

**Minutes of the Monthly Meeting of Great Ayton Parish Council  
held on Tuesday 6 October 2015 at 7.00 pm**

**Present:-** Cllrs: R Hudson, J Fletcher, Mrs F Greenwell, G Readman Mrs A Taylor and R Kirk.  
Mrs J McLuckie (Parish Clerk). Others Present: 2 Members of the Public.

Min No.	Business
1	<p><b><u>Apologies for Absence</u></b> Apologies were received from Cllr Mrs J Brown.</p>
2	<p><b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.</p>
3	<p><b><u>Members of the Public invited to address the Council</u></b> <i>Cllr Hudson declared an interest in Planning Application Reference 15/01264/FUL – Angrove Park, Winley Hill.</i></p> <p><b>Planning Application Reference 15/01264/FUL</b> - Members reviewed the plans that had been received in relation to this application and although they did not have any objections to the application they were concerned that the view expressed by residents at the previous meeting should be taken into account. Members expressed their disappointment that an extension to allow comments from the Parish Council had not being allowed and that the decision had already taken place. The Clerk was asked to write to the Planning Department to express the disappointment on behalf of the Parish Council. <b>Agreed.</b></p> <p><b>Bowls Club Signage</b> - A representative from the Bowls Club requested permission to install a sign directing people to the bowls club on the mini roundabout at Little Ayton. <b>Agreed.</b></p> <p><b>Planning Application Reference 15/01934/FUL - 100 Roseberry Crescent</b> - A resident requested that it be recorded that although he had no objections to the proposed planning application he was concerned about the infrastructure of the building because of work that had already taken place inside the property. Members advised the resident that this matter was for the attention of the Building Control Authority but agreed to record his concerns. <b>Noted.</b></p>
4	<p><b><u>Minutes of the Parish Council Meeting held on Tuesday 1 September 2015</u></b> The minutes of the Parish Council Meeting held on Tuesday 1 September 2015 were approved and signed.</p>
5	<p><b><u>Police Report</u></b> The Police Report had been circulated but no police were in attendance. Members were pleased to note a reduction in the number of reported incidents this month compared to the previous. The Clerk was asked to write to the PCC to express concerns about the over zealous use of speeding cameras around the Village and to suggest that the Parish Council would rather see the resources target the ongoing issues regarding burglary and anti social behaviour around the village. Cllr Readman proposed that a 30mph sign should be installed on Guisborough Road, this was agreed and the Clerk was asked to request NYCC to install. <b>Agreed.</b></p>
6	<p><b><u>Council Services Report</u></b> <b>Seat at Gribdale</b> The Clerk had contacted NYMNPA and requested that they arrange for the installation of the bench and bill us for it. The Clerk had requested a progress update and awaited a response. Cllr Fletcher was awaiting a response following a recent conversation in relation to the bench. <b>Noted.</b></p>

**Cemetery**

Nothing to report.

**Grass Cutting**

The Clerk was asked to write and thank Mr Frankish for the service he had provided throughout the year and to ascertain what the cost would be for providing a similar service next year and if he would be interested in undertaking the contract again. **Agreed.** The Clerk to ask the Cemetery Superintendent to trim along the riverside from the Stokesley entrance to the bridge and the opposite side to the Buck Public House. **Agreed.**

**High Green and Low Green By-Laws**

The information received from HDC was not clear and the Clerk was asked to contact the Solicitor to seek further advice and also to seek clarification from HDC in regard to Village Greens. **Agreed.**

**High Green and Shop Front Parking.**

The Clerk was in the process of obtaining quotes for the resurfacing work. **Agreed.**

**Pinfold**

Mr Suggitt and the Cemetery Superintendent would carry out the re-painting of the parking bay markers over the next few weeks. **Noted.**

**Christmas Events** – The Clerk had advised the local businesses and the clergy that the Carols on the High Green would take place on Monday 21 December 2015 commencing at 7 pm and Santa’s Sleigh would take place on Wednesday 23 December 2015. The Clerk to ask Bilsdale Tree Services if they could source a 34ft Christmas Tree that could be accessed by a wagon to deliver it to the High Green. Cleveland Land Services and once again agreed to assist with the installation of the tree and lights. It was agreed to purchase 400 LED Christmas bulbs to add to the current LED lights. **Agreed.**

**Village Fete** – the Village Fete would take place on Saturday 11 June 2016 and the theme would be ‘Royalty through the Ages’. The Clerk had wrote to the local businesses to advise them of the date and to encourage them to be involved by decorating their shop fronts and windows and to date had received a positive response from a number of organisations who said that they were actively considering entering a float. The Clerk had wrote to Rr Hon Rishi Sunak MP to see if he would be available to open the fete and was awaiting a response. **Agreed.**

