

**Minutes of the Meeting of Great Ayton Parish Council
held on Tuesday 5th March 2019 at 19:00**

Present: - Cllr Mrs A Taylor, Cllr J Robinson, Cllr J Fletcher, Cllr G Readman, Cllr R Kirk, Cllr Mrs J Brown

A Snowdon (Parish Clerk), 2 X Residents, NYCC Cllr Mrs H Moorhouse

Min No.	Business
1	<p><u>Apologies for Absence</u></p> <p>Cllr R Hudson</p>
2	<p><u>Declaration of Interest in items on the Agenda</u></p> <p>Cllr J Robinson declared a non-pecuniary interest in an item within the Planning agenda.</p>
3	<p><u>Members of the Public invited to address the Council</u></p> <p>2 Residents made representation to the Parish Council on behalf of the Allotment Association.</p> <p>Having written to the Parish Council during March, a request was made that action be taken towards improving the general condition of the allotments. Several instances of fly tipping were noted and concern was expressed at the poor state of some unallocated allotments.</p> <p>The Parish Council agreed that fly-tipped rubbish would be removed as soon as possible and that unallocated allotments would receive attention. It was further agreed that a Working Group would be set up to review the problem issues and consideration would be given to improvements to security, house-keeping & re-writing the allotment regulations. Members of the Working Group would include Cllr Kirk, the Clerk, Parish Council employee(s) & members of the Allotment Association. Agreed</p>
4	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Meeting of the Parish Council held on Tuesday 5th February 2019 were approved and signed. Agreed.</p>
5	<p><u>NY Police Report</u></p> <p>There had been 6 reports of anti-social behaviour, 1 report of auto-crime, 3 reports of burglary (inc attempted), 1 report of theft & 7 reports of suspicious circumstances detailed on the NY Police report in the period 4th February to 3rd March 2019. Noted</p> <p>www.northyorkshirecommunitymessaging.org/ www.police.uk/north-yorkshire/northallerton-and-stokesley/crime/ www.facebook.com/northyorkshirepolice www.twitter.com/nyorkspolice</p>

6 Council Services Report

Cemetery

The Diocese of York is to propose suitable dates for the consecration process. The terms of business received from Lupton Fawcett on behalf of the Diocese of York was reviewed and signed as agreed. **Ongoing**

Captain Cook Memorial Garden

Cllr Robinson confirmed that discussions regarding the format for the open day of 16th May was ongoing with the working group including Cllr Taylor, Cllr Robinson, Cllr Fletcher, Cllr Brown and Cllr Kirk. It was agreed that invitees would include local dignitaries, clergy & HDC / NYCC authority representatives along the same lines as the Cooks 'day of sail' event. Cllr Kirk confirmed that he had been made aware of a circa £1500 contribution having been allocated by the HDC 'Making a difference' grant application. **Agreed**

Following recommendation by the Cooks Garden Working Group it was agreed that the painting specification for the railings and the Mossy Rock quote should be approved. The Clerk confirmed that reference to Financial Regulation 11.1 a) iv allows additional works to be allocated without a tender process where it becomes an extension to a pre-existing contract. **Agreed**

Cllr Robinson's proposal to delay the backfilling of the excavations at Cooks' Cottage until the end of August 19 was agreed and reasonable efforts will be made to adequately safeguard the excavations in the intervening period. **Agreed**

Whitbread / Waterfall Memorial Bridge

Due to the complicated nature of the works and the need to satisfy the EA's detailed requirements it was agreed that Simpson & Hill should be confirmed as Principal Contractor to manage the installation of the replacement bridge. Funding for the Principal Contractor would form part of that, already agreed as part of the Infrastructure Projects. **Agreed**

Public Conveniences

It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to refurbish Cook's Garden & replace the Whitbread bridge have been completed. **Ongoing (B/F)**

PROW Footpaths

NYCC Cllr H Moorhouse confirmed that circa £3.5k of the Environmental Locality budget had been allocated to the drainage issues on the PROW footpath across Suggitt's field to Easby Lane. Cllr Robinson was pleased to draw attention to the excellent job that had been undertaken to the hedges in Suggitt's field but sought clarification as to why hedge along the rest of the path remained overgrown. Cllr Moorhouse clarified that NYCC have difficulties in recouping monies from property owners where hedges are cut back on PROW paths on their behalf and hence NYCC were reluctant to cut them back. **Noted**

