

**Minutes of the Annual Meeting of the Parish Council of Great Ayton Parish Council
held on Tuesday 6 September 2016 at 7.00 pm**

Present:- Cllrs: J Fletcher, G Readman, Mrs F Greenwell, R Hudson, Mrs J Brown, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor), PCSO Lewis and 1 member of the public.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Mrs Calgie (D&S Reporter).
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address Council</u> Resident from Chapel Steps requested confirmation on when the bench would be moved. It was explained that this was behind schedule due to staffing issues but that we would try and make arrangements to have it moved within the month. The poor state of repair of the Chapel Steps was discussed and it was highlighted that the lack of white lines and the fact that one of the steps has a large hole in it was not extremely dangerous. The Clerk had not received any response to her request for the area to be tidied and for the steps to be repaired and repainted. Cllr Mrs Moorhouse had followed this up with Highways and had been advised that this was not a high priority, however, it has been put forward to cabinet to consider adding it to a future scheme. It was agreed that the Clerk would request that at least the white lines be reinstated on the grounds of health and safety. Agreed.
4	<u>Minutes of the Meeting of the Parish Council held on Tuesday 2 August 2016</u> The minutes of the Meeting of the Parish Council held on Tuesday 2 August 2016 were approved and signed.
5	<u>Police Report</u> The Police report had been circulated. A total of 30 incidents had been reported between and 1 August 2016 and 5 September 2016. Noted. Members were pleased to support the proposed initiative to take place at the Allotments but sought reassurance that this would not remove the focus from the more serious issues such as burglaries. PCSO Lewis reassured members that Burglary remained a high priority. It was noted that once again August had seen a large increase in the number of anti-social behaviour incidents. The Clerk was asked to contact the Sergeant to request a pro-active approach to this next year rather as inevitably the school holidays lead to an increase in this unacceptable behaviour. Noted and Agreed.
6	<u>Council Services Report</u> <u>Cemetery</u> The Clerk had contacted the Vicar in regard to the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. Noted.

	<p>Captain Cook Garden - Cllr Fletcher would contact Asham Bryant College from Stewarts Park to see if they would be available to carry out some additional work now that the College is re-open after the summer break. Noted.</p> <p>Public Conveniences - the hot water tank had been repaired and a new cistern would be installed as soon as possible. It was agreed that the Clerk and Cllr Taylor should arrange to meet with the Caretaker to discuss the cleaning regime to improve the current cleanliness. Agreed.</p> <p>Play Park - It was noted that work to the toddler area had commenced and was progressing well. Noted.</p> <p>Grass Cutting - The strimming work on the riverbank opposite the Buck was complete and the contractor continues to carry out additional duties to cover the Cemetery Superintendent's absence. Noted.</p> <p>Allotments - It was agreed that there would be no increase to the allotment rents again this year. Agreed.</p>
7	<p>Planning Report <i>Cllr Ron Kirk declared an interest in Planning Application – 16/01690/FUL – Roseberry Community Primary School.</i></p> <p>15/02856/FUL - Cleveland Lodge - Construction of a retirement village (Use Class C3) comprising 80 apartments and associated community facilities (element of extra-care) as amended by plans received by HDC on 1 August 2016. <i>This development is outside of the Local Development Framework (LDF) which approved a development of 43 C2 Class Residential Properties and members supported this proposal as it would offer bungalow and extra care facilities. This application now seeks 80 C3 Class dwellings and is a gross over development of the site. This development was included in the LDF as it was recognised that the Village would benefit from extra care housing and this should be the focus not the gains of the Land Lord.</i></p> <p>16/01690/FUL - Roseberry Community Primary School - To add horizontal brise soleil and ventilation units to south and east elevations. <i>No objections.</i></p> <p>16/01774/FUL - 31 Angrove Close - Loft conversion, two storey side extension and single storey rear extension. <i>Members expressed concern about the size of the property as this would become the largest dwelling on this estate. It was also noted that the original building had been demolished and work has commenced laying foundations for a new property.</i></p> <p>Applications Approved.</p> <p>16/00544/CAT - Eagle House, 9 Station Road - Works to tree in a conservation area.</p> <p>16/01271/FUL - The Wheelhouse, Langbaugh Grange - Replacement of 9 windows and 2 doors to dwellinghouse.</p> <p>16/00248/FUL - 7 Angrove Drive - Retrospective change of use of land to the rear from open space to domestic. <i>The Clerk was asked to write to the Planning Department to express our disappointment that this application has now been approved despite it been refused both on the original application and at appeal stage. To now approve the scheme was not acceptable.</i></p>

