

**Minutes of the Meeting of Great Ayton Parish Council  
held on Tuesday 4 July 2017 at 7.00 pm**

**Present:-** Cllrs: J Fletcher, Mrs A Taylor, R Hudson and R Kirk.  
Mrs J McLuckie (Parish Clerk), PCSO E Ellington, Mrs D Calgie (D&S Reporter) and 1 member of the public.

Min No.	Business
1	<b><u>Apologies for Absence</u></b> Apologies for absence were received from Cllr Readman, Mrs J Brown and County Councillor Mrs H Moorhouse.
2	<b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.
3	<b><u>Members of the Public invited to address the Council</u></b> PCSO Ellington presented the Police report. There had been a total of 6 incidents reported between 6 June and 4 July 2017. The Police were still in discussions with the Community Safety Partnership regarding the temporary CCTV camera to be installed in the arcade. It was noted that there had been a significant decrease in the number of incidents this month and this could be because of the increased patrols now that the Stokesley Team was back up to full strength. <b>Noted.</b>  A resident from Skottowe Drive attended to complain about the overgrown shrubs surrounding her property. The Clerk would report this to Highways who were responsible for the maintenance of this area. <b>Agreed.</b>
4	<b><u>Minutes of the Meeting of the Parish Council held on Tuesday 6 June 2017</u></b> The minutes of the Meeting of the Parish Council held on Tuesday 6 June 2017 were approved and signed. <b>Agreed.</b>
5	<b><u>Police Report</u></b> The Police Report had been received and circulated and presented under the public session. <b>Noted.</b>
6	<b><u>Council Services Report</u></b> <b>Cemetery</b> The Clerk had contacted the Vicar regarding the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. <b>Noted.</b>  <b>Captain Cook Garden</b> – it was agreed to progress the removal of the tree as soon as possible. Cllr Mrs Taylor would ask if the volunteers would be interested in maintaining the garden. <b>Agreed.</b>  <b>Flower Tubs</b> – the volunteers have kindly planted the tubs on the entrance signs to the Village but they require strimming so they are visible. The Clerk would ask the Cemetery Superintendent to do this. <b>Agreed.</b>

	<p><b>Public Conveniences</b> - It was agreed to try and obtain a specification and costs for refurbishing the toilets so that members could consider whether to include this scheme in the budget next year as well as seeing if they could secure S106 funds towards it. Cllrs Fletcher and Taylor would draw up a specification with a view to then obtaining quotes. It was confirmed that the cistern in the ladies toilet had been replaced with a more robust unit. <b>Agreed.</b></p> <p><b>Alloments</b> – the Clerk advised that several gardens were in a poor state and required strimming and spraying. The Cemetery Superintendent would be asked if he had time to carry out this work. <b>Agreed.</b></p>
7	<p><b><u>Planning Applications</u></b>  <b><i>All Councillors present declared an interest in planning application 17/01158/FUL &amp; LBC and 17/01270/CAT. Cllr Fletcher also declared an interest in planning application 17/01269/TPO.</i></b></p> <p>The Clerk was asked to write to HDC expressing our concerns regarding the current planning process in particular the lack of documentation sent for us to consider as this does not enable us to make an informed observation. The fact that little or notice seems to be taken of the comments made from the Parish Council, recent examples include request for a detailed tree report which was not received and approval was just granted. Decision are made without taking into account local knowledge and also the length of time taken regarding planning decisions. <b>Agreed.</b></p> <p><b>17/01158/LBC - 103-105 High Street</b> - Listed building consent for external and internal alterations to include a rear single storey extension. <b>No objections.</b></p> <p><b>17/01127/FUL - 5 Easby Lane</b> - Extensive refurbishment of existing property which will include retrospective application for demolition of existing garage and replace with new garage with pitched roof with habitable space, as application 16/02673/FUL did not meet building regulations. Replace existing conservatory with new sun room and convert void in roofspace to additional bedroom with dormer windows. External treatments include new glazing and insulated render. <b>No objections.</b></p> <p><b>17/01269/TPO - Willowbank, 20 Easby Lane</b> - Works to tree subject to group TPO. 1995/06 Weeping Willow, crown reduction by 20%. <b>No objections.</b></p> <p><b>17/01270/CAT - High Green</b> - Crown lift no7 trees by 15% and fell cherry tree. <b>No objections.</b></p> <p><b>17/00954/ADV - Great Ayton Service Station</b> - Advertisement consent for 2no internally illuminated signs (replacement pole sign and canopy signage). <b>No objections.</b></p> <p><b>17/01152/FUL - 2 Linden Road</b> - Proposed front, side and rear extensions and internal alterations. <b>No objections.</b></p> <p><b>NYM/2017/0385/FL - Ayton Banks Farm</b> - Application in respect of proposed alterations to existing roof to include insertion of roof lights and flue together with replacement windows and doors. <b>No objections.</b></p> <p><b>NYM/2017/0444/NM - 2 Undercliffe Cottages, Dikes Lane</b> - Application for non-material amendment to planning approval NYM/2017/0103/FL to allow amendment to design. <b>No objections.</b></p> <p><b><u>Applications Approved</u></b></p> <p><b>16/00509/FUL - Bartle Bridge</b> - Change of use of the first floor of the existing reception building to use as permanent living accommodation for an employee of the existing kennels/cattery business.</p> <p><b>16/00508/MRC - Bartle Bridge</b> - Removal of condition 06 attached to Planning Appeal reference T/APP/G2713/A/94/435438/P2 - use of existing agricultural land and construction of building for the boarding of dogs to include associated facilities and office accommodation.</p>

