

**Minutes of the Meeting of Great Ayton Parish Council
held on Tuesday 7 February 2017 at 7.00 pm**

Present:- Cllrs: J Fletcher, Mrs F Greenwell, G Readman, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor), PCSO P Lewis,
Mrs D Calgie (D&S Reporter) and 3 members of the public.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Mrs Brown.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> The owners of 103 High Street were in attendance to express their disappointment that Great Ayton Discovery Centre (GADC) had decided to withdraw from proposals to develop 103/105 together. The Parish Council also expressed it's disappointment and would advise the owners of 103 of the decision on what the Parish Council would now propose to do with the building as quickly as possible. Noted. A member of the cycle way project update members on the 'Endeavour Way' project which is the proposed cycle route that will run from the Town Hall in Stokesley to the train station in Great Ayton. This scheme is now progressing and one area to be confirmed prior to any further work was around ownership and maintenance. Cllr Fletcher proposed that Great Ayton Parish Council, in principal, take over this role. The Clerk was asked to write to Stokesley Parish Council advising them that Great Ayton Parish Council were offering to fulfil this role and seek their agreement. Agreed.
4	<u>Minutes of the Meeting of the Parish Council held on Tuesday 3 January 2017</u> The minutes of the Meeting of the Parish Council held on Tuesday 3 January 2017 were approved and signed. Agreed.
5	<u>Police Report</u> PCSO Lewis presented the police report. It was noted that 11 incidents had been recorded between 2 December 2016 and 7 February 2017. Cllr Kirk requested that the Police attend the new Youth Club that takes place on a Wednesday evening in the Village. PCSO Lewis confirmed that he would endeavour to get an officer to attend. Noted.
6	<u>Council Services Report</u> Cemetery The Clerk had contacted the Vicar regarding the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. Noted. Captain Cook Garden – the hedge had been pruned and further work would be progressed in the Spring. A note of thanks for the improvement had been received. Noted. Public Conveniences - It was agreed to try and obtain a specification and costs for refurbishing the toilets so that members could consider whether to include this scheme in the budget next year as well as seeing if they could secure S106 funds towards it. Agreed.

	<p>Grass Cutting – It was agreed to appoint Mr Frankish to carry out the grass cutting around the village as per the original contract as the Cemetery Superintended was now back at work and would revert back to carry out the grass cutting on the Greens and the Cemetery. Agreed.</p>
7	<p><u>Planning Applications</u> 16/02628/TPO - Chartersmead, Easby Lane - Works to trees subject to a tree preservation order: 1999/16. No observations. 16/02678/FUL - 5 Easby Lane - External and internal alterations to dwelling. No observations. 16/02571/FUL - 3 Linden Avenue - Construction of a single storey rear extension to dwellinghouse. No observations. 16/02739/FUL - 22 Linden Road - Two storey side extension and bay window extension. No observations. 17/00090/CAT - 67 High Street - Proposed works to trees in a conservation area. No observations. 17/00116/FUL - Chartersmead, Easby Lane - Proposed alterations and extensions to existing bungalow together with construction of detached garage. No observations.</p> <p><u>Applications Approved</u> 16/02194/FUL - Treebridge Hotel, Nunthorpe - Retrospective application for the alterations and conversion of existing storage area into new staff accommodation. 16/02547/FUL - 33 Easby Lane - Alterations to detached domestic garage and utility to form single detached domestic garage and pitched roof. 16/02363/FUL - Unit 2 Manor Grange Farm - Retrospective siting of a portakabin for use as an office. Retrospective change of use of agricultural building to a commercial operation mixing grass seed mixtures for sale to farmers. 16/02664/FUL - 48 Marwood Drive - Single storey rear extension and dormer windows to rear elevation. 16/02571/FUL - 3 Linden Avenue - Construction of a single storey rear extension to dwellinghouse. 16/02602/FUL - 54 Wheatlands - Rear Extension.</p> <p><u>Other Planning Information</u> 16/02533/FUL - 6 West Terrace - Increase the roof pitch to the front elevation with a dormer to the rear elevation. Refused.</p>
8	<p><u>Correspondence and Information Report</u> Great North Air Ambulance - Letter of thanks for the donation from the Christmas Carols. Noted. NYCC -Countryside Access Service – Public Consultation. The Clerk would respond to the consultation stating that the high priority footpaths were Hall Fields, Cricket Club Footpath and Wainstones View. Agreed.</p> <p>The following items for information were all noted:- Rural Services Network - Weekly Email Digests (previously circulated). The Clerk Magazine - January 2017 Volume 48 Clerks & Councils Direct - January 2017 Issue 109.</p>
9	<p><u>Clerk's Report</u> Hall Fields Footpath - Cllr Moorhouse continues to progress this issue but funding limitations would mean that all the maintenance work required could not be completed but the History Society was looking to carry out some of the work on behalf of NYCC. Noted.</p> <p>Great Ayton Twinning Association- -To consider options to acknowledge 20 years of twinning with Ouzouer-sur-Loire. It was agreed to consider the possibility of planting a tree on the High Green which would include removing a tree stump, a sign on the lamp post opposite the Captain Cooks Museum and</p>

