

**Minutes of the Meeting of Great Ayton Parish Council
held on Tuesday 8th January 2019 at 19:00**

Present: - Cllr Mrs A Taylor, Cllr J Robinson, Cllr J Fletcher, Cllr G Readman, Cllr R Kirk

Andrew Snowdon (Parish Clerk), 2 residents, Cllr Mrs H Moorhouse (NYCC), PCSO Ellington

Min No.	Business
1	<p><u>Apologies for Absence</u></p> <p>Cllr R Hudson, Cllr Mrs J Brown</p>
2	<p><u>Declaration of Interest in items on the Agenda</u></p> <p>Cllr J Robinson declared a non-pecuniary interest in an item within the Planning agenda.</p>
3	<p><u>Members of the Public invited to address the Council</u></p> <p><u>Member of the public – Corner of Newton Rd & High Street</u></p> <p>A resident expressed concerns about the potential for an accident at the corner of Newton Road and the High Street whereby due to the compromised layout, vehicles often get close to the footpath at the west side, there being a wall on the east side. The footpath is narrow to the extent that a pushchair or mobility scooter takes the full width and pedestrians often need to step onto the road to enable folks to pass each other. The road itself is narrow and turns at a tight radiused right angle, hence vehicles heading in opposite directions need to give way to each other and sometimes a vehicle will mount the pavement to take avoiding action. The Parish Council confirmed that this was a matter for the NYCC Highways department and hence the resident should write to them to express concerns and seek action, it was agreed that the Parish Council would write in support of the resident.</p>
4	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Meeting of the Parish Council held on Tuesday 4th December 2018 were approved and signed. Agreed.</p>
5	<p><u>NY Police Report</u></p> <p>There had been 8 reports of anti-social behaviour, 1 report of autocrime, 7 reports of burglary (inc attempted) & 5 reports of suspicious circumstances detailed on the NY Police report in the period 3rd December 2018 to 7th January 2019. Noted</p> <p>As well as confirming the items in the report, PCSO Ellington gave a brief update regarding past crimes of significance. 3 Arrests had been made (05/18) in connection with the break-in at the Co-op. 2 persons have been arrested and charged (11/18) in connection with the armed robbery at the Fortune Cookie Chinese restaurant.</p> <p>Cllr Taylor thanked NY Police for the updates regarding past crimes and increased level of detail which has appeared in the January report.</p> <p>www.northyorkshirecommunitymessaging.org/ www.police.uk/north-yorkshire/northallerton-and-stokesley/crime/ www.facebook.com/northyorkshirepolice www.twitter.com/nyorkspolice</p>

6	<p><u>Council Services Report</u></p> <p>Cemetery The Diocese of York is to propose suitable dates for the consecration process. Ongoing</p> <p>Captain Cook Memorial Garden Cllr Robinson confirmed that an archaeologist would be selected to excavate further to inspect foundation stonework which had been exposed as part of the on-site works. The working group has discussed the garden (re)opening day and is considering a 4-day celebration to encourage local schools & other interested groups to join in. It was confirmed that HDC was considering offering financial support for the opening ceremony in order to maximise publicity and therefore promote an enhanced footfall into the village. Noted</p> <p>Public Conveniences The Parish Council's decision to carry out a significant overhaul of the Public WC's requires that a formal specification be sought from a professional organisation specialising in such. It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to replace the Whitbread bridge had been completed. Following discussion, it was agreed that the Parish Council should apply for an HDC 'Making a difference' grant as a potential means of funding the project rather than relying solely on reserves. Ongoing</p> <p>Whitbread / Waterfall Memorial Bridge Due to the complicated nature of the works and the need to satisfy the EA's detailed requirements it was agreed that a Principle Contractor should be appointed to manage the installation of a new bridge which the Parish Council would purchase separately. External grant funding is still to be approved though HDC remains confident that this can be sought via the 'Impetus' organisation. Ongoing</p> <p>PROW Footpaths Having received confirmation that NYCC were prepared to take action in relation to the Easby Lane PROW path a meeting of stakeholders will take place in mid-January. Noted</p>
7	<p><u>Planning Applications</u></p> <p>18/02665/FUL - The Grange House, Yarm Lane Delegated Decision - Construction of a single storey side extension. No objections / No observations</p> <p>18/02442/FUL - 56 Guisborough Road Delegated Decision - Demolition of garage, extension to dwelling house, alterations to ridge height to form first floor accommodation and formation of 2No dormers to front elevation. White render below eaves level and glazed gable to the rear. No objections / No observations</p> <p>18/02453/MRC - Strawberry Fields, Pannierman Lane Delegated Decision - Application for variation to condition to previous application 16/00915/FUL - Construction of 10 holiday lodges, recreational pond and internal road layout as amended by the plan received by HDC on 27/01/17. Great Ayton Parish Council strongly objects to the revised application as it changes the nature of the original approval by applying to site mobile caravan type structures (in place of lodges) which are very much out of character with the area.</p> <p>NYM/2018/0785/FL - 12 Dikes Lane Application for construction of first floor side extension, entrance canopy, dormer windows and linked car port The Parish Council expresses concern at the extent of the increased footprint of the property and the potential overdevelopment of the plot and hence have asked that NYMNP clarify this as part of their review.</p>