	<p><b>17/00804/FUL - Great Ayton Discovery Centre</b> - Single storey side extension to the existing GADC to accommodate a Tourist Information Centre.</p> <p><b>16/02683/FUL - Hollygarth House</b> - Change of use of existing community room into 2no ground floor flats included associated alterations.</p> <p><b>17/00948/CAT - 5 Easby Lane</b> - Works to 23 trees.</p> <p><b>17/00961/FUL - 24 Angrove Close</b> - Demolition of existing garage and construction of new garage.</p> <p><b><u>Other Planning Information</u></b></p> <p><b>17/00994/MRC - East Angrove Farm</b> - Variation of conditions attached to Planning Consent 12/00386/FUL - alterations to former agricultural building to create a residential annexe to the dwelling. <b>Withdrawn.</b></p>
8	<p><b><u>Correspondence and Information Report</u></b></p> <p><b>Mr Todd</b> - Request for a memorial flower tub. Agreed to place a memorial flower tub next to the Whitbred Bridge. <b>Agreed.</b></p> <p><b>The following items for information were all noted:-</b> Rural Services Network - Weekly Email Digests (previously circulated).</p>
9	<p><b><u>Clerk's Report</u></b></p> <p><b>Great Ayton Twinning Association-</b> It was agreed to purchase a tree and a plaque for the High Green. Cllr Fletcher had identified a suitable tree and would arrange for this to be purchased and planted. <b>Agreed.</b></p>
10	<p><b><u>Accounts Report</u></b></p> <p>The total payments made were £2927.81. The total receipts received were £1663.00.</p>
11	<p><b><u>Councillors Reports</u></b></p> <p>None received.</p>
12	<p><b><u>Exclusion of the Press and Public</u></b></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p> <p>Following the resignation of the Parish Clerk and advert had been displayed in the notice board seeking applicants for the role. The closing date for applications was 23 June 2017 and only one application had been received. It was therefore agreed to re-advertise the role and to advertise through the job centre to try and encourage more applicants to enable the Parish Council to hopefully have a wider field to choose from. <b>Agreed.</b></p>

**GREAT AYTON PARISH COUNCIL – MEETING 4 JULY 2017**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had written to the Vicar to progress.	Ongoing.
Captain Cook Garden	Cllr Fletcher had provided an update regarding the work that would take place next year.	It was agreed to remove the tree.	Ongoing.
Public Conveniences	Replace the plastic cistern in the ladies' toilets with a more substantial unit.	It was agreed to look at refurbishing the toilets next year. To see if any grants would be available and to obtain a quote for the work required. The cistern had now been replaced with a more robust facility.	Open.

