

**Minutes of the Monthly Meeting of Great Ayton Parish Council  
held on Tuesday 3 November 2015 at 7.00 pm**

**Present:-** Cllrs: R Hudson, J Fletcher, Mrs F Greenwell, G Readman Mrs J Brown and R Kirk.  
Mrs J McLuckie (Parish Clerk) Mr H Atkinson (Cemetery Superintendent), Cllr Mrs H Moorhouse  
(County Councillor), Mrs D Calgie (D&S Reporter), 4 Members of the Public.

Min No.	Business
1	<b><u>Apologies for Absence</u></b> Apologies were received from Cllr Mrs A Taylor.
2	<b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.
3	<b><u>Members of the Public invited to address the Council</u></b> Representatives from the Great Ayton Discovery Centre provided a report on proposed future projects and an outline budget for the coming year for members consideration. It was agreed to discuss this in detail at the next meeting to allow Members the opportunity to read the information. <b>Agreed.</b>  Mrs Calgie was welcomed to the meeting and Members were pleased to have a reported from the D&S within the Village.
4	<b><u>Minutes of the Parish Council Meeting held on Tuesday 6 October 2015</u></b> The minutes of the Parish Council Meeting held on Tuesday 6 October 2015 were approved and signed.
5	<b><u>Police Report</u></b> The Police Report had been circulated but no police were in attendance. Members were pleased to note a reduction in the number of reported incidents this month compared to the previous. It was noted that there had been an increase in cold callers and residents were encouraged to report these through the 101 number. <b>Noted..</b>
6	<b><u>Council Services Report</u></b> <b>Seat at Gribdale</b> Cllr Fletcher had discussed the bench proposal with one of the new Rangers and the Clerk was to contact them to advise them of the exact requirements. <b>Noted.</b>  <b>Cemetery</b> Plaques - the Clerk was asked to contact the other supplier identified to obtain costs and to ascertain if they were able to provide the service required. The Cemetery Superintendent advised that one of the Yew Trees that was planted for the Diamond Jubilee was unhealthy and may need to be removed. The Clerk was asked to contact Bilsdale Tree Services to obtain their advice and if necessary arrange for a replacement. <b>Agreed.</b>  <b>Grass Cutting</b> Mr Frankish had confirmed that he would be happy to fulfil the grass cutting contract requirements again next year on the same price as this year. It was unanimously agreed to waive Standing Orders and offer the grass cutting contract to Mr Frankish on the terms detailed within his quote subject to weather conditions. <b>Agreed.</b>

**High Green and Low Green By-Laws**

Cllr Kirk was awaiting information from our Solicitor on a firm that may be able to offer advice, he was also consulting with HDC's Legal Team to see if they would provide a cost for providing the advice. **Noted..**

**High Green and Shop Front Parking.**

It was agreed to go ahead with quote received from Mr Newton for £3,600 subject to confirmation of the warranties and guarantees included. **Agreed.**

**Pinfold**

Mr Suggitt and the Cemetery Superintendent would carry out the re-painting of the parking bay markers over the next couple of weeks. **Noted.**

**Christmas Events** – Cllr Mrs Greenwell asked Cllr Hudson to confirm that CLS would be available to assist with the erection of the Christmas Tree on the 2 December 2015 and to establish if they would just be providing a machine or a machine and an operative. Mr Greenwell would contact Bilsdale Tree Services to see if they could source an appropriate tree. **Noted..**

**Village Fete** – the Village Fete would take place on Saturday 11 June 2016 and the theme would be 'Royalty through the Ages'. The Fete had been advertised in the recent issue of the Stream. The Clerk had wrote to Rr Hon Rishi Sunak MP to see if he would be available to open the fete and was awaiting a response. **Agreed.**

**Public Conveniences** – Cllr Fletcher had carried out a review of what work was required in the toilets and would oversee the work. **Agreed.**

**Play Park** - Cllr Mrs Brown advised Members that GAPP had now commenced fund raising for the toddler area and requested that the hedge adjoining Yatton House be cut back. The Cemetery Superintendent agreed to look at this and advise what is required. GAPP had also requested an additional bin but it was agreed that as they do not use the current bin provided in the play area or the one just outside the entrance gate that there was no benefits in purchasing another. **Noted and Agreed.**

**Foot Bridge** - Cllr Fletcher informed Members that the Cemetery Superintendent had filled the holes on the bridge and thanked him for doing so. **Noted.**

