

**Minutes of the Monthly Meeting of Great Ayton Parish Council
held on Tuesday 7 July 2015 at 7.00 pm**

Present:- Cllrs: R Hudson, J Fletcher, Mrs J Brown, G Readman, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk). Others Present: Mr H Atkinson (Cemetery Superintendent),
Mrs Dumphy (D&S Reporter) and 3 Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies were received from Cllr Mrs F Greenwell and Cllr Mrs M Moorhouse..</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> A resident from Stokesley presented a proposal to introduce 'wild life walks' around the Village and asked if the Parish Council had any objections. The Parish Council confirmed that they had no objections and would welcome the introduction of these walks and wished the resident every success in setting it up.</p> <p>Presentation was made in relation to a proposed development of 200 chalets and facilities in the field behind the sewerage works. The developer was in the process of obtaining a number of reports and would then follow up with a public consultation exercise prior to submitting a planning application. The Parish Council thanked the developer for bringing the proposal to the attention of the Parish Council, they did raise concerns in relation to the size of the proposed development and associated issues but would wait to see how it progressed.</p>
4	<p><u>Minutes of the Parish Council Meeting held on Tuesday 2 June 2015 and Tuesday 23 June 2015</u> The minutes of the Parish Council Meeting held on Tuesday 2 June and Tuesday 23 June 2015 were approved and signed.</p>
5	<p><u>Police Report</u> No Police in attendance and no report had been received. The Clerk was asked to contact the Police to request the report for the last two months and to express our disappointment at the lack of attendance. Agreed.</p>
6	<p><u>Council Services Report</u></p> <p>Seat at Gribdale The Clerk had contacted NYMNPA and requested that they arrange for the installation of the bench and bill us for it. The Clerk had requested a progress update and awaited a response. Cllr Fletcher was due to attend a meeting at NYMNPA and he would make further enquiries then. Noted.</p> <p>Allotments The Cemetery Superintendent requested permission to repair the road surfaces around the allotments by removing a mound that has grown, levelling and re-planing the potholes. Agreed.</p> <p>Cemetery The Cemetery Superintendent reported that two graves were in a very poor state of repair and that he had been unsuccessful in contacting the family. It was agreed that the Cemetery Superintendent should make them safe and note that an attempt had been made to contact the family. Agreed.</p> <p>Grass Cutting</p>

The Clerk was asked to contact NYCC to request that the payment offer made earlier in the year be accepted and that Great Ayton Parish Council would continue to undertake the cutting utilising the grass cutting contractor to cut every twice a month until September. **Agreed.**

High Green and Low Green By-Laws

Following the Clerks request this item was discussed at the Parish Liaison Meeting on 4 June 2015, the Clerk was asked to follow up when the HDC policy would be available. **Agreed..**

High Green and Shop Front Parking.

The Clerk would arrange for three contractors to provide quotes to undertake the resurfacing work. **Agreed.**

Pinfold

It was agreed to see if Mr Suggitt would be able to refresh the white lines using a suitable masonry paint. **Agreed.**

7

Planning Report

15/01202/FUL - 17 Station Road - Retrospective application for change of use of a barn to a farm shop. **No objections.**

15/01301/FUL - 35 Marwood Drive - Alterations and extension to dwelling to improve accessibility. **Insufficient detail contained within the documents - full plans to be requested.**

15/01208/FUL - 90 Marwood Drive - Enlargement of existing detached garage. **Members expressed concern in relation to the proposed size of the development.**

15/01005/FUL - Hollybrook, Easby Lane - Proposed construction of a single storey extension to dwelling house. **No objections.**

15/01466/FUL - The Granary, Langbaugh Grange - Conversion of existing garage into sitting room. **No plans included, Members would like to receive a copy of the plans prior to making any observations.**

15/01450/FUL - The Barn, Langbaugh Grange - Single storey extension and alteration to dwelling house. **No plans included, Members would like to receive a copy of the plans prior to making any observations.**

15/01400/FUL - Cleveland Lodge - Construction of 44 no. additional care units with associated community facilities (Use Class C2) and a 40 no. bed residential care home (Use Class C2). **No plans included, Members would like to receive a copy of the plans prior to making any observations. The District Councillors were asked to request that this should not be a delegated decision.**

Applications Approved.

15/00944/CAT - The Co-operative Food, 117 High Street - Conservation area consent for the removal of tree.

15/00685/FUL - Crossways, 116 Newton Road - Construction of dwelling house.

15/00682/ADV - Stamps Coffee Shop, 107 High Street - Advertisement consent for awnings above two shop front windows.

