

**Minutes of the Meeting of Great Ayton Parish Council
held on Tuesday 5 September 2017 at 7.00 pm**

Present:- Cllrs: J Fletcher, Cllr Mrs A Taylor, Cllr G Readman, Cllr Mrs J Brown, Cllr R Kirk, Cllr R Hudson and Cllr J Robinson.
Mr A Snowdon (Parish Clerk), PCSO J Crawford, Mrs S Botez (D&S Reporter) and Cllr Mrs H Moorhouse.
No members of the public were present.

Min No.	Business
1	<u>Apologies for Absence</u> No apologies received all Council members were present.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>To formerly welcome new Parish Clerk</u> Andrew Snowdon was welcomed into position and introduced as the new Parish Clerk.
4	<u>Members of the Public invited to address the Council</u> No matters were brought to the attention of the Council by the Public.
5	<u>Minutes of the Meeting of the Parish Council held on Tuesday 1 August 2017</u> The minutes of the Meeting of the Parish Council held on Tuesday 1 August 2017 were approved and signed. Agreed.
6	<u>Police Report</u> PCSO Crawford presented the Police report. There had been 15 incidents reported in the period 31 st July to 5 th September 2017. 4 reports of anti-social behaviour / 1 reported burglary from property / 4 reports of theft of property / 5 reports of suspicious activity / 1 report of criminal damage. Noted Reports have been made from residents of Easby Lane/Bridge Street about parking close to junctions. NY Police propose a multi-agency approach to address the issue. The Parish Council confirmed that they would write to NYCC High Ways department requesting that they assist in mitigating the chronic congestion in this area. Noted Due to continuing concerns regarding continued reports of anti-social behaviour in the Discovery Centre Car Park, Shopping arcade and Park rise, GAPC in agreement with NY Police confirmed that it would write to the Hambleton Community Safety Partnership in order to pursue the proposed need of CCTV cameras to be installed in appropriate positions. Noted.

7	<p><u>Council Services Report</u></p> <p>Cemetery The Clerk was requested to contact the Vicar regarding progress relating to the consecration of the Cemetery land Agreed. The Vicar had previously confirmed that he would discuss this with the Bishop. Noted (Ongoing).</p> <p>Captain Cook Garden It was agreed to progress the removal of the tree as soon as possible. Cllr Mrs Taylor had confirmed that the volunteers were now actively involved with the upkeep of the Captain Cook Garden and would continue to liaise with Cllr Fletcher regarding the work to be undertaken -Noted. The Clerk would ask the Cemetery Superintendent to kill weeds and cut the hedge / grass -Agreed. Opportunities for potential funding to be sought out and discussed at future meeting(s) - Noted</p> <p>Public Conveniences It was agreed to try and obtain a specification and costs for refurbishing the toilets so that members could consider whether to include this scheme in the budget next year as well as seeing if they could secure S106 funds towards it. Cllrs Fletcher and Taylor would draw up a specification with a view to then obtaining quotes. The Clerk suggested contacting 'Impetus' regarding a grant for the toilet refit, this is a scheme ran through Entrust. Noted (Ongoing).</p> <p>Allotments It was agreed that notice be given of a 2% (rounded up) increase of allotment rents due upon collection in autumn 2018. No increase will be applicable for rents due to be collected on 12 October 2017 agreed.</p> <p>Christmas Carols on the High Green The Clerk was asked to contact the Vicar and the band leader respectively in order to establish suitable dates for the Carols on the Green Agreed.</p>
8	<p><u>Planning Applications</u></p> <p><i>Councillors present declared an interest in planning application 17/01271/CAT</i></p> <p>17/01650/MRC - 31 Angrove Close Variation of condition(s) attached to 16/01917/FUL - retrospective application for demolition of existing dwelling and construction of new dwelling. No objections</p> <p>17/01479/FUL - Annexe at East Angrove Farm Change of use of annexe to holiday accommodation. No objections</p> <p>17/01271/CAT - Captain Cook Memorial Garden Proposed works to remove a sycamore tree in a conservation area. No objections</p> <p>17/01762/FUL - 27 Wheatlands New pitched roofs over existing flat roof side two storey and single storey extensions. No objections</p> <p>17/01571/FUL - Parochial Hall, Guisborough Road Internal and external alterations to hall. No objections</p> <p>17/01874/FUL – 149 Newton Road Single storey attached garage. No objections</p> <p><u>Applications Approved</u></p> <p>17/01127/FUL - 5 Easby Lane Refurbishment of existing property including retrospective application for demolition of garage and new garage with pitched roof with habitable space. Replacement of conservatory with sun room and convert void in roof space to additional bedroom with dormer windows. External treatments include new glazing and insulated render.</p> <p>17/01270/CAT - High Green Crown lift 7 trees by 15% and fell cherry tree.</p>