**Allotments** - the Cemetery Superintendent asked for approval to hire a skip to go on the allotments to assist with the clearing of some of the gardens that had been left in a poor state. **Agreed.**

**Flower Tubs** - it was agreed to re-plant the flower tubs with winter pansies. **Agreed.**

**Boxing Equipment** - unfortunately the boxing club had now folded anyone group who could make use of some or all of the equipment were asked to contact Cllr Hudson. **Noted.**

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**Planning Report**

**15/02299/FUL - 32 Marwood Drive** - Proposed demolition of existing conservatory to rear and erection of new single storey rear extension. **No objections.**

**15/02261/FUL - Albion House, 73 Newton Road** - Extension to the side elevation and alterations to front

elevation. **No objections.**

**15/02282/MRC - Langbaourgh Farm** - Application for Variation of Condition 07 (to allow holiday cottages a residential use as ancillary accommodation) to previously approved application ref: 2/03/058/0975 - Conversion of agricultural buildings comprising of one storage unit, two holiday units and a single dwelling with an office as amended by plans as received by HDC on 16 March 2004 and 16 June 2004. **Strongly opposed, this would have a negative impact on the local economy and remove tourist accommodation and was an inappropriate development in open countryside.**

**15/022838/MRC - Strawberry Fields** - Application for variation of condition 02 - to allow use of the holiday cottages as ancillary accommodation to Strawberry Fields - to previously approved application reference: 2/03/058/0956 (Alterations and extensions to existing disused agricultural building for use as 2 holiday units as amended by plans as received by HDC on 10 April and 22 May 2003. **Strongly opposed, this would have a negative impact on the local economy and remove tourist accommodation and was an inappropriate development in open countryside.**

#### **Applications Approved.**

**15/01696/CAT - The Vicarage** - Proposed works to tree in a Conservation Area.

**15/01301/FUL - 35 Marwood Drive** - Alterations and extension to dwelling to improve accessibility.

**15/01926/CAT - Dixon House** - Works to fell a Pine Tree in a Conservation Area.

**15/01202/FUL - 17 Station Road** - Retrospective application for change of use of a barn to a farm shop (A1).

**15/01804/FUL - Greenhow Farm, Pannierman Lane** - Construction of 3 cattle sheds with access track and hardstanding.

**15/01670/TPO - Willowbank, 20 Easby Lane** - Application for works to trees the subject of Tree Preservation Order Number 1995/6.

#### **Other Planning Information**

None to report

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#### **Correspondence and Information Report**

**Mr Ollerhead** -Concern raised about the grassed area opposite the Newton Rose. **Noted.**

**Ayton & District Funeral Services** -Concerns about the length of time to receive plaques. **Discussed under Council Services.**

**NYCC** - Winter Route Amendment Request for Dikes Lane. **The Clerk was asked to write again to express our concerns in relation to the response not to treat this road as a priority road and to remind them of the accident that occurred involving the school bus last year.**

**NYCC** - Winter Route Amendment Request for Roseberry Crescent. **The Clerk to write re-enforcing the concerns previously raised and to point out that there are 224 students attending this school and that it should be a priority route on the grounds of health and safety. It was noted that Dr's Lane in Hutton Rugby was classed as a priority 1 route.**

**Yatton House** - Request to move the bottle bank currently situated at Yatton House. **The Clerk to advise them to contact HDC who are responsible for these recycling banks.**

**HDC** - Hambleton Parish Liaison Meeting - Thursday 19 November 2015. **Note.**

**The following items for information were all noted:-**

Rural Services Network Weekly Email Digests (previously circulated).

Editor - North Yorkshire Now Newsletters (previously circulated).

