

**Minutes of the Meeting of Great Ayton Parish Council
held on Tuesday 7 March 2017 at 7.00 pm**

Present:- Cllrs: J Fletcher, Mrs F Greenwell, Mrs J Brown, G Readman, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), PCSO P Lewis, Mrs D Calgie (D&S Reporter) and 2 members of the public.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Mrs Moorhouse.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> A representative from the Great Ayton Discovery Centre attended the meeting and read out and circulated a statement regarding 105 High Street and the correspondence they had received relating to this. Noted.
4	<u>Minutes of the Meeting of the Parish Council held on Tuesday 7 February 2017</u> The minutes of the Meeting of the Parish Council held on Tuesday 7 February 2017 were approved and signed. Agreed.
5	<u>Police Report</u> PCSO Lewis presented the police report, 13 incidents had been reported between 8 February 2017 and 6 March 2017. The problems continue in the Arcade and the Parish Council agreed to write to Mowden Park to seek their support regarding the proposals to install CCTV cameras. Agreed.
6	<u>Council Services Report</u> Cemetery The Clerk had contacted the Vicar regarding the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. Noted. Captain Cook Garden – the hedge had been pruned and further work would be progressed in the Spring. A note of thanks for the improvement had been received. Noted. Public Conveniences – Cllr Fletcher and Cllr Taylor would look at drawing up a specification which could then be used to obtain design and costs. This scheme was dependent on securing funding. Agreed. River Warden and Cemetery Assistant – It was agreed that in the interim Mr Collins would be asked to assist the Cemetery Superintendent with the funerals. Members would discuss further the role of a River Warden and ‘odd job’ person at the next meeting. Agreed.
7	<u>Planning Applications</u> 17/00352/FUL - 48 Marwood Drive - Single storey rear extension with additional dormer window to the

	<p>rear. No observations.</p> <p>17/00190/TPO - 2 Old Mill Wynd - Proposed works to Ash trees (T15) & (T16) - to reduce crown and thin by no more than 30% - subject to Tree Preservation Order Number 1998/01. Agreed as long as it was no more than the stated 30%.</p> <p>17/00193/TPO - 2 Old Mill Wynd - Proposed works to Ash Tree (T11) to fell left hand stem to leave a single stem, Alder trees (T12 & T13) to crown raise and thin by no more than 30% subject to Tree Preservation Order No. 1998/01. Agreed as long as it was no more than the stated 30%.</p> <p>17/00260/RPN - 6 Park Rise - Prior notification for a larger home extension to the rear of the dwellinghouse extending 7.65m beyond the rear wall of the original dwelling, height at eaves from ground level 2.95m and maximum height of proposed extension 3.98m. No observations.</p> <p>16/02683/FUL - Hollygarth House - Change of use of existing community room into 2no ground floor flats including associated alterations. No observations.</p> <p>NYM/201//0103/FL - 2 Undercliffe Cottages - Application in respect of construction of single storey extension following demolition of existing detached garage / conservatory. No observations.</p> <p><u>Applications Approved</u></p> <p>16/02739/FUL - 22 Linden Road - Two storey extension and bay window extension.</p> <p>16/01932/FUL - The Barn, Langbaurgh Farm - Proposed construction of a small lean to on rear of existing barn, to house horses and/or cattle.</p> <p>16/02628/TPO - Chartersmead, Easby Lane - Works to trees subject to tree preservation order 1999/16.</p> <p>16/01915/FUL - Strawberry Fields - Construction of 10no. Holiday lodges, recreational pond and internal road layout as amended by the plan received by HDC on 27.1.17. The Clerk was asked to write to the Chief Executive to express our disappointment about this decision and that this made a mockery of the consultation process as we had not received the amended plans or were consulted on them in anyway. The Clerk would seek reassurance that they would remain holiday lets and that this would be monitored.</p> <p>17/00090/CAT - 67 High Street - Proposed works to trees in a conservation area.</p> <p>16/02673/FUL - 5 Easby Lane - The proposed application is for an upper extension to the existing garage construction of a sunroom and alterations and extensions to the roof space.</p> <p><u>Other Planning Information</u></p> <p>Nothing received.</p>
8	<p><u>Correspondence and Information Report</u></p> <p>Ian Holden - Website provider offering services for another year. Agreed.</p> <p>Great Ayton Tourist Information - Requesting permission to host Yorkshire Day on 29 July 2017 on the High Green. Agreed.</p> <p>Fields in Trust - Green Spaces. Noted.</p> <p>HDC - Spring Conference 2017 - scheduled to take place on 19 May 2017. Noted.</p> <p>NYCC - HDC Area Committee - scheduled to take place on 6 March 2017. Noted.</p> <p>Wallgate - Service Contract Renewal. Agreed.</p> <p>HDC - Change of Name and Use from Hollygarth House to 29A Hollygarth and 30A Hollygarth. Noted.</p> <p>DEB Town Planning & Development Ltd – Hambleton Call for Sites – Site ALT/S/058/038. Noted.</p> <p>Mr and Mrs Robinson – Hazardous Parking – Easby Lane. It was agreed that the Clerk would forward this correspondence to NYCC as an example of the numerous concerns we are receiving and request that</p>

