

**Minutes of the Meeting of Great Ayton Parish Council
held on Tuesday 5th February 2019 at 19:00**

Present: - Cllr Mrs A Taylor, Cllr J Robinson, Cllr J Fletcher, Cllr G Readman, Cllr R Kirk, Cllr Mrs J Brown

Andrew Snowdon (Parish Clerk), PCSO Nicki Dunn

Min No.	Business
1	<p><u>Apologies for Absence</u></p> <p>Cllr R Hudson</p>
2	<p><u>Declaration of Interest in items on the Agenda</u></p> <p>None declared</p>
3	<p><u>Members of the Public invited to address the Council</u></p> <p>No members of the public present</p>
4	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Meeting of the Parish Council held on Tuesday 8th January 2019 were approved and signed. Agreed.</p>
5	<p><u>NY Police Report</u></p> <p>There had been 4 reports of anti-social behaviour, 8 reports of burglary (inc attempted), 1 arrest for burglary, 2 reports of criminal damage & 11 reports of suspicious circumstances detailed on the NY Police report in the period 7th January to 4th February 2019. Noted</p> <p>PCSO Dunn confirmed that the Police were reassured that people are confident to report potential 'suspicious circumstances' so that police can respond.</p> <p>www.northyorkshirecommunitymessaging.org/ www.police.uk/north-yorkshire/northallerton-and-stokesley/crime/ www.facebook.com/northyorkshirepolice www.twitter.com/nyorkspolice</p>
6	<p><u>Council Services Report</u></p> <p>Cemetery The Diocese of York is to propose suitable dates for the consecration process. Ongoing</p> <p>Captain Cook Memorial Garden Cllr Robinson confirmed that JB Archaeology has been hired for £1,100 to excavate and record the foundations. Ian McIntyre (recommended specialist) will be hired at a cost of £900 to produce a film recording of the excavations, the two items falling within the budget of £3,000 previously agreed by the Parish Council as being available from reserves. Noted</p>

See Item 12 for urgent resolution not previously stated in the agenda for consideration.

Cllr Robinson clarified that the original completion date of the LEADER Project (1 April) needed to be put back arising from delays caused by excavating the foundations and that 19th July becomes the new date for completion. A working group including Cllr Taylor, Cllr Robinson, Cllr Fletcher, Cllr Brown and Cllr Kirk would be set up to propose plans for the reopening of the Garden. **Noted**

Whitbread / Waterfall Memorial Bridge

Due to the complicated nature of the works and the need to satisfy the EA's detailed requirements it was agreed that a Principle Contractor should be appointed to manage the installation of a new bridge which the Parish Council would purchase separately. External grant funding is still to be approved though HDC remains confident that this can be sought via the 'Impetus' organisation. **Ongoing (B/F)**

Public Conveniences

The Parish Council's decision to carry out a significant overhaul of the Public WC's requires that a formal specification be sought from a professional organisation specialising in such. It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to replace the Whitbread bridge had been completed. **Ongoing (B/F)**

PROW Footpaths

Cllr Taylor confirmed that works to the hedges on the PROW footpath across Suggitt's field to Easby Lane had now been cut back by NYCC. It was noted that good progress had been made in widening / opening out the footpath at the Suggitt's Field end, but more work was needed to clear the centre and towards the Easby Lane end. NYCC are to take further action in relation to establish the source of the flooding which is apparent at the edge of a resident's property from time to time. **Noted**

Ex Tourist Information building

Cllr Kirk confirmed that the conditional survey was due to take place by HDC.

7

Planning Applications

18/02453/MRC - Strawberry Fields, Pannierman Lane

AMENDED PLANS - Delegated Decision - Application for variation to condition to previous application 16/00915/FUL - Construction of 10 holiday lodges, recreational pond and internal road layout as amended by the plan received by HDC on 27/01/17.

The Parish Council has been reassured by clarifications within amended application – No objection / No observation

18/02537/FUL - 16 Rosehill

AMENDED PLANS - Delegated Decision - Demolition of existing porch and construct new. Alteration and new roof over sun room. Dormer extension to rear with balcony. New pitched roof over dormer.

No objection / No observation

18/02750/TPO - School Lane Great Ayton

Delegated Decision - Works to trees subject to preservation order 1998/01

The Parish Council accepts the advice within the arboreal reports - No objection / No observation

NYM/2018/0732/FL - 20 Dikes Lane Application for conversion & extension to stable to become bike hire shop & café at ground floor. Addition of 2 holiday lettings on first floor. Construction of Plant Room.

The Parish Council confirms their support for the application, the property is currently in a state of disrepair and the proposed conversion / extension are judged to be a positive improvement to the structure.

8 **Correspondence and Information Report**

Angrove Singers - Request for donation towards costs associated with rehearsals for the concert of combined choirs in Stockton Parish Church – April 19. *Following discussion, it was agreed that a donation to the running costs of the event was not appropriate on this occasion.*

Resident - Request for removal of stump and planting of replacement Rowan tree on the grass space at the start of Byemoor Avenue. *It was confirmed that the grassed area is the responsibility of NYCC and as such the Parish Council has no objections to the resident asking them to take action.*

YLCA - White Rose Update along with two election related advice notes and an open letter from the Chair of NALC.
Northumbrian Water - Confirmation of the £2million investment into new sewers / flood prevention project due to take place on the Roseberry estate facilitated by the Cleveland Lodge development.