	<p>Clerks &amp; Councils Direct November 2015 Issue 102  CPRE - Campaign to Protect Rural England North East Newsletter Autumn 2015  Royal Air Force Press Release Re Increased Air Activity.</p>
9	<p><b><u>Clerk's Report</u></b>  <b>Footpath Easby Lane to Suggitts Field – Underground Leak</b>  Cllr Moorhouse was in the process of contacting the home owner to try and establish where the leak comes from. <b>Ongoing.</b></p> <p><b>Hall Fields Footpath</b> - Cllr Mrs Moorhouse continues to try and pursue the clearance of the footpaths with Mr Mullins. The History Society had offered to voluntarily carry out the work but the land owner would not allow the to do so. <b>Ongoing.</b></p> <p><b>Defibrillator</b> – The Clerk was asked to arrange the installation of the defibrillator at GADC. <b>Ongoing.</b></p> <p><b>High Street Parking</b> - it was agreed to send the document presented by Cllr Fletcher at the previous meeting to NYCC to ask them for their advise on what options are available. The Clerk was asked to write to the Business Owners requesting that they ensure their staff park elsewhere rather than taking up vital parking spaces in front of the shops. <b>Agreed.</b></p> <p><b>McColls</b> - The Clerk was asked to contact HDC to see what is happening with the shop and to express our concern about the state of repair it has been left in. <b>Agreed.</b></p>
11	<p><b><u>Accounts Report</u></b>  The total payments made were £10108.47  The total receipts received were £5754.25  The Clerk provided an update on the current budget position. The Clerk was asked to provide a draft budget for 2016/17 and a comparison of this years position in October against the same period last year prior to the next meeting. <b>Agreed.</b></p>
12	<p><b><u>Councillors Reports</u></b>  <b>Cllr Mrs Brown</b> - requested that the verges leading out of the Village be cleaned as their was a lot of rubbish on them. The hedge of a house on Linden Road was severely overgrown and is obstructing the path - the home owner be asked to cut this back. There was a increase in dog fouling around the Village, the Clerk asked that people report this through the HDC website as this was fed straight to the dog warden and the more complaints received increased the level or response. <b>Agreed.</b></p> <p><b>Cllr Redman</b> - thanked the Parish Council for their support of the Captain Cooks Sailing Day which once again had been very well supported. <b>Noted.</b></p> <p><b>Cllr Mrs Greenwell</b> - reported low hanging branches on an Oak Tree of the verge at the end of Langbaugh Close which was causing an obstruction to the footpath. The Clerk would report this to Highways. <b>Agreed.</b></p> <p><b>Cllr Hudson</b> - raised the issue of the signs outside the Co-op, Cllr Fletcher would discuss this with the Store Manager.</p>

**GREAT AYTON PARISH COUNCIL – MEETING 3 NOVEMBER 2015**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	Cllr Fletcher was due to attend a meeting where he would request an update.	Open
Cemetery	Plaques.		
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws.	The Clerk had received further information from HDC which had been circulated. Cllr Kirk would speak to our Solicitor to see if he had any further information.	Ongoing.
Grass cutting	The Parish Council were considering the grass cutting requirements for next year.	The Clerk had wrote to Mr Frankish as requested and was awaiting a response.	Ongoing.
High Green and Shop Front parking	The Clerk was asked to obtain quotes to carry our resurfacing work to the entrance onto the High Green opposite the Royal Oad.	The Clerk had obtained an additional quote for consideration.	Ongoing.
Pinfold	Car parking painting.	The Cemetery Superintendent and Mr Suggitt would look to re-paint the parking bays at the end of September.	Ongoing.
Public Conveniences	To consider what improvements can be made to the condition of the public toilets.	The Clerk and Cllr Taylor would arrange to meet with the Caretaker to review the cleaning regime.	Ongoing,
Village Fete	11 June 2016 - Theme 'Royalty through the Age's'.	The Clerk had wrote to all the local businesses advising them of the dates for the Village Fete as well as other groups encouraging them to enter a float. To identify someone to carry out the commentating on the day. The Clerk had wrote to Rt Hon Rishi Sunak MP to ask if he would open the Fete - awaiting response.	Ongoing
Christmas Events	Carols on the High Green would take place on 21 December 2015 commencing at 7.00 pm. Santa's sleigh would take place on 23 December 2015.	The Clerk had wrote to all the local businesses informing them that the 'Best Dressed Windows' Competition would take place again this year and that the winner would be announced at the Carols on the High Green event. The Chairman had nominated Teesside Hospice as the charity to receive the money raised at the Carols on the High Green service.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 3 NOVEMBER 2015**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/02282/MRC - Langbaurgh Farm	Application for Variation of Condition 07 (to allow holiday cottages a residential use and as ancillary accommodation) to previously approved application ref: 2/03/058/0975 - Conversion of agricultural buildings comprising of one storage unit, two holiday units and a single dwelling with an office as amended by plans as received by HDC on 16 March 2004 and 16 June 2004.
15/02283/MRC - Strawberry Fields, Pannierman Lane	Application for variation of condition 02 - to allow the use of the holiday cottages as ancillary accommodation to Strawberry Fields - to previously approved application ref: 2/03/058/0956 (Alterations and extensions to existing disused agricultural building for use as 2 holiday units as amended by plans as received by HDC on 10 April and 22 May 2003).
15/02299/FUL - 32 Marwood Drive	Proposed demolition of existing conservatory to rear and erection of new single storey rear extension.
15/02261/FUL - Albion House, 73 Newton Road	Extension to the side elevation and alterations to front elevation.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/01696/CAT - The Vicarage, Low Green	Proposed works to tree in a Conservation Area.
15/01301/FUL - 35 Marwood Drive	Alterations and extension to dwelling to improve accessibility.
15/01926/CAT - Dixon House, 1 High Green	Works to fell a Pine Tree in a Conservation Area.
15/01202/FUL - 17 Station Road	Retrospective application for change of use of a barn to a farm shop.
15/01804/FUL - Greenhow Farm, Pannierman Lane	Construction of 3 cattle sheds with access track and hardstanding.
15/01670/TPO - Willowbank, 20 Easby Lane	Application for works to trees the subject of Tree Preservation Order Number 1995/6.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>

