approved.</u> 14/1613/FUL – 88 Marwood Drive – Single storey rear extension and new bay window to side elevation. 14/01387/FUL – Hollybrook House – Installation of replacement windows & doors. 14/01437/FUL – 11 Station Road – Two storey rear extension and garden room 14/01361/CLP – 31 Linden Avenue – Demolition of existing outbuildings and construction of single storey extension. 14/01199/TPO – 2 Old Mill Wynd – Proposed work to Alder Tree subject to Tree Preservation Order 1998/01.</p>

	<p>14/01331/FUL – 21 Greenacre Close – Alterations and extension to garage.</p> <p><u>Other Planning Information</u> 14/01628/TPO – 69 High Street – Alterations and extension to garage. Withdrawn.</p>
	<p><u>Correspondence and Information Report</u></p> <p>HDC – Response to concerns expressed in the granting of planning application 14/01237/FUL in the Field at Tunstall Lane. Noted.</p> <p>HDC – Precept Arrangements for 2015/16. Agreed to have a draft budget prepared for the next meeting.</p> <p>Jean Cole – Rats on the riverbank. Agreed that the Cemetery Superintendent would purchase some rat boxes to see if this would help eliminate the problem.</p> <p>Sarah Thorogood – Request for funding towards the Scout Bonfire Night. £100 donation from the Chairman’s Allowance was agreed.</p> <p>ROSPA – Play Area Safety Inspection Report. Noted.</p> <p><i>ClIr Kirk declared and interest in the correspondence received from Mr McWilliam.</i></p> <p>Ian McWilliam – Re: Street Lighting Energy Reduction Programme. The Clerk to respond to Mr McWilliam advising that this is a County issue but that the Parish Council have discussed with the Police.</p> <p>The following items for information were all noted:-</p> <p>Clerks & Councils Direct – September 2014 Issue 95. Rural Services Network - Weekly Email Digests. Editor - North Yorkshire Now Newsletter. Action for Market Towns - Event information.</p>
	<p><u>Clerk’s Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak Northumbrian Water Board had confirmed that the water sample taken was not from their supply. Mr Mullins will continue to try and establish the source of the leak. Ongoing.</p> <p>Flooding on Easby Lane It was advised that the drains have been cleaned and it would be monitored to see if this had made any improvements when it next rains heavily. Ongoing.</p> <p>Footpath behind Cliffe Terrace Mr Mullins had suggested that the Council could resurface with planings and that he would look into this. Ongoing.</p> <p>Highways Issues The Clerk had requested that the disabled parking bay in Park Square paint be refreshed. ClIr Mrs Moorhouse confirmed that Highways had added to their works programme and had requested work dates. The Clerk was asked to contact Highways advising that since the removal of yellow lines some have be reinstated but others i.e. Dump Corner had not and to request that the refreshing of the parking bays including the disabled bay should be done at the same time.</p> <p>Easby Lane Speeding The Clerk had advised the partnership that the data logger should be sited between the Angrove junction</p>

	and Marwood junction. Awaiting response. Ongoing.
11	<p><u>Accounts Report</u></p> <p>The total payments made were £19473.72 The total receipts received were £39071.00 The report of the External Auditor was received and noted.</p>
12	<p><u>Councillors Reports</u></p> <p>Cllr Kirk had received a request from Cllr Readman to extend an invitation to all the Parish Councillors to attend the Captain Cook celebrations on 29 October 2014. Noted.</p> <p>Cllr Jackson asked if the Parish Council could adopt the next soldier on 15 March 2015 as part of the centenary remembrance events. This would involved attending a short service. Agreed.</p> <p>Cllr Mrs Brown stated that the rubbish near the green box on the Ayton to Tree Bridge road was still there. The Clerk advised that she had spoken with Street Clean who will not remove it as it is on private land. The Clerk to establish if the box belongs to Northumbrian Water or the Electricity Board and request that they remove. Agreed.</p> <p>Cllr Mrs Brown reported that the drains are blocked opposite the Methodist. The Clerk would report to Highways. Agreed.</p>
13	<p>It was agreed to pass the resolution excluding the press and public from the meeting under Section 100A(4) of the Local Government Act 1972 as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act.</p>

GREAT AYTON PARISH COUNCIL – MEETING 7 OCTOBER 2014
COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	The Play Park Group of Volunteers are looking to fund raise for the refurbishment or replacement of the toddlers equipment.	The licence was now signed. A request had been received to consider moving the bin or purchasing an additional one. Vandalism had lead to the closure of the play park, to discuss how to tackle this issue and payment for reinstallation of damaged equipment.	Open.
Bench at Little Ayton	Broken Rail Repair. Response received along with the cheque - they have not stipulated where the bench should be placed simply left if for the decision of the Parish Council?	The new bench is now ready to be installed.	Ongoing.
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	For agreement?	Open
Cemetery	The fence had been moved and the hedge cut back.	Awaiting soil removal.	Ongoing.
Allotments	Allotment Rent Night will take place on Thursday 16 October 2014.	To agree rent fees.	
High Green and Low Green By-laws	The Clerk had contacted HDC in relation to enforcement of by-laws and was awaiting a response.		