**GREAT AYTON PARISH COUNCIL – MEETING 4 JULY 2017**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
17/01158/LBC - 103-105 High Street	Listed building consent for external and internal alterations to include a rear single storey extension.
17/01127/FUL - 5 Easby Lane	Extensive refurbishment of existing property which will include retrospective application for demolition of existing garage and replace with new garage with pitched roof with habitable space, as application 16/02673/FUL did not meet building regulations. Replace existing conservatory with new sun room and convert void in roofspace to additional bedroom with dormer windows. External treatments include new glazing and insulated render.
17/01269/TPO - Willowbank, 20 Easby Lane	Works to tree subject to group TPO. 1995/06 Weeping Willow, crown reduction by 20%.
17/01270/CAT - High Green	Crown lift no7 trees by 15% and fell cherry tree.
17/00954/ADV - Great Ayton Service Station	Advertisement consent for 2no internally illuminated signs (replacement pole sign and canopy signage).
17/01152/FUL - 2 Linden Road	Proposed front, side and rear extensions and internal alterations.
NYM/2017/0385/FL - Ayton Banks Farm	Application in respect of proposed alterations to existing roof to include insertion of roof lights and flue together with replacement windows and doors.
NYM/2017/0444/NM - 2 Undercliffe Cottages, Dikes Lane	Application for non material amendment to planning approval NYM/2017/0103/FL to allow amendment to design.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
16/00509/FUL - Bartle Bridge	Change of use of the first floor of the existing reception building to use as permanent living accommodation for an employee of the existing kennels/cattery business.
16/00508/MRC - Bartle Bridge	Removal of condition 06 attached to Planning Appeal reference T/APP/G2713/A/94/435438/P2 - use of existing agricultural land and construction of building for the boarding of dogs to include associated facilities and office accommodation.
17/00804/FUL - Great Ayton Discovery Centre	Single storey side extension to the existing GADC to accommodate a Tourist Information Centre.
16/02683/FUL - Hollygarth House	Change of use of existing community room into 2no ground floor flats included associated alterations.
17/00948/CAT - 5 Easby Lane	Works to 23 trees.
17/00961/FUL - 24 Angrove Close	Demolition of existing garage and construction of new garage.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
17/00994/MRC - East Angrove Farm	Variation of conditions attached to Planning Consent 12/00386/FUL - alterations to former agricultural building to create a residential annexe to the dwelling	Withdrawn

**GREAT AYTON PARISH COUNCIL – MEETING 4 JULY 2017**

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Mr Todd	Request for a memorial flower tub.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).

**GREAT AYTON PARISH COUNCIL – MEETING 4 JULY 2017**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Great Ayton Twinning Association	To consider options to acknowledge 20 years of twinning with Ouzouer-sur-Loire.	Agreed to purchase a tree to be planted on the High Green where the old stump had been removed.	Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 4 JULY 2017**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mole Country Stores	Roundup Biactive	Allotments	43.80
Richard Collins	2 x Graves Dug and backfilled	Cemetery	360.00
Safechem Ltd	WD40 & Refuse Sacks	Cemetery	11.47
Todds Highway Maintenance	Planings	Allotments	312.00
Mr Beeforth	Internal Audit	General Admin	150.00
NWG Business	Water 20.3.17 to 8.6.17	Allotments	DD 168.62
NWG Business	Water 15.3.17 to 8.6.17	Public Conveniences	DD 126.55
NWG Business	Water 17.3.17 to 8.6.17	Cemetery	DD 8.56
Safechem	Cleaning Products	Public Conveniences	52.63
PH Greenwell Contractors	New Toilet Cistern	Public Conveniences	179.45
Great Ayton Service Station	Fuel	POS	94.82
Mrs Taylor	Plants for flower tubs	POS	95.85
Yorwaste	Cemetery Rubbish Collection	Cemetery	159.16
Thompsons Hardware Ltd	Toilet Rolls	Public Conveniences	49.90
Gray Frankish Grounds Maintenance	Grass Cutting and River Banks	POS	1115.00
<b>Total</b>			<b>2927.81</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Conservative Club	Flower Sponsorship	POS	20.00
Suggitts Ice Creams	Flower Sponsorship	POS	20.00
Mrs Taylor	Flower Sponsorship	POS	20.00
Jennifer Jaynes	Flower Sponsorship	POS	25.00
Ayton Funeral Services	Funeral Fee	Cemetery	701.00
Ayton Funeral Services	Scattering of Ashes	Cemetery	41.00
Mr G Short	Internment of Ashes	Cemetery	69.00
Ayton Funeral Services	Funeral Fee	Cemetery	701.00
Mrs Garbutt	Plaque on memory wall	Cemetery	41.00
<b>TOTAL</b>			<b>1663.00</b>