ELG Planning - Clarification of structures proposed to be erected as part of the application 18/02453/MRC

NYCC / GAPC - Email from NYCC regarding inability to act on Newton Road safety suggestions from resident.

Resident / GAPC / NYCC - Request for update regarding replacement of street light on Guisborough Road / Langbaugh corner destroyed by car accident.

Great Ayton Community First Responders - Request for additional volunteers to support Community First Responder volunteer organisation.

YLCA - Details of the February meeting of the Hambleton Branch of the YLCA

Northallerton Woodwind and Alverton Brass - Request to advertise a concert in aid of Herriot Hospice Homecare and Bloodwise

YLCA - Confirmation of the Section 137 spending limit for 2019/20 as described in the Local Government Act 1972

Tolent Construction - Update regarding the Cleveland Lodge development & future works to Newton Road.

Resident / GAPC - Request for polite action towards neighbouring allotment holder.

Resident - Request for information regarding lapsed grave reservation.

Christ Church - Link to February edition of the Spire

<https://www.christchurchgreatayton.org.uk/content/pages/documents/1548402780.pdf>

9 **Clerks Report**

Allotments: - Those in breach of regulation 17a(i) have been advise that tenancies will be terminated due to non-payment. **Noted**

Parish Council Elections - 2 May 2019: - Parish Council elections are due to take place on 02/05/19, nominations will be sought with application packs being available from the Clerk or HDC in due course. **Ongoing**

Standing Orders: – Through discussion it was agreed that the Parish Council would aim to adopt the NALC Model Standing Orders following the May 2019 elections. **Agreed**

Financial Regulations: - Through discussion it was agreed that the Parish Council would aim to adopt the NALC Model Financial Regulations following the May 2019 elections. **Agreed**

NALC/SLCC National Agreement: – Great Ayton Parish Council resolved to adopt the NALC/SLCC National Agreement and as such acknowledged that as an LC2 Council the Clerk should be employed on the SCP26 rate, this being the minimum for an LC2 council. Since the National Agreement had been in place for a number of years, it was further agreed that the Parish Council should apply the change retrospectively for the incumbent Clerk. **Agreed**

HDC Standards Hearing Panel: – No nominations from current councillors were to be put forward for the Standards Hearing Panel. **Noted**

10	<p><u>Councillors Reports</u></p> <p>Endeavour Way No further reports were forthcoming regarding the cycle track from Stokesley to Great Ayton. It remained outstanding that a discussion was still required between Great Ayton PC & Stokesley TC to confirm agreement of a joint understanding regarding maintenance. Ongoing</p> <p>Xmas lighting improvements to Village Green: Irrespective of whether the application for an HDC ‘Making a difference’ grant was successful it was agreed that the infrastructure project should take place before August 2019. Agreed</p> <p>GA Business and Community Forum: Cllr Fletcher confirmed that a Working Group had met with Peter Cole (HDC Vibrant Market Towns) to seek suggestions as to the ways in which the Parish Council might support a local Business Forum. HDC have confirmed that they are keen to promote Great Ayton’s businesses using the local Business Forum as a vehicle. Business Forum representatives have indicated that they are looking to be self-managed and as such would contact the Parish Council should they have opportunity for joint initiatives. Noted</p> <p>HDC Making a difference grant: Cllr Kirk confirmed that MAD applications for Cooks Garden and Xmas lights had been received by HDC. Noted</p> <p>Yatton House: The draft lease was still with the Parish Council’s solicitor for review. Noted</p> <p>Wicker Soldier: Cllr Fletcher advised that the Wicker Soldier was deteriorating and as such a decision on his future was required. The Wicker Soldier had been purchased to commemorate those who had fallen in WW1 and the 100 year anniversary of the end of the war had now passed. Cllr Taylor confirmed that two further commemorations were to take place and therefore it was resolved that the Wicker Soldier should be stood down from duty afterwards. Agreed</p> <p>Great Ayton Discovery Centre: Cllr Robinson asked that the matter of the Parish Council’s future donations to the Great Ayton Discovery Centre be added to the agenda by way of reminder that the matter should be discussed well in advance of the 2020/21 Budget process. Noted</p> <p>GA Cricket & Football Fields: It had been previously agreed that the Cricket & Football field lease should be renewed on a peppercorn basis and hence it was agreed that the Clerk should contact the Parish Councils Solicitors to progress the matter. Agreed</p> <p>BUGA’s / Moor Sustainable: Having worked with Moors Sustainable to carry out grant works to Waterfall Park, Cllr Taylor confirmed that the BUGA’s & Moor Sustainable would meet with a botanist to look at locations for pollinating plants to encourage bees. Cllr Readman suggested that the tree canopy over Waterfall Park might benefit from thinning and hence this would be investigated as long as no important/native trees were affected. Noted</p> <p>Litter Picking: Cllr Taylor confirmed that litter picking would be organised in March / April as part of the Keep Britain Tidy campaign. Noted</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £12,676.40 The total income received was £1,957.00</p>

12	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>Cllr Robinson advised the Parish Council that the “Making a difference” grant application had been made to Hambleton District Council to seek additional funding for aspects of the Cooks Garden project (footfall counter/opening ceremony) not covered by the LEADER grant. An application for MAD funding of £3592.50 had been made with £1197.50 requiring to be match funded by the Parish Council. It was agreed that the 25% match funding was acceptable and following debate it was resolved that should the 75% grant funding not be made available in full, then a maximum budget of £5k would be made available from the Parish Council’s reserves to be spent only on those items specifically identified in the MAD bid. Agreed</p>
13	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>

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