

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 2nd July 2019 at 19:00**

Present: - Cllr Ron Kirk, Cllr Angela Taylor, Cllr Judith Brown, Cllr Tessa Snowdon, Cllr Sarah Botez, Cllr Nick Walther, Andrew Snowdon (Parish Council Clerk), Cllr Heather Moorhouse (NYCC), Cllr Richard Hudson (HDC), PCSO Emma Ellington (NY Police), Sue Seddon (HDC Waste & Street Scene, Tech Support Mgr)

No.	Business
1	<p><u>Newly Co-opted Parish Councillor – Declaration of Acceptance of Office.</u></p> <p>Cllr Nick Walther signed the declaration of acceptance of office in accordance with proper process and was duly welcomed to the Parish Council by the Chairman Cllr Kirk.</p>
2	<p><u>Members of the Public invited to address the Council.</u></p> <p>No members of the public were in attendance.</p>
3	<p><u>NY Police Report.</u></p> <p>There had been 7 reports of anti-social behaviour, 2 reports of burglary, 1 report of criminal damage, 1 reports of suspicious circumstances detailed on the NY Police report in the period 1st June to 30th June 2019. Noted</p> <p><i>Officers from Stokesley Neighbourhood Policing Team are holding beat surgeries on the first Friday of every month in Great Ayton and will be at The Discovery Centre 10:30-11:30am.</i></p>
4	<p><u>NYCC & HDC Reports</u></p> <p><u>HDC Waste & Street Scene</u></p> <p>Sue Seddon (HDC Technical Support Manager) was invited by the Parish Council to give an update following the 'Keep Britain Tidy we're watching you' trial which had taken place on the area between Newton Road / Woodbine Close in an attempt to encourage responsible dog ownership & specifically to reduce the incidence of dog fouling. Ms Seddon confirmed that despite the potential to report anonymously HDC had not received any formal reports of fouling & yet it was apparent that dog mess was still evident especially down the 'trod' path between John Street & Newton Road. Cllr Hudson enquired as to whether a PSPO could be utilised to attempt to control the problem due to there being a long history of dog fouling. Ms Seddon clarified that HDC already had legal power to take action (including £60 spot fines) and hence it was already an offence to allow fouling or littering. It was further clarified that a PSPO would need to be actioned by HDC and enforced by the NY Police and with this in mind PCSO Ellington suggested that as police resources were already stretched, spot checking dog owners for poo bags was unlikely to be set as a priority if a PSPO were introduced. As with any other legal transgression, breaches of a PSPO would also require formal evidence and based on the current lack of reporting this would continue to be difficult to attain. Ms Seddon advised that HDC Officers were able to make house calls to residents who were suspected of being irresponsible dog owners in order to give them firm advice, but even this was not happening as no information was forthcoming by way of reports. It was suggested that the problem of dog fouling and littering would be better solved by acting collectively as a community and positive statements via social media by way of a prominent local campaign. It was agreed that the Parish Council would investigate the potential for taking this approach and Ms Seddon confirmed that HDC would carry out further trials in another areas of Great Ayton. Noted</p> <p>The Parish Council thanked Ms Seddon for taking the time to attend the meeting and for explaining in detail on behalf of HDC Waste & Street Scene. It was confirmed that in light of the discussion and the fact that legal powers were already in place no additional action would be required towards a PSPO. Agreed</p>