	<p>this area be yellow lined.</p> <p>HDC – Hambleton Parish Liaison Meeting – 18 May 2017. Noted.</p> <p>HDC – Business Awards 2017. Noted.</p> <p>The following items for information were all noted:-</p> <p>Rural Services Network - Weekly Email Digests (previously circulated).</p> <p>CPRE - Campaign to Protect Rural England North East Newsletter Spring 2017.</p> <p>Clerks & Councils Direct - March 2017 Issue 110.</p>
9	<p><u>Clerk's Report</u></p> <p>Hall Fields Footpath - Cllr Moorhouse continues to progress this issue but funding limitations would mean that all the maintenance work required could not be completed but the History Society was looking to carry out some of the work on behalf of NYCC. It was agreed that as this area had now been registered with NYCC as one of high priority that this item be removed from the Agenda. Agreed.</p> <p>Great Ayton Twinning Association- -It was agreed to remove the tree stump on the High Green and arrange for a suitable tree based on advice from our Tree Surgeon to be planted. Agreed.</p> <p>Battle's Over - A Nations Tribute – the Clerk would register Great Ayton Parish Council as taking part in this event subject to agreement from the landowners. Co-ordination of the event and volunteers would be sought closer to the time with Cleveland Search and Rescue thanked for once again offering their services. Agreed.</p>
10	<p><u>Accounts Report</u></p> <p>The total payments made were £1114.32.</p> <p>The total receipts received were £362.00.</p> <p>Members agreed that Mr Beeforth would conduct the internal audit for the financial year 2016/17. Agreed.</p>
11	<p><u>Councillors Reports</u></p> <p>Cllr Mrs Taylor asked when the tubs would be re-planted. It was agreed to look at replacing the current tubs as several them were damaged beyond repair with a more robust tub. Cllr Mrs Taylor also agreed to look at planting perennial plants in these tubs along with bulbs. It was agreed to increase the current sponsorship to £20 per annum and also to offer planted tubs elsewhere in the Village as a commemorative pot at the cost of £150 for a period of five years. Agreed.</p> <p>Cllr Kirk provided an update on the new proposals for the development at Cleveland Lodge and informed members that a public consultation would take place on 22 March 2017 between 3 pm and 6.30 pm in the Friends Meeting House. The Clerk would display posters in the notice boards. Noted.</p> <p>Cllr Mrs Brown advised members that she had received a report that Whinstone View was suffering flooding from the old tip site. The Clerk would report this to NYCC. Noted.</p> <p>Cllr Hudson had been made aware of a scheme called 'Public Space Protection Orders' and wondered if this scheme could be used to tackle the ongoing problem with dog fouling. The Clerk would request further information from HDC on the scheme. Agreed.</p>

12.	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council resolved that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.</p>
13.	<p><u>105 High Street</u></p> <p>The statement from GADC was received.</p>
14	<p><u>Christmas Events</u></p> <p><i>Cllr Mrs Greenwell declared and interest and left the meeting.</i></p> <p>The invoice received for the installation of the tree, lights etc was reviewed. The Parish Council would pay this invoice and request a £200 donation towards it from the Business Forum. A letter thanking Mr Greenwell for his service would be sent and storage of the lights and reindeers would be arranged.</p> <p>Agreed.</p>