	<p><u>Other Planning Information</u> 11/02762/FUL - Land Between Manor Grange Farm and Manor View Low Green - Change of use of land to touring caravan site and the construction of an amenity block. Withdrawn.</p>
8	<p><u>Correspondence and Information Report</u> Hambleton & Richmondshire Citizens Advice - Request for a donation. Noted. Great Ayton & District Conservative Club - External Defibrillator - request for advice. The Clerk was asked to acknowledge receipt of the letter and to confirm that planning is not required and to thank them for undertaking this community spirited initiative. Agreed. York Disabled Workers Co-operative - Requesting a donation and to consider them as a supplier of external timber furniture. Noted. Yatton House - Installation of a new security fence. Agreed in principal subject to costs. The Clerk to ask Yatton House to obtain a price for the proposed gate from the contractor installing the fence. Agreed. NYMNPA - New Local Plan - First steps. Cllr Fletcher would review the document.</p> <p>The following items for information were all noted:- Rural Services Network Weekly Email Digests (previously circulated). SLCC Clerk Magazine - July 2016 -Vol. 47.</p>
9	<p><u>Clerk's Report</u> Hall Fields Footpath - Cllr Moorhouse continues to progress this issue but funding limitations would mean that all the maintenance work required could not be completed but the History Society was looking to carry out some of the work on behalf of NYCC. Cllr Mrs Moorhouse hoped to direct some funding towards this scheme in the next financial year. Noted.</p> <p>High Street Parking - Cllrs Flether and Mrs Greenwell had completed the survey on Saturday 23 July 2016. Members thanked them for undertaking this work and noted the detail within the report. It was agreed that Cllr Taylor would submit the report to the Business Forum for their information and they were welcome to see the photographs taken with a view to obtaining their thoughts and to see if they could identify some of the long term parking. Agreed.</p>
10	<p><u>Accounts Report</u> The total payments made were £4476.12. The total receipts received were £1975.00.</p>
11	<p><u>Councillors Reports</u></p> <p>Cllr Mrs Taylor had circulated a request from the Business Forum in regard to their proposed Christmas Fayre scheduled to take place on Saturday 26 November 2016. It was agreed that subject to the Business Forum setting up a formal constituted group consisting of 3 members from the Businesses and 3 Parish Councillors that the Parish Council would make a donation of a maximum of £1000 towards the Christmas Tree purchase, delivery and installation and erection of the lights all of which would be co-ordinated by this Group. If the Business Forum formal group was not set up then the Parish Council would set this up as a Sub-Committee. Noted and Agreed.</p> <p>It was agreed that the Christmas Carols on the High Green would take place on Monday 19 December 2016, the Clerk would confirm this with the Churches and the Band. Agreed.</p> <p>Santa's Sleigh would take place on Friday 23 December 2016. Agreed.</p>

Cllr Kirk had received a complaint about the amount of rubbish left on the Low Green after a particularly warm day which had seen a lot of visitors come to the Village. The Bins were full and so people had stacked their rubbish alongside which inevitably blew around the Green on the evening. The Street Cleaner had tidied this up fully the next morning and done an excellent job. However, it was agreed that the Clerk should contact Street Cleaning to see if there was any scope to increase the number of rubbish collections on warm days and bank holidays. **Agreed.**

Cllr Readman had received a request from the Rotary Club to plant crocus bulbs around the Village, a scheme which would also include the involvement of the two schools. It was agreed that they could plant some along the Low Green between the trees on the raised outside border, the High Green between the trees and Captain Cooks Garden. **Agreed.**