	<p>17/01152/FUL - 2 Linden Road Proposed front, side and rear extensions and internal alterations. 17/01334/MRC - 24 Easby Lane Variation of condition(s) in relation to planning consent 16/01024/FUL - proposed alterations and extensions to existing dwelling house to create first floor accommodation to include dormer windows, roof lights, attached garage, partial rendering, new boundary wall, vehicular access and associated parking. 17/01390/CAT - 1 John Pease Cottage, Newton Road Works to tree in conservation area - fell holly tree. 17/01310/CAT - 3 Firbank House, School Lane Cypress tree to be felled. 17/00954/ADV - Great Ayton Service Station Advertisement consent for 2no internally illuminated signs (replacement pole sign and canopy signage).</p> <p><u>Other Planning Information</u> Great Ayton Parish Council to write to HDC Planning Department expressing discontent over the erection of a telecoms mast East of Langbaugh Ridge (Guisborough Road) Ref:16/01108/TCC. The Telecoms company had shown a lack of good will towards the residents of Great Ayton by commencing construction despite their application having succeeded on a 'permitted development' basis following an unfortunate error on the part of the HDC Planning Dept. Noted.</p>
8	<p><u>Correspondence and Information Report</u></p> <p>The Guisborough and Great Ayton Rotary Club made request to plant crocus bulbs along the Low Green in the same manner as in 2016. The councillors agreed that this was acceptable and further requested the Clerk to write and express appreciation for their contribution. Agreed</p> <p>HDC Planning Department Notification of a Planning Site Visit for Land East of Langbaugh Ridge Ref: 17/01431/OUT. GAPC not requiring to attend Noted.</p> <p>Request to plant commemorative tree A request has been made by Sue Todd to be able to plant a tree in Great Ayton to commemorate her parents love and affinity with the area since their passing. It was agreed that this was acceptable and Cllr Fletcher confirmed that he would advise an appropriate location Agreed.</p> <p><u>The following items for information were all noted:-</u></p>
9	<p><u>Clerk's Report</u> Great Ayton Twinning Association It was suggested that a plaque or similar be considered for an appropriate location at some point in 2018 Noted.</p>
10	<p><u>Accounts Report</u> The total payments made were £1385.12 The total income received was £1215.00</p>
11	<p><u>Councillors Reports</u> Councillor Mrs J Brown: Dog fouling around the village continues to be a problem and despite the efforts of the Dog Warden there have been no prosecutions to date. It was proposed that local residents should be encouraged to take photographs of offenders as this would aid in prosecution. Additionally, should agreement for CCTV cameras be forthcoming then these might also be used to monitor dog fouling. Noted.</p>

	<p>Councillor Robinson had conducted a survey of the bus timetables and produced a report which detailed that a number were missing and a number were out of date and the train times did not appear anywhere. Cllr Robinson confirmed that Arriva had written and did not consider it their responsibility to maintain local timetable. The Clerk would respond to Arriva in order to press for their cooperation in renewing their timetables within the noticeboards regularly additionally the Clerk would write to Abbots to request the same Agreed. Cllr Mrs H Moorhouse confirmed that she would pursue the rail company to seek their cooperation Noted.</p> <p>Councillor Readman sought an update regarding Great Ayton's entry into the 'Village of the year' competition but no formal update was available Noted.</p> <p>Councillor Mrs A Taylor advised that there was a significant problem developing with 'Himalayan Balsam' and that this needed to be cut and cleared before seeding (twice yearly) to try to control the situation. Grass cutting around the riverside footpaths was requiring attention also Noted. Councillor Fletcher suggested a review of all grass cutting activities to be headed up by Cllr Hudson Agreed. The Clerk was asked to forward plans/maps of all grassed areas which are the responsibility of GAPC for maintenance Agreed.</p> <p>Councillor Fletcher requested that thought be given to the installation of the Christmas Tree on the High Green with a view to reaching a decision in a timely manner Noted. It was noted that the Christmas Tree would be supplied by the local Business Forum.</p>
12	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>Councillor Kirk gave details of the Cleveland Lodge retirement village appeal with the Secretary of State and proposed a firm and detailed formal objection. All councillors expressed their deep concerns over the matter and agreed that Great Ayton Parish Council must write in detailed terms to the Secretary of State planning Inspector by way of formal objection to the planning appeal APP/G2713/W/17/3175199 relating to Application Ref: 15/02856/FUL (Cleveland Lodge retirement village) Agreed.</p>
13	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>