Ex Tourist Information building

Cllr Kirk confirmed that the conditional survey still remained outstanding by HDC. **Noted**

Grass Cutting

Having clarified that rates would remain unchanged, it was agreed that G Frankish Grounds Maintenance would be asked to deliver the full scope of grass cutting works in 2019. Cllr Fletcher & Cllr Taylor asked that additional work be undertaken on the riverbanks, with particular attention being given to cutting back & disposal of Himalayan Balsam prior to flowering. **Agreed**

Public Footpaths – Dog Fouling

Cllr Taylor reported that a very productive meeting had taken place with Sue Seddon (HDC Waste & Street Scene) and the Keep Britain Tidy 'We're Watching You campaign' trial will start in mid-March (Newton Road / Woodbine Close / the nearby 'Trood' PROW). **Noted**

7 **Planning Applications****NYM/2018/0785/FL - 12 Dikes Lane**

Revised application for construction of first floor side extension, entrance canopy, dormer windows and linked car port.

The revised application gives no material grounds for objection and no observations were noted.

NYM/2018/0732/FL - 20 Dikes Lane

Revised application for conversion & extension to stable to become bike hire shop & café at ground floor. Addition of 2 holiday lets on first floor. Construction of Plant Room.

The Parish Council supports the application and welcomes the alterations to the building.

19/00314/FUL - 4 Romany Road

Delegated Decision - Single storey extension to rear with alterations to dwelling to include dormer windows.

No objection / No observation

19/00276/CAT - 3 Bridge Street

Delegated Decision - Works to trees in a conservation area.

No objection / It was noted that the trees are 'wild sown' and are not historical specimen.

19/00272/FUL - 24 Linden Avenue

Delegated Decision - Single storey rear kitchen extension to existing bungalow. Loft conversion to incorporate 2 dormer windows to front (south) & 2 X roof lights to rear elevation. Demolition of existing blockwork garage & replace with new shed.

No objection / No observation

19/00311/TPO - OS Field 5700 west of Cleveland Lodge

Delegated Decision - Proposed work to trees subject to a Tree Preservation Order (1999/03 & 1988/02).

No objection / It was noted that the proposed work was reasonable and not detrimental to the trees.

19/00384/FUL - Angrove West Farm

Delegated Decision - Proposed ground floor extension to rear of existing dwelling.

No objection / No observation

8 **Correspondence and Information Report**

Letter from Allotment Association - Letter of concern regarding the condition of the allotments and request for action to be taken to clear rubbish, prepare spare allotments and prevent further fly tipping. *(See Item 3)*

Great Ayton Cricket & Football Club - Letter received seeking GAPC support for potential financial contribution via the (HDC) '106' fund, towards junior club all weather nets. *It was agreed that the Clerk should enquire as to whether any 106 funds were available.*

Resident - Mail of concerns with the volume of parked cars & wagons causing difficulty for local motorists & buses on Newton Road and request for action. *Following discussion, it was agreed that no sensible action could be proposed to combat the parking issues on Newton Road. The Clerk has written to Tolent to ask that action be taken to stop wagons parking in the village while waiting to gain access to Cleveland Lodge.*

Resident - Telephone request that extra rubbish bins be placed at the Ex-TIC building end of the HDC car park to try to discourage inconsiderate folks from littering. *It was considered that additional bins would not reduce the discarded rubbish since other nearby bins were already being ignored.*

GAPC / NorthStar housing association - Confirmation of damage to holly bush to front of John Pease Cottages. *The Clerk confirmed that GAPC had written to advise the housing association of the damage. It was agreed that a request should be made for the holly bush to be trimmed behind the line of the boundary wall to give shoulder room on the narrow path.*

Tolent - Update regarding Cleveland Lodge & works to Newton Road. *It was noted with thanks that correspondences from Ian Pratt (Tolent) give excellent levels of detail by way of clarifying upcoming works, traffic management and delays.*

North York's Moors National Park - Letter confirming opportunity for Parish Member appointments to the National Park Authority.

Resident - Mail requesting improvement to the cemetery such that it becomes a more pleasant place to visit.