GREAT AYTON PARISH COUNCIL – MEETING 7 MARCH 2017

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had written to the Vicar to progress.	Ongoing.
Captain Cook Garden	CLlr Fletcher had provided an update regarding the work that would take place next year.	Further work would take place in the Spring.	Ongoing.
Public Conveniences	Replace the plastic cistern in the ladies' toilets with a more substantial unit.	It was agreed to look at refurbishing the toilets next year. To see if any grants would be available and to obtain a quote for the work required.	Open.
River Warden and Other Jobs	The River Warden had advised the Council that he would be stepping down from this and the other roles he has fulfilled including Cemetery Assistant from 31 March 2017.		Ongoing.

GREAT AYTON PARISH COUNCIL – MEETING 7 MARCH 2017

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
17/00352/FUL - 48 Marwood Drive	Single storey rear extension with additional dormer window to the rear.
17/00190/TPO - 2 Old Mill Wynd	Proposed works to Ash trees (T15) & (T16) - to reduce crown and thin by no more than 30% - subject to Tree Preservation Order Number 1998/01.
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16/02683/FUL - Hollygarth House	Change of use of existing community room into 2no ground floor flats including associated alterations.
NYM/201//0103/FL - 2 Undercliffe Cottages	Application in respect of construction of single storey extension following demolition of existing detached garage / conservatory.

APPLICATIONS APPROVED

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OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS

GREAT AYTON PARISH COUNCIL – MEETING 7 MARCH 2017

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Ian Holden	Website provider offering services for another year.
Great Ayton Tourist Information	Requesting permission to host Yorkshire Day on 29 July 2017 on the High Green.
Fields in Trust	Green Spaces.
HDC	Spring Conference 2017 - scheduled to take place on 19 May 2017
NYCC	HDC Area Committee - scheduled to take place on 6 March 2017.
Wallgate	Service Contract Renewal.
HDC	Change of Name and Use from Hollygarth House to 29A Hollygarth ad 30A Hollygarth.
DEB Town Planning & Development Ltd	Hambleton Call for Sites - Site ALT/S/058/038.
Mr and Mrs Robinson	Hazardous Parking - Easby Lane.
HDC	Hambleton Parish Liaison Meeting - 18 May 2017.
HDC	Business Awards 2017.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
CPRE	Campaign to Protect Rural England North East Newsletter Spring 2017.
Clerks & Councils Direct	March 2017 Issue 110.

GREAT AYTON PARISH COUNCIL – MEETING 7 MARCH 2017

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition. Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Mr Brown had obtained permission from the land owners but funding was now the problem.	Open.
Great Ayton Twinning Association	To consider options to acknowledge 20 years of twinning with Ouzouer-sur-Loire.		
Battle's Over - A Nations Tribute	Scheduled to take place on 11 November 2018.		

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Ian Holden	Website Provider Annual Hosting Charge	General Admin	150.00
Wallgate	Wallgate Units Service contract	Public Conveniences	576.00
Mr Suggitt	River Warden Payment	River Warden	187.50
SSE Electric	Electricity for 8.1.16 to 14.2.17	Public Conveniences	DD 43.94
Friends Meeting House	Meeting Rent	General Admin	24.00
Royal Oak Hotel	Christmas Dinner for guests	Chairman Allowance	64.38
Thompsons Hardware Ltd	Toilet Rolls and cleaning products	Public Conveniences	48.50
Home Fix Computers	Printer Ink	General Admin	20.00
Total			1114.32

1.1 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Mrs Hall	Grave Reservation	Cemetery	71.00
Mr and Mrs Brown	Grave Reservation	Cemetery	142.00
Mrs Eaton	Grave Reservation	Cemetery	71.00
Lords Monuments	Additional Inscription	Cemetery	53.00
TOTAL			362.00

1.3 To approve that Mr Beeforth will complete the internal audit for the financial year 2016/17.