The Captain Cooks Sail Day was scheduled to take place on Wednesday 26 October 2016 and the Dinner would be held on 29 October 2016 and would be attended by the Deputy Lord Lieutenant, Peter Scroop, who had agreed to give a speech. **Noted.**

GREAT AYTON PARISH COUNCIL – MEETING 6 SEPTEMBER 2016

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had wrote to the Vicar to progress.	Ongoing.
Captain Cook Garden	To receive an update in regard to current improvement work.		Ongoing.
Public Conveniences	replace the plastic cistern in the ladies toilets with a more substantial unit.		Open.
Play Park	Work had commenced on the toddler area.	Update.	Open.
Grass Cutting	It was agreed to arrange for the willow herb on the riverside opposite the Buck to be strimmed.	The Clerk had requested the Grass cutting contractor to strim this area.	Open.
Allotments	To review the annual rent charges.		Open.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
15/02856/FUL - Cleveland Lodge	Construction of a retirement village (Use Class C3) comprising 80 apartments and associated community facilities (element of extra-care) as amended by plans received by HDC on 1 August 2016.
16/01690/FUL - Roseberry Community Primary School	To add horizontal brise soleil and ventilation units to south and east elevations.
16/01774/FUL - 31 Angrove Close	Loft conversion, two storey side extension and single storey rear extension.

APPLICATIONS APPROVED

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16/01271/FUL - The Wheelhouse, Langbaugh Grange	Replacement of 9 windows and 2 doors to dwellinghouse.
16/00248/FUL - 7 Angrove Drive	Retrospective change of use of land to the rear from open space to domestic.

OTHER PLANNING INFORMATION

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11/02762/FUL - Land Between Manor Grange Farm and Manor View Low Green.	Change of use of land to touring caravan site and the construction of an amenity block.	Withdrawn

GREAT AYTON PARISH COUNCIL – MEETING 6 SEPTEMBER 2016

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Hambleton & Richmondshire Citizens Advice	Request for a donation.
Great Ayton & District Conservative Club	External Defibrillator - request for advice.
York Disabled Workers Co-operative	Requesting a donation and to consider them as a supplier of external timber furniture.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
SLCC Clerk Magazine	July 2016 Vol.47

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition. Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Mr Brown had obtained permission from the land owners but funding was now the problem.	Open.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England. The Clerk had wrote to the local businesses requesting that there staff park away from the shop front and preferably walk if possible	Cllrs Fletcher and Mrs Greenwell had undertaken a survey and had reported on the findings. It was agreed to share this information with the local businesses and to see if they could assist with identifying the vehicles which were parked for a long time I.e. belonging to people other than shoppers	Ongoing.

GREAT AYTON PARISH COUNCIL – MEETING 6 SEPTEMBER 2016

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
G A Marwood	Allotment Rent	Allotments	250.00
Alan Dale	Grave dug and filled	Cemetery	220.00
Alan Dale	Grave dug and filled	Cemetery	330.00
Mole Country Store	Roundup Biactive	POS	40.80
Mr Atkinson	Mobile Phone Top Up	Cemetery	20.00
W. Eves & Co Ltd	Fuel	Cemetery	DD 91.10
SSE	Electric for the period 10.5.16 to 11.8.16	Public Conveniences	DD 169.55
Zurich Municipal	Insurance Annual Renewal	Insurance	2117.97
Total			3239.42

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Mrs Taylor	Donation for the stone flower tub	POS	750.00
Mrs Khan	Bench Sponsorship	POS	200.00
Carters	Internment of Ashes	Cemetery	68.00
Mrs Crooks	Internment of Ashes	Cemetery	68.00
Weatherills	Erection of headstone	Cemetery	106.00
Ayton Funeral Services	Funeral Fee	Cemetery	687.00
Ayton Funeral Services	Grave Reservation	Cemetery	71.00
TOTAL			1975.00