	any other ideas submitted. It was agreed that subject to cost members would then approve a scheme at their next meeting. Members confirmed their support of an event on the High Green if this is something the Twinning Association wished to do. Noted.
10	<p><u>Accounts Report</u></p> <p>The total payments made were £9750.15. The total receipts received were £13239.60. Members raised a concern about the amount of expenditure spent on rat bait at the allotments and requested that the Clerk display notices requesting allotment holders to not leave animal feed etc on the ground. Agreed.</p>
11	<p>Cllr Fletcher reported that a car has been abandoned on the High Green. Cllr Fletcher had wrote to the owner requesting that the vehicle be remove and they had responded by stating that the vehicle was broken down and awaiting repair. The Clerk was asked to write to the owner advising them that the vehicle is parked on Parish Council land and must be moved. Agreed.</p> <p>Cllr Greenwell sought approval for Mrs Bone to host the children’s pancake races on the High Green on 28 February 2017. Agreed.</p> <p>Cllr Readman pointed out that there was still an issue with dog fouling around the Village and requested that the dog warden be contacted to carry out more visits to the Village. The Clerk was asked to write to the HDC expressing our concern about the lack of street cleaners and dog wardens. Agreed. It was noted that a resident of the Village was currently going round picking up the dog poo and cleaning off with sand. Thanks were passed to this gentleman who wished to remain anonymous. Noted.</p> <p><i>Cllr Fletcher declared an interest in the licensing application for Fletchers Farm.</i> Cllr Kirk expressed his concern about the proposals to extend the licensing hours for Fletchers Farm and requested that a response be submitted asking that consideration be given to the noise levels from the external events. Agreed.</p>
12.	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council resolved that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.</p>
13.	<p><u>105 High Street</u></p> <p>Members expressed their disappointment that GADC had decided not to utilise 105 High Street for Community use and reluctantly agreed that the building should be handed back to HDC. The Clerk was asked to:</p> <ol style="list-style-type: none"> 1. Write to HDC informing them of our decision and advise them that Great Ayton Parish Council would be willing to oversee the sale if required. 2. Write to GADC expressing our disappointment, advise them of our decision to hand the building back to HDC and request that they consider reimbursing the owners of 103 High Street costs incurred in developing proposals in respect to 103/105 with GADC. 3. Great Ayton Parish Council requested a new comprehensive costed forward plan.. 4. The Clerk would write to the owners of 103 High Street advising them of our decision. Agreed.
14	<u>Christmas Events</u>

Cllr Mrs Greenwell declared and interest and left the meeting.

The invoice received for the installation of the tree, lights etc was reviewed. The Parish Council would pursue further information regarding the costs. **Agreed.**

GREAT AYTON PARISH COUNCIL – MEETING 7 FEBRUARY 2017

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had written to the Vicar to progress.	Ongoing.
Captain Cook Garden	Cllr Fletcher had provided an update regarding the work that would take place next year.	Further work would take place in the Spring.	Ongoing.
Public Conveniences	Replace the plastic cistern in the ladies' toilets with a more substantial unit.	It was agreed to look at refurbishing the toilets next year. To see if any grants would be available and to obtain a quote for the work required.	Open.
Grass Cutting	To consider the grass cutting contract for the coming financial year.		Ongoing.

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/02628/TPO - Chartersmead, Easby Lane	Works to trees subject to a tree preservation order: 1999/16
16/02678/FUL - 5 Easby Lane	External and internal alterations to dwelling.
16/02571/FUL - 3 Linden Avenue	Construction of a single storey rear extension to dwellinghouse.
16/02739/FUL - 22 Linden Road	Two storey side extension and bay window extension.
17/00090/CAT - 67 High Street	Proposed works to trees in a conservation area.
17/00116/FUL - Chartersmead, Easby Lane	Proposed alterations and extensions to existing bungalow together with construction of detached garage.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/02194/FUL - Treebridge Hotel, Nunthorpe	Retrospective application for the alterations and conversion of existing storage area into new staff accommodation.
16/02547/FUL - 33 Easby Lane	Alterations to detached domestic garage and utility to form single detached domestic garage and pitched roof.
16/02363/FUL - Unit 2 Manor Grange Farm	Retrospective siting of a portakabin for use as an office. Retrospective change of use of agricultural building to a commercial operation mixing grass seed mixtures for sale to farmers.
16/02664/FUL - 48 Marwood Drive	Single storey rear extension and dormer windows to rear elevation.
16/02571/FUL - 3 Linden Avenue	Construction of a single storey rear extension to dwellinghouse.
16/02602/FUL - 54 Wheatlands	Rear Extension.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
16/02533/FUL - 6 West Terrace	Increase the roof pitch to the front elevation with a dormer to the rear elevation	Refused.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Great North Air Ambulance	Letter of thanks for the donation from the Christmas Carols.
NYCC	Countryside Access Service – Public Consultation.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
The Clerk Magazine	January 2017 Volume 48
Clerks & Councils Direct	January 2017 Issue 109.

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition. Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Mr Brown had obtained permission from the land owners but funding was now the problem.	Open.
Great Ayton Twinning Association	To consider options to acknowledge 20 years of twinning with Ouzouer-sur-Loire.		

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
G Ward & Sons	Bench and Plaque plus plaque for bench	POS	774.00
HDC	Salaries for period 1.10.16 to 31.10.16	Salaries	8476.65
Safechem Ltd	Cleaning Products	Public Conveniences	70.17
Thompson Hardware Ltd	Toilet Roll and cleaning products	Public Conveniences	64.15
Sam Turner & Sons Ltd	Rotary Mower Service & Test - POS	146.50	365.18
	Nails, gloves, drill bits etc - POS	39.09	
	Rat Bait - Allotments	125.88	
	Anvil, blades, etc - POS	53.71	
Total			9750.15

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	50.00
Mrs Scott	Grave Reservation	Cemetery	71.00
Yatton House	Rent	Rent	250.00
Weatherills	Erection of Base	Cemetery	53.00
HDC	Remittance for S106 Play Park Funds	POS	12128.60
Petch Butchers	Bench Sponsorship	POS	545.00
Mrs Marley	Grave Reservation	Cemetery	71.00
Miss Grainger	Grave Reservation	Cemetery	71.00
TOTAL			13214.60