**Public Conveniences** – It was agreed that the Clerk and Cllr Taylor should meet with the Public Conveniences Caretaker to look at the cleaning regime undertaken and to consider have the facilities power washed prior to refreshing the paint work. **Agreed.**

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**Planning Report**

**15/01934/FUL - 100 Roseberry Crescent** - Proposal to extend existing extension by 3 metres. **No objections.**

**15/01716/FUL - Great Ayton Animal Rescue Centre RSPCA** - Alterations and first floor extension to managers flat , small infill utility room to kennels and the additions of a shipping storage unit. **No**

**objections.**

**15/01860/FUL - Strawberry Fields, Pannierman Lane** - Construction of a detached garage with office space. **Strongly objected to as this is not a garage but a house.**

**15/01840/FUL - Greenhow Farm, Pannierman Lane** - Construction of 3 cattle sheds with access and hardstanding - **Strongly objected to as this will inevitably lead to applications for further development and the A road that trailers moving the cattle will pull onto is no suitable and this would cause a risk to the grounds of health and safety.**

**15/01926/CAT - Dixon House, 1 High Green** - Works to tree in a conservation area. **No objections.**

**15/02129/FUL - 125 Newton Road** - Rear part two storey / part single extension. **No objections.**

**15/02046/LBC - Cleveland Lodge** - Repositioning of existing boundary wall. **No objections.**

**Applications Approved.**

**15/01466/FUL - The Granary, Langbaurgh Grange** - Conversion of existing garage into sitting room.

**15/01451/LBC - The Barn, Langbaurgh Grange** - Listed building consent for single storey extension and internal alterations to dwelling house.

**15/01450/FUL - The Barn, Langbaurgh Grange** - Single storey extension and alterations to dwelling house.

**15/01712/FUL - 98 Roseberry Crescent** - Alterations and extension to existing bungalow.

**Other Planning Information**

**15/01652/RPN - 4 Wheatlands** - Prior notification for a larger home extension to the rear of the dwelling house extending 4.75m beyond the rear wall of the dwelling. Height at eaves 2.1m , maximum height from ground level 2.9m as plans received by Hambleton District Council on 14 July 2015. **Prior approval not required.**

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**Correspondence and Information Report**

**Mr P Lawson** - Concerns about the grass cutting. **Noted and the area concerned had been cut.**

**HDC** - Parish Liaison Meeting invitation to attend the meeting on 19 November 2015. **Cllrs Fletcher and Mrs Greenwell would attend.**

**HDC** - Parish Precept - Arrangements for the Financial Year 2016/17. **Noted the Clerk was asked to produce a draft budget for the meeting in November.**

**Post Office** - Proposed changes to Great Ayton Post Office. **The Clerk to respond stating that we were pleased that the post office service would continue within the Village but seeking confirmation that there will be the facility to conduct transactions privately.**

**Ms Caygill** - Thank you for her donation towards her Guide Challenge in Switzerland. **Noted.**

**HDC** - Great Ayton Public Open Spaces, Sport and Recreation Action Plan - Notification that the Play Park had been successfully awarded £3,307.80. **Noted.**

**Mrs Readman** - Re: Memorial Bench. There are currently sufficient benches on the High Green so the Clerk to ask them to consider sponsoring a tree instead or to place a bench on Waterfall Park. **Agreed.**

**Hambleton & Richmondshire Citizens Advice Bureau** - Annual General Meeting - Friday 9 October 2015. **Noted.**

**Bilsdale Tree Services** - Quote for removing the Birch Tree on the High Green. **Agreed, Clerk to request that it be replaced with a suitable substantial tree.**

**Irene Jessop Funeral Services** - Letter of thanks for allowing the use of the hand pulled coffin bier plus a donation of £50. **Noted.**