North York's Moors National Park - Details of the NYMNP Northern Area Parish Forum.

Great North Air Ambulance - Letter of thanks from Great North Air Ambulance for donation of £458.10 following Xmas collections.

Anthony Nolan Trust - Letter & certificate of thanks from Great North Air Ambulance for donation of £458.10 following Xmas collections.

NYCC Bridges & Design Services - Confirmation of dates for replacement of Low Green bridge.

Resident - Mail of concern regarding the heavy pruning to the holly bush in front of John Pease cottages – Newton Road.

Resident - Mail of concern regarding the water-logged low green.

Tolent - Update regarding Cleveland Lodge & works to Newton Road.

Resident - Confirmation that the children's pancake races will take place on the High Green 5th March & permission sought

NYCC Highways - Mail confirming details of 2019 road closures on the Roseberry estate associated with the installation of new drainage for the flood alleviation scheme.

9 Clerks Report

Parish Council Elections - 2 May 2019: - Parish Council elections are due to take place on 02/05/19, nominations will be sought with application packs being available from the Clerk or HDC. **Ongoing (B/F)**

Cemetery - The Clerk confirmed that collection of reservation fees subsequent to the initial payment has caused some upset for residents who had believed that the payment was full and final. Through discussion it was agreed that in future a reservation fee of £150 should prevail for the lifetime of the eligible resident (see cemetery regulations). **Agreed**

Chairman's chains of office – The Parish Council confirmed that they would wish to retain all bars detailing past Parish Councillors and hence a double ribbon arrangement is required. **Noted**

April Parish Council Meeting – It was agreed that the April meeting should take place on the published date and as such the PC would be very pleased if former Councillor & Clerk Mrs F Greenwell would act as scribe during the meeting on 2nd April. **Agreed**

GAPC Defibrillator – The Parish Council unanimously agreed that they would like to adopt the 'Restarting Hearts in Northallerton' proposal to manage the maintenance & consumables for the defibrillator outside the GADC. The terms were signed as agreed in accordance with standing order 10. **Agreed**

10	<p><u>Councillors Reports</u></p> <p>Endeavour Way No further reports were forthcoming regarding the cycle track from Stokesley to Great Ayton. It remained outstanding that a discussion was still required between Great Ayton PC & Stokesley TC to confirm agreement of a joint understanding regarding maintenance. Ongoing (B/F)</p> <p>Xmas lighting improvements to Village Green: It was agreed that the Parish Council should proceed with works to add additional power supply to trees on the High Green the cost of which form part of that approved for Infrastructure Projects. Agreed</p> <p>Yatton House: The draft lease was still with the Parish Council's solicitor for review. Ongoing (B/F)</p> <p>Great Ayton Discovery Centre: The matter of the Parish Council's future donations to the Great Ayton Discovery Centre remains on the agenda by way of reminder that the matter should be discussed well in advance of the 2020/21 Budget process. Noted</p> <p>GA Cricket & Football Fields: The Clerk has contacted the Parish Council's Solicitors to progress the renewal of the Cricket & Football field lease on a peppercorn basis. Noted</p> <p>Litter Picking: Cllr Taylor confirmed that a litter pick has been organised for Saturday 23rd March at 10am meeting at Cooks statue on the High Green as part of the Keep Britain Tidy campaign. Noted</p> <p>'Dump Corner' – Newton Road: The Clerk was requested to write to NYCC Highways to ask for potential solutions to the narrow road / footpath at Dump Corner and ask what circumstances would 'trigger' action by NYCC Highways. Noted</p> <p>BUGA's / Moor Sustainable: Having worked with Moors Sustainable to carry out grant works to Waterfall Park, Cllr Taylor confirmed that the BUGA's & Moor Sustainable had met with a botanist to look at locations for pollinating plants to encourage bees. Broadacres Housing Association has confirmed a donation of £250 to the project. Flower beds are being considered for various locations, Beech Close having been identified in the first instance. Noted</p> <p>Replacement Bridge: Cllr Fletcher requested that the Parish Council thank the NYCC Bridges & Design Services team for the new bridge over the Leven at the Low Green, this being an excellent interpretation of the historically iconic bridge which it replaced. Noted</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £4,812.10 The total income received was £1,359.45</p>
12	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p>
13	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>