15/00690/FUL - 54 Marwood Drive - Replacement of existing flat window with bow window to front elevation of dwelling house

14/01180/FUL - Bank Flow Farm - Construction of agricultural workers dwelling.

15/00929/FUL - 90A Marwood Drive - Proposed rear single storey extension as per amended plans received by HDC on 18 May 2015.

15/00557/TPO - 7 California Grove - Works to Tree Preservation Order No 1997/06.

Other Planning Information

None received.

8	<p><u>Correspondence and Information Report</u></p> <p>Great Ayton Tourist Information - Requesting permission to host Yorkshire Day Celebrations on the High Green on 1 August 2015. Noted.</p> <p>NYMNPA - National Park Authority's Community Grant and Local Distinctiveness & Tourism Grant. Noted.</p> <p>NYCC - Awards for Community Projects / Groups and Individuals. Noted.</p> <p>NYCC - Notification of temporary road closure - Romany Road. Noted.</p> <p>The following items for information were all noted:-</p> <p>Rural Services Network - Weekly Email Digests (previously circulated).</p> <p>Editor - North Yorkshire Now Newsletters (previously circulated).</p> <p>Royal Air Force - Press Release Re: Increased Air Activity between 15 June and 31 July 2015.</p> <p>SLCC - Clerks & Councils Direct June 2015 Issue 100.</p>
9	<p><u>Clerk's Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak</p> <p>Mr Mullins has contacted Northumbrian Water Board again and asked that they take samples of the water and advise him of their findings. The Clerk was asked to contact HDC to see if they could carry out the tests and bill Northumbrian Water for this work. Ongoing.</p> <p>Flooding on Easby Lane</p> <p>Northumbrian Water have completed their work but there has been no heavy rain since completion, so monitoring would continue to see if it has resolved the flooding issue. Ongoing.</p> <p>Footpath behind Cliffe Terrace</p> <p>The Clerk had contacted Highways to see if they could utilise the planings that were taken from the resurfacing work that took place in the Village, unfortunately Highways had advised that they were unsuitable. Agreed.</p> <p>Hall Fields Footpath</p> <p>Councillor Mrs Moorhouse would arrange for Mr Mullins to walk the footpath to review what work can be done. In addition it was reported that the footpath is so overgrown that it is nearly impassible as is the footpath at Easby Lane. The Clerk would report these issues to Public Rights of Way. Cllr Readman was thanked for clearing the footpath on the Roseberry Crescent Estate. Ongoing.</p> <p>Defibrillator</p> <p>The Clerk had now collected the defibrillator and it was due to be installed. It was agreed that Cllr Kirk would see if it was possible to install it on the external wall of the Discovery Centre rather than as originally planned on the Village Hall as it was agreed that this would be a more central location. Agreed.</p> <p>Insurance</p> <p>The Clerk would circulate the current insurance document along with the Asset Register for members to consider our insurance requirements. Agreed.</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £2140.75</p> <p>The total receipts received were £2633.00</p> <p>The Clerk reported that we would receive an electricity rebate for the public conveniences following her discussions with the supplier. Noted.</p>
12	<p><u>Councillors Reports</u></p> <p>Cllr Fletcher - Raised his concern about the number of potholes along Easby Lane and the poor quality of</p>

the patch up work that had taken place. Cllr Fletcher also wanted to know that who is responsible for conducting checks and how often these take place - the Clerk would raise the question. **Agreed.**
Following the recent issue with a branch falling from a tree on the edge of the riverside opposite Suggitts the question was raised as to who is the owner of the tree, the Clerk would look into this and report back.
Agreed

Cllr Readman - Put forward a proposal to consider disc parking in the Village now that we have someone undertaking the enforcement of these issues. The Clerk would contact HDC and NYCC to ascertain what is involved. **Agreed.**

Roseberry Crescent - Cllr Readman asked if this was on the road maintenance schedule, the Clerk confirmed that she had not been informed that it would be included. The Clerk was asked to report the poor condition of the road surface in particular the condition of the joints in the carriageway. **Agreed.**