**ROSPA** - Play Park Inspection Report. **Noted.**

**Mr & Mrs Cook** - E-mail Re: Car Parking in the Village. Cllr Fletcher produced a detail break down of all

	<p>the current parking with the Village and who was responsible for what. The Clerk would circulate this document to all Members. <b>It was agreed to arrange a meeting with NYCC to discuss possible parking enforcement options.</b></p> <p><b>Mrs Thorogood</b> - Seeking support for the Scouts Bonfire Night Event. <b>Agreed.</b></p> <p><b>Mr MacFarlane</b> - Removal of a dead tree and plant a replacement. <b>Agreed.</b></p> <p><b>The following items for information were all noted:-</b></p> <p>Rural Services Network - Weekly Email Digests (previously circulated).</p> <p>Editor - North Yorkshire Now Newsletters (previously circulated).</p> <p>Northallerton District Voluntary Service Association - Wheels 2 Work Poster and Community Car, Carer's Respite Sitting and Community Visiting Schemes Poster.</p> <p>SLCC - September 2015 Issue 101.</p>
9	<p><b><u>Clerk's Report</u></b></p> <p><b>Footpath Easby Lane to Suggitts Field – Underground Leak</b></p> <p>Cllr Moorhouse was asked to see if a track could be dug out along the path to enable water to drain away. Cllr Moorhouse advised that the department responsible for these works was currently being re-organised, once the new structure was in place these issues would be reviewed. <b>Ongoing.</b></p> <p><b>Hall Fields Footpath</b> - Mr Mullins was due to carry out some ground work to try and establish if there were hard surface paths underneath the mud. Cllr Fletcher pointed out that it was the whole of Hall Fields Footpaths that require attention because they are now unsafe. The Cemetery Superintendent would be able to advise on where all the drains are situated. A meeting would be arranged to review the area. <b>Ongoing.</b></p> <p><b>Defibrillator</b> – The Clerk was asked to arrange the installation of the defibrillator at GADC. <b>Ongoing.</b></p> <p><b>Insurance</b> – Zurich Insurance would provide the cover for a period of three years at the agreed price of £1,650.71 +vat per year. <b>Agreed.</b></p>
11	<p><b><u>Accounts Report</u></b></p> <p>The total payments made were £18446.68</p> <p>The total receipts received were £39585.00</p> <p><b>External Audit Report</b> – the report was received and noted..</p> <p><b>Scouts Bonfire Night Donation</b> – it was agreed that the Chairman would donate £100 from his allowance.</p>
12	<p><b><u>Councillors Reports</u></b></p> <p><b>Cllr Readman</b> - requested that new signage be installed along the riverside opposite Suggitts where they are now enforcing parking as it is currently unclear. <b>Agreed.</b></p> <p><b>Cllr Fletcher</b> – recommended that if the cycleway between Stokesley and Great Ayton goes ahead then consideration should be given to speed reduction on Easby Lane and Yarm Lane. <b>Noted.</b></p> <p>Co-op - the Clerk to write to the Co-operative thanking them for the re-vamped shop which was now an excellent facility. The Clerk would also request if they would consider sponsoring the Christmas Tree. <b>Agreed.</b></p> <p><b>McColls</b> - the Clerk was asked to write to Yuills to express concern about the poor state the McColls store had been left in and to ascertain when something would be done with it. <b>Agreed.</b></p>

<p><b>Cllr Kirk</b> - Fairtrade scheme - Great Ayton Parish Council would continue to support the Fairtrade scheme. <b>Agreed, the Clerk to confirm this with Mrs Harvie.</b></p>
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**GREAT AYTON PARISH COUNCIL – MEETING 6 OCTOBER 2015**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	Cllr Fletcher was due to attend a meeting where he would request an update.	Open
Cemetery			
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws.	The Clerk had received further information from HDC which had been circulated.	Ongoing.
Grass cutting	The Parish Council continue to undertake the grass cutting around the Village and had received payment from NYCC to carry out cutting on their behalf.	Consideration to be given to the grass cutting requirements for next year.	Ongoing.
High Green and Shop Front parking	The Clerk was asked to obtain quotes to carry our resurfacing work to the entrance onto the High Green opposite the Royal Oad.	The Clerk was in the process of obtaining costs to carry out the resurfacing work required.	Ongoing.
Pinfold	Car parking painting.	The Cemetery Superintendent and Mr Suggitt would look to re-paint the parking bays at the end of September and would advise the Clerk in advance of the date to enable her to inform residents.	Ongoing.
Public Conveniences	To consider what improvements can be made to the condition of the public toilets.	The Clerk had requested the Caretaker to carry out a deep clean prior to any paint work taking place.	Ongoing.
Village Fete	11 June 2016 - Theme Royalty through the Ages.	The Clerk had wrote to all the local businesses advising them of the dates for the Village Fete as well as other groups encouraging them to enter a float. To identify someone to carry out the commentating on the day. The Clerk had wrote to Rt Hon Rishi Sunak MP to ask if he would open the Fete - awaiting response.	Ongoing
Christmas Events	Carols on the High Green would take place on 21 December 2015 commencing at 7.00 pm. Santas sleigh would take place on 23 December 2015.	The Clerk had wrote to all the local businesses informing them that the 'Best Dressed Windows' Competition would take place again this year and that the winner would be announced at the Carols on the High Green event. The Chairman had nominated Teesside Hospice as the charity to receive the money raised at the Carols on the High Green service.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 6 OCTOBER 2015**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/01934/FUL - 100 Roseberry Crescent	Proposal to extend existing extension by 3 metres.
15/01716/FUL - Great Ayton Animal Centre RSPCA	Alterations and first floor extension to managers flat, small infill utility room to kennels and the addition of a shipping container storage unit.
15/01860/FUL - Strawberry Fields, Pannierman Lane	Construction of a detached garage with office space.
15/01840/FUL - Greenhow Farm, Pennierman Lane	Construction of 3 cattle sheds with access track and hardstanding.
15/01926/CAT - Dixon House, 1 High Green	Works to trees in a conservation area.
15/02129/FUL - 125 Newton Road	Rear part two storey / part single storey extension.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/01466/FUL - The Granary, Langbaurgh Grange	Conversion of existing garage into sitting room.
15/01451/LBC - The Barn , Langbaurgh Farm	Listed Building consent for single storey extension and internal alterations to dwelling house.
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**OTHER PLANNING INFORMATION**