**GREAT AYTON PARISH COUNCIL – MEETING 3 NOVEMBER 2015**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Mr Ollerhead	Concern raised about the grassed area opposite the Newton Rose.
Ayton & District Funeral Services	Concerns about the length of time to receive plaques.
NYCC	Winter Route Amendment Request for Dikes Lane.
NYCC	Winter Route Amendment Request for Roseberry Crescent.
Yatton House	Request to move the bottle bank currently situated at Yatton House.
HDC	Hambleton Parish Liaison Meeting - Thursday 19 November 2015.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).
Clerks & Councils Direct	November 2015 Issue 102
CPRE	Campaign to Protect Rural England North East Newsletter Autumn 2015
Royal Air Force	Press Release Re Increased Air Activity.

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources.	Mr Mullins would continue to try and establish the source of the leak.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous.	This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Great Ayton Discovery Centre.	The Clerk to arrange installation.	Ongoing.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting.	Document circulated Re: Parking Policy in England. Response received from NYCC advising that they were unable to attend a meeting on Tuesday 3 November but would be happy to arrange a meeting for another date.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 3 NOVEMBER 2015**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Initial	Service Period 1/11/15 to 31/10/16	Public Conveniences	74.16
Safechem	Cleaning Products	Public Conveniences	33.36
Hambleton District Council	Salaries Recharge for 1.7.15 to 30.9.15	Salaries	8062.80
Julie McLuckie	Printer Cartridges - General Admin	34.00	208.28
	Christmas Sweets - S145 Village Events	68.42	
	Christmas Sweets - S145 Village Events	89.66	
	36 miles x 0.45p per mile (training at Thirsk)	16.20	
Alan Dale	Cemetery duties	Cemetery	220.00
Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
Richard Collins	2 x Graves dug and shuttered and back filled	Cemetery	280.00
Northumbrian Water	Cemetery Water 1.7.15 to 30.9.15	Cemetery	DD 10.73
Northumbrian Water	Public Conveniences Water 1.7.15 to 30.9.15	Public Conveniences	DD 137.34
Northumbrian Water	Allotments Water 1.7.15 to 30.9.15	Allotments	DD 459.80
Home Fix Computers	New Printer and Laptop service and security update	General Admin	124.00
1 <sup>st</sup> Great Ayton Scouts	Donation to Bonfire Night	Chairmans Allowance	100.00
Quaker Meeting House	Meeting room rent	General Admin	27.00
Thompsons Hardware	Toilet Rolls & Cleaning Products	Public Conveniences	48.50
Mr Suggitt	Cemetery Assistant duties	Cemetery	87.50
<b>TOTAL</b>			<b>9883.47</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent	Miscellaneous	25.00
Mrs Bibby	Grave Reservation	Cemetery	70.00
Mrs Zellweger	Grave Reservation	Cemetery	70.00
Mr Atterton	Grave Reservation	Cemetery	70.00
Ayton & District Funeral Services	Burial Fee	Cemetery	674.00
Eston Memorials	Erection of a headstone	Cemetery	105.00
Ayton & District Funeral Services	Burial Fee	Cemetery	674.00
Carters	Additional Inscription	Cemetery	52.00
Allotment Rents	Allotment Rents	Allotments	4014.45
<b>TOTAL</b>			<b>5754.25</b>