GREAT AYTON PARISH COUNCIL – MEETING 7 JULY 2015

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPAA that a bench can be purchased from them for installation in an agreed area.	The Clerk had contacted NYMNPAA and requested that a bench be purchased and installed. The Clerk had requested an update, awaiting response.	Open
Cemetery	The Cemetery Superintendent reported that grave no. J - H 11 - 12 that the graves have collapsed and are in a dangerous condition. He had cordoned off until a decision is made as to what to do with them.		Closed.
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws. Cllr Hudson had circulated a new Home Office document titled 'Dealing with illegal and unauthorised encampments	The Clerk had contacted HDC requesting when their policy would be in place following to deal with the illegal and unauthorised encampments, this would also be discussed at the next Parish Liaison Meeting.	Ongoing.
Grass cutting	The Parish Council had handed the grass cutting service back to NYCC following the reduction in funding.	The contractor had carried out two further cuts around the Village. Consideration is now to be given in relation to the rest of the grass cutting season.	Ongoing.
High Green and Shop Front parking	The Clerk was asked to obtain quotes to carry our resurfacing work to the parking area in front of the shops and around the High Green.	The additional payment had been received from the Co-op. The Clerk would arrange for the resurfacing work to take place once the shop was removed.	Ongoing.
Pinfold	Car parking painting.	It was agreed to see if Mr Suggitt would be able to refresh the paint on the pinfold using a suitable masonry paint.	Ongoing.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
15/01202/FUL - 17 Station Road	Retrospective application for change of use of a barn to a farm shop.
15/01301/FUL - 35 Marwood Drive	Alterations and extension to dwelling to improve accessibility.
15/01208/FUL - 90 Marwood Drive	Enlargement of existing detached garage.
15/01005/FUL - Hollybrook, Easby Lane	Proposed construction of a single storey extension to dwelling house.

APPLICATIONS APPROVED

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15/00557/TPO - 7 California Grove	Works to Tree Preservation Order No 1997/06.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS

GREAT AYTON PARISH COUNCIL – MEETING 7 JULY 2015

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Great Ayton Tourist Information	Requesting permission to host Yorkshire Day Celebrations on the High Green on 1 August 2015.
NYMNPA	National Park Authority's Community Grant and Local Distinctiveness & Tourism Grant.
NYCC	Awards for Community Projects / Groups and Individuals.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Royal Air Force	Press Release Re: Increased Air Activity between 15 June and 31 July 2015.
SLCC	Clerks & Councils Direct June 2015 Issue 100.

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources. Mr Mullins would continue to try and establish the source of the leak	Mr Mullins was waiting for Northumbrian Water to undertake some water tests to try and ascertain the source of the leak..	Open.
Flooding on Easby Lane	Further reports of flooding during recent adverse weather. The drains have now been cleaned, monitoring of flooding would continue to take place to see if this has resolved the problem. As requested the Clerk had wrote to Area 2 thanking them for the work they had proposed to carry out to rectify the problems identified and requesting that they confirm when the work was complete.	Northumbrian Water have completed their drainage work and we await to see if this has resolved the flooding issue.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities. Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins would look into resurfacing utilising planings.	The Clerk had contacted Mr Mullins and NYCC to see if the planings removed from recent resurfacing work could be utilised but a response was received advising that they were unsuitable.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous.	This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Village Hall.	Cllr Kirk would discuss the possibility of installing the defibrillator outside the Discovery Centre as it waws agreed that this was a more central position.	Ongoing.
Insurance	A review of our current insurance policy to be undertaken.		Open.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
G A Marwood	Allotment Rent	Allotments	250.00
Paul Suggitt	Cemetery Assistant duties - Cemetery	87.50	385.00
	River Warden – POS	187.50	
	Strimming work - POS	110.00	
Thompsons Hardware Ltd	Toilet Rolls	Public Conveniences	45.00
W Eves & Co	Fuel	Grasscutting	159.74
Alan Dale	To dig grave and fill	Cemetery	220.00
Sam Turner & Sons	Mower repairs	POS	119.49
Chipchase Manners	Sage set up for management reports	General Admin	100.00
Richard Collins	1 x Grave Dug	Cemetery	100.00
Howard Atkinson	Mobile Phone Top Up	Cemeery	10.00
TOTAL			1389.20

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Co-op	Payment for mobile shop	POS	200.00
Weatherills	Additional Inscription	Cemetery	52.00
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Carters	Funeral Fee	Cemetery	674.00
Carters	Grave Reservation	Cemetery	70.00
Storey	Funeral Fee	Cemetery	674.00
Mr Grayson	Interment of Ashes	Cemetery	67.00
Mrs Stead	Interment of Ashes	Cemetery	67.00
Mr Dunning	Scattering of Ashes	Cemetery	39.00
Mrs Colman	Plaque on Wall	Cemetery	39.00
Ayton Funeral Services	Funeral Fee	Cemetery	674.00
TOTAL			2633.00