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**GREAT AYTON PARISH COUNCIL – MEETING 6 OCTOBER 2015**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Mr P Lawson	Concerns about the grass cutting.
HDC	Parish Liaison Meeting invitation to attend the meeting on 19 November 2015.
HDC	Parish Precept - Arrangements for the Financial Year 2016/17.
Post Office	Proposed Changes to Great Ayton Post Office.
Ms Caygill	Thank you for donation towards her Guide Challenge in Switzerland
HDC	Great Ayton Public Open Space, Sport and Recreation Action Plan - Notification that the Play Park has been successfully awarded £3,307.80.
Mrs Readman	Re: Memorial Bench.
Hambleton & Richmondshire Citizens Advice Bureau	Annual General Meeting - Friday 9 October 2015.
Bilsdale Tree Services	Quote for removing the Birch Tree on the High Green.
Irene Jessop Funeral Services	Letter of thanks for allowing the use of the hand pulled coffin bier plus a donation of £50.
ROSPA	Play Park Inspection Report.
Mr & Mrs Cook	E-mail Re: Car Parking
Mrs Thorogood	Seeking support for the Scouts Bonfire Night Event.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Northallerton District Voluntary Service Association	Wheels 2 Work poster ad Community Car, Carers' Respite Sitting and Community Visiting Schemes Poster.
SLCC	September 2015 Issue 101.

**GREAT AYTON PARISH COUNCIL – MEETING 6 OCTOBER 2015**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources.	Mr Mullins would continue to try and establish the source of the leak.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous.	This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Village Hall.	The GADC had confirmed that they would be happy to have the defibrillator installed on their building, we just needed to agree where it would go and the Clerk was also liaising with HDC in relation to planning permission requirements.	Ongoing.
Insurance	A review of our current insurance policy to be undertaken prior to renewal in October.	Insurance policy provider would now be Zurich for a period of three years at the agreed rate of £1,650.71 +vat per year.	Closed.

**GREAT AYTON PARISH COUNCIL – MEETING 6 OCTOBER 2015**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Zurich Insurance	Insurance Cover from 1.10.15 to 30.9.15	General Admin	1749.76
Thompsons Hardware Ltd	Toilet Rolls and cleaning products	Public Conveniences	79.80
PKF Littlejohn	External Audit for year ending 31.3.15	Audit	480.00
W. Eves & Co Ltd	Fuel	Grass Cutting	DD 79.82
	Fuel		DD 173.28
Sam Turner & Sons Ltd	Rat Bait and Oil	Allotments	96.56
Great Ayton Discovery Centre	Precept Payment 2	S133 Community Facility	15000.00
Julie McLuckie	Postage	General Admin	7.56
Mr P Suggitt	River Warden	POS	187.50
Mr P Suggitt	Strimming Work	POS	100.00
Mr Frankish	Grass Cutting	Grass Cutting	400.00
Playsafety Ltd	ROSPA Play Park Inspection	POS	92.40
<b>TOTAL</b>			<b>18446.68</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent x 2	General Admin	50.00
Irene Jessop Funeral Services	Donation for loaning the hand pulled coffin bier	Cemetery	50.00
Weatherills	Erection of Headstone	Cemetery	104.00
Mr Rannk	Interment of Ashes - double grave	Cemetery	134.00
Dales Ltd	Erection of two headstones	Cemetery	208.00
Ayton Funeral Services	Interment of Ashes	Cemetery	67.00
C Emmerson	Interment of Ashes	Cemetery	67.00
Flower Tub	Sponsorship	POS	15.00
Mrs Mason	Grave Reservation	Cemetery	70.00
Mr Wilson	Grave Reservation	Cemetery	70.00
HDC	Precept Payment 2	Precept	38750.00
<b>TOTAL</b>			<b>39585.00</b>

1.3 To receive the External Audit Report.

1.4 To consider a donation towards the Scouts Bonfire Night.