8	<p><u>Correspondence and Information Report</u></p> <p>Request forwarded by PCSO Dunn - Request for a mirror or similar to be installed opposite the public footpath from hall fields on Newton Road.</p> <p>It was confirmed that NYCC Highways would be responsible for the suggested mirror, but it was agreed that the Parish Council would write by way of support for the request. Cllr H Moorhouse (NYCC) suggested that funding may be available.</p> <p>Restarting Hearts in Northallerton - Offer to support inspection & operational maintenance of the GAPC defibrillator outside the Discovery Centre.</p> <p>The Parish Council unanimously agreed that they would like to accept support for the service / maintenance of the defibrillator outside of the Discovery Centre.</p> <p>NYCC - Confirmation that NYCC would like GAPC to continue cutting of verges in the village on their behalf.</p> <p>YLCA - December edition of White Rose Update</p> <p>Tolent Construction - Confirmation of removal of traffic management from Newton Road on 21/12.</p> <p>Residents - Copy of letter of concern to NYMNP planning department regarding YM/2018/0785/FL</p> <p>GAPC Clerk - Report to NYCC of significant pothole on Newton Road near to Romany Road.</p> <p>Northumbrian Water - Report of a water leak on a tap at the allotments.</p> <p>HDC - Details of process for 2019 parish council nomination / elections.</p> <p>HDC - Confirmation of collector's licence for High Green.</p> <p>Resident - Phone call received regarding car crime in HDC car park (NY Police aware)</p>
9	<p><u>Clerks Report</u></p> <p>GDPR: In order to make progress with the GDPR policy statement the Clerk agreed to adopt & modify an appropriate draft template available online. Ongoing</p> <p>Potential Expansion of Councillor Numbers: As the Authority for such matters, HDC has advised how this should be actioned through a Community Governance Review. The Parish Council will not trigger the process ahead of the 2019 elections since it is not possible to complete the consultation process prior to this. Ongoing</p> <p>Allotments The Clerk was asked to write to allotment holders who are in breach of regulation 17a(i) and advise that tenancies will be terminated unless payment is received within 7 days. Noted</p> <p>GA Cricket & Football Fields. It was agreed that the Cricket & Football field lease should be renewed on a peppercorn basis. Agreed</p> <p>Parish Council Elections - 2 May 2019 The Clerk confirmed that Parish Council elections are due to take place on 02/05/19 and that the formal notices will be published in accordance with HDC's request. Nomination documents will be available from the Clerk in due course. Noted</p> <p>Charity Donations It was agreed that the donations received by the Parish Council from Xmas events would be split equally between the Great North Air Ambulance & The Anthony Nolan Trust. £590.45 having been collected during the Christmas Carols on the High Green & £325.75 having been received from the Cleveland Mountain Rescue Team, this being part of their overall collection of £801.03 from Santa's Sleigh run. Noted</p> <p>GAPC Website It was agreed that responsibility for maintaining the GAPC website should pass to the Clerk and sincere thanks were expressed to the Holden family for 20 years of service to the Parish Council and the community as a whole. Agreed</p>

10	<p><u>Councillors Reports</u></p> <p>Endeavour Way Cllr Fletcher confirmed that the documentation for the Endeavour Way project has become the 'Prospectus for funding' in the hope that circa £170k can be sourced to provide a cycle track from Stokesley to Great Ayton. Land lease and/or purchase discussions were progressing well. It remained outstanding that a discussion was still required between Great Ayton PC & Stokesley TC to confirm agreement of a joint understanding regarding maintenance. Ongoing</p> <p>Parish Council Assets: The Asset Register has now been brought up to date and includes land as well as buildings and other property. Noted</p> <p>Ex Tourist Information Building: Cllr Kirk has confirmed that the legal agreements remain outstanding until remedial action & inventory has taken place by HDC prior to occupancy. Ongoing</p> <p>Xmas lighting improvements to Village Green: The Parish Council agreed to apply for an HDC 'Making a difference' grant for potential funding to deal with improvements to Christmas lighting ahead of the 2019 festive season. Agreed</p> <p>GA Business and Community Forum: Cllr Fletcher has provided Councillors with a report outlining suggestions/observations relating to the ways in which the Parish Council might support a local Business Forum. It was noted that the HDC 'Vibrant Market Town' initiative should be utilised as a means of promoting the Business Forum. Cllr Fletcher, Cllr Kirk, Cllr Taylor and Cllr Brown have all confirmed a desire to be involved and it was suggested that a meeting be sought with Peter Cole at HDC. Agreed</p> <p>Parish Council Dinner: The annual Parish Council dinner will take place on Friday 25/01/18. Noted</p> <p><u>Any other business.</u> Cllr Readman reported that he had contacted the NYCC Highways department to discuss the possibility of improvements to the crossing point on the High Street outside Holly Garth Close, but he has been advised that no additional works would be possible at this time.</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £4,485.88 The total income received was £1,285.20</p> <p>Parish Budget: The 2019/20 budget was approved and signed. Agreed</p>
12	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>None</p>
13	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>