PLANNING REPORT
PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
14/01867/FUL – 79 Marwood Drive	Proposed re-placement rear conservatory / orangery.
14/01825/FUL – School Farm	Demolition of outbuildings and retention of stone barn at School Farm.
14/01899/FUL – 33 Addison Road	Existing garage to be demolished, construct side extension to existing including dorma (to be extended over garage footprint).
14/01918/FUL – 13 Linden Road	Proposed new single storey dwelling with rear gardens.
14/01635/FUL – 12 Firbank House	Alterations to roof void to form bedroom and conversion of part of garage into kitchen as amended by plans received by HDC on 15 September 2014.
14/01875/CAT – 5 Station Road	Proposed works to trees.
14/01376/LBC – The Manor House	Listed Building Consent for minor internal alteration, removal or redundant chimney stack, repositioning of existing rear window and new back door and conservatory roof lights as amended by plans received by HDC on 11 September 2014.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
14/01613/FUL – 88 Marwood Drive	Single storey rear extension and new bay window to side elevation.
14/01387/FUL – Hollybrook House	Installation of replacement windows & doors.
14/01437/FUL – 11 Station Road	Two storey rear extension and garden room.
14/01360/CLP – 31 Linden Avenue	Demolition of existing outbuildings and construction of single storey extension.
14/01199/TPO – 2 Old Mill Wynd	Proposed work to Alder tree subject to Tree Preservation Order 1998/01.
14/01331/FUL – 21 Greenacre Close	Alterations and extension to garage.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
14/01628/TPO – 69 High Street	Proposed work to tree subject to Tree Preservation Order No 1992/02.	Withdrawn

CORRESPONDENCE AND INFORMATION REPORT**CORRESPONDENCE**

Sender	Information
HDC	Response to concerns expressed in the granting of planning application 14/01237/FUL in the Field at Tunstall Lane (previously circulated).
HDC	Precept Arrangements for 2015/16 (previously circulated).
Jean Cole	Rats on the Riverbank (previously circulated).
Sarah Thorogood	Request for funding towards the Scout Bonfire Night (previously circulated).
ROSPA	Play Area Safety Inspection Report (previously circulated).
Ian McWilliam	Correspondence Re: Street Lighting Energy Reduction Programme (previously circulated).

INFORMATION

Sender	Information
Clerks & Councils Direct	September 2014 Issue 95.
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Action for Market Tows	Event information (previously circulated).

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved.	Northumbrian Water had confirmed that the water was not from one of their sources. Mr Mullins would continue to try and establish the source of the leak..	Open.
Flooding on Easby Lane	Further reports of flooding during recent adverse weather.	The drains have now been cleaned, monitoring of flooding would continue to take place to see if this has resolved the problem.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins would look into resurfacing utilising planings.	Open.
Highways	The Clerk had requested that the disabled parking bay in Park Square paint be refreshed.	Highways had confirmed that this was added to their future work programme.	Open.
Easby Lane	Speeding.	The Clerk had informed the Community Safety Partnership where to site the data logger and awaits results..	Open.

ACCOUNTS REPORT

1.1 Payments

Supplier	Reason	Other data	Value £
W Eves & Co Ltd	Fuel	Grasscutting	DD 118.59
Sam Turner & Sons Ltd	Rat Bait – Allotments	37.54	201.76
	Supply and fit new belts etc to mower – POS	164.22	
The Jolly Roger	2 x Reindeers	S145 Events	537.60
Paul Suggitt	River Warden – April to September	POS	375.00
Julie McLuckie	Postage	General Admin	23.32
Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
GADC	Share of Precept	S133 Comm Facility	15000.00
Broker Network Ltd	Insurance cover for one year	Insurance	2811.71
W. Eves & Co Ltd	Fuel	Grasscutting	DD 200.07
Playsafety Limited	ROSPA Annual Inspection	POS	92.40
Thompsons Hardware Ltd	Toilet Rolls – Public Conveniences	45.00	103.27
	Paint, paint brushes, linseed oil, turps etc – POS	58.27	
TOTAL			19473.72

1.2 Receipts

Customer	Reason	Other data	Value £
Mrs Bailey	Garage Rent for 1 September 2014	Miscellaneous	25.00
Ayton Funeral Services	Interment of Ashes	Cemetery	53.00
Mrs English	Scattering of ashes and plaque on wall	Cemetery	76.00
Weatherills	Additional Inscription	Cemetery	51.00
Ayton Funeral Services	Interment of Ashes	Cemetery	66.00
Ayton Fish & Chip Shop	WWI Commemorative Leaflet donation	Cemetery	50.00
HDC	Precept Allocation	Precept	38750.00
TOTAL			39071.00

1.3 To receive the External Auditors Report.