GREAT AYTON PARISH COUNCIL – MEETING 5 SEPTEMBER 2017

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had written to the Vicar to progress.	Ongoing.
Captain Cook Garden	Cllr Fletcher had provided an update regarding the work that would take place next year.	It was agreed to remove the tree. Cllr Mrs Taylor had confirmed that the team of volunteers who had become involved in the planting of the flower tubs would be pleased to undertake some work in the garden once the hedge and grass had been cut,	Ongoing.
Public Conveniences	It was agreed to look at refurbishing the toilets next year. To see if any grants would be available and to obtain a quote for the work required.	Cllr Mrs Taylor and Fletcher would draw up a plan.	Open.
Allotments	To review the allotment rents for 2018.	All members to review based on information provided.	Open.
Christmas Events	To agree a date for the Carols on the High Green and to nominate a charity for the collection	Cllr Fletcher to nominate his chosen charity.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 5 SEPTEMBER 2017

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
17/01650/MRC - 31 Angrove Close	Variation of condition(s) attached to 16/01917/FUL - retrospective application for demolition of existing dwelling and construction of new dwelling.
17/01479/FUL - Annexe at East Angrove Farm	Change of use of annexe to holiday accommodation.l
17/01271/CAT - Captain Cook Memorial Garden	Proposed works to remove a sycamore tree in a conservation area
17/01762/FUL - 27 Wheatlands	New pitched roofs over existing flat roof side two storey and single storey extensions.
17/01571/FUL - Parochial Hall, Guisborough Road	Internal and external alterations to hall.
17/01874/FUL – 149 Newton Rd	Single storey attached garage.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
17/01127/FUL – 5 Easby Lane	Refurbishment of existing property including retrospective application for demolition of garage and new garage with pitched roof with habitable space. Replacement of onservatory with sun room and convert void in roof space t additional bedroom with dormer windows. External treatments include new glazing and insulated render.
17/01270/CAT – High Green	Crown lift 7 trees by 15% and fell cherry tree.
17/01152/FUL – 2 Linden Road	Proposed front, side and rear extensions and internal alterations.
17/01334/MRC – 24 Easby Lane	Variation of condition(s) in relation to planning consent 16/01024/FUL – proposed alterations and extensions to existing dwellinghouse to create first floor accommodation to include dormer windows, roof lights, attached garage, partial rendering, new boundary wall, vehicular access and associated parking.
17/01390/CAT – 1 John Pease Cottage, Newton Road	Works to tree in conservation area – fell holly tree.
17/01310/CAT – 3 Firbank House, School Lane	Cypress tree to be felled.
17/00954/ADV – Great Ayton Service Station	Advertisement consent for 2no internally illuminated signs (replacement pole sing and canopy signage).

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
APP/G2713/W/17/3175199 – Appeal for Cleveland Lodge	Construction of a retirement village (Use Class C3) comprising 80 apartments and associated community facilities (element of extra-care) as amended by plans received by HDC on 18 and 19 October	

GREAT AYTON PARISH COUNCIL – MEETING 5 SEPTEMBER 2017

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
The Rotary Club	Request to plant bulbs.
HDC	Notification of a Planning Site Visit for Land East of Langbaurgh Ridge.
Sue Todd	Request for a Memorial Tree.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Great Ayton Twinning Association	To consider options to acknowledge 20 years of twinning with Ouzouer-sur-Loire.	The tree had been planted and once the wording for the plaque was agreed this would be displayed..	Ongoing.

GREAT AYTON PARISH COUNCIL – MEETING 5 SEPTEMBER 2017

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Home Fix Computers	Printer Ink	General Admin	32.00
Scottish Hydro	Electricity	Public Conveniences	91.57
Safechem	Wallgate Soap	Public Conveniences	10.58
E-on	Electricity for 105 High Street	General Admin	43.72
HDC	Rates for 105 High Street	General Admin	140.00
Gary Frankish	Grass Cutting	Grass Cutting	470.00
Gary Frankish	Grass on the river banks	River Warden	180.00
Great Ayton Service Station	Fuel	Cemetery	85.50
Great Ayton Service Station	Fuel	POS	85.77
Richard Collins	1 x Grave dug and back filled	Cemetery	180.00
Thompsons Hardware Ltd	Toilet Rolls & Caustic Soda	Public Conveniences	65.98
Total			1385.12

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Great Ayton Business Forum	Repayment for last Christmas	S145 Village Events	200.00
Mrs Peacock	Interment of Ashes	Cemetery	69.00
Ayton Funeral Services	Funeral Fee	Cemetery	701.00
Mr Brooks	Interment of Ashes and Plaque on Wall	Cemetery	110.00
Mrs Bunford	Scattering of Ashes	Cemetery	41.00
Hilda House Funeral Directors	Interment of Ashes	Cemetery	69.00
TOTAL			1215.00