	<p><u>NYCC Councillor Report.</u> Cllr Heather Moorhouse confirmed that pot-holes on Park Square / Park Rise access road to the rear of the High Street shops were due to be repaired and that resurfacing of Little Ayton Lane was ongoing. Having received a number of requests for action towards vehicle weight restriction on the A173 through Great Ayton, Cllr Moorhouse confirmed that the NYCC Highways department had clarified that this was not possible due to the designation of the road. New signage was being investigated as a means of advising drivers of large vehicles to use the A172 as the priority route. Noted</p> <p><u>HDC Councillor Report.</u> Cllr Richard Hudson confirmed that he was still taking an active interest in the 'Ponderosa' caravan site that had appeared on the B1292 and even though it had a licence from the Camping and Caravan Club the owners appear to have made no attempt to consult with the Parish Council. Cllr Hudson would continue to try to establish how the site had been inspected as being acceptable and in the meantime confirmed that HDC had informed the owner of the need to apply for planning permission for the soil bund which was piled up around this site. Additionally, the Environmental Health team had been asked to follow up to ensure all was in order from their point of view. Noted</p>
5	<p><u>Apologies for Absence.</u> Cllr John Fletcher</p>
6	<p><u>Declaration of Interest in items on the Agenda.</u> None</p>
7	<p><u>Minutes of the previous meeting of the Parish Council.</u> The minutes of the Meeting of the Parish Council held on Tuesday 4th June 2019 were approved and signed. Agreed.</p>
8	<p><u>Adoption of Standing Orders Regulations & Polices.</u> Having reviewed current ICO recommendations it was resolved that the Parish Council should adopt the revised Access to Information Policy in accordance with the ICO Model Publication Scheme 2014. Agreed</p> <p>It was resolved that the Press Policy should be adopted in its current form. Agreed</p>
9	<p><u>To Consider Planning Applications Received.</u> Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p>19/01078/FUL - OS Field 9678 (between A172 & B1292) Delegated Decision - Retrospective application for construction of soil bund around fence at OS Field 9678 Great Ayton Parish Council objects to application 19/01078/FUL on the basis that the request for a 3m high soil bund is unreasonable and not appropriate to the surrounding area. The Clerk was asked to request that the application be referred to the Planning Committee for formal review.</p> <p>19/0113/FUL - 108 Newton Road Delegated Decision - Rear first floor extension with balcony No objection / No observation</p> <p>19/01043/ADV - GA Conservative Club, 5 Low Green Delegated Decision - Application for consent to display signage to gable wall of premises Great Ayton Parish Council confirms their support of planning application 19/01043/ADV.</p>

10	<p><u>Correspondence and Information:</u></p> <p>Resident request for action towards maintenance of hedge along PROW footpath Easby Lane to Suggitt's Fields. It was confirmed that by law a property owner is responsible to maintain overgrowth on a PROW path. If the property owner fails to act then as the responsible authority, NYCC should deal with the matter either in terms of maintenance and/or formal action towards the owner. Should there continue to be a failure to act then the Parish Council would consider to carry out remedial works on behalf of the owner/NYCC, however concern was expressed that this might cause a precedent in terms of a shift in responsibility towards all PROW paths which could not be financially accommodated. NYCC Cllr Moorhouse confirmed that she would seek to resolve the matter.</p> <p>Methodist Church - Request for permission to hold a picnic on either the High or Low Green on 18th or 25th August. It was agreed that the event was entirely acceptable being in keeping with community enjoyment of a village green.</p> <p>Blood Run Charity (resident) - Seeking permission to erect a gazebo & bring along a vehicle to the Low Green in order to advertise their services. It was agreed that a small charity event could take place on the Low Green.</p>
11	<p><u>Council Services / Working Group Reports</u></p> <p>Cemetery The cemetery consecration ceremony took place on Monday 1st July 2019, with local clergy, undertakers and invited guests in attendance. It was noted that the Yatton House Society had kindly allowed guests to gather for light refreshments in their recently refurbished building and it was agreed that a donation of £50 should be made by way of thanks for their hospitality. Agreed</p> <p>Whitbread / Waterfall Park Memorial Bridge It was confirmed that though 3 quotes had been sought from specialist bridge suppliers for the proposed replacement bridge, only the Beaver Bridges quote had been provided with sufficient detail that it could be considered bona-fide. Cllr Fletcher had issued a written report describing the need to nominate a contractor for the works as otherwise no design drawing could be made available for planning purposes & nor could grant funding be sought. The Clerk confirmed that Beaver Bridges site visit had been made in a professional manner and that overall their pricing methodology was not unreasonable. To allow the project to move forward Cllr Kirk proposed that the Financial Regulation 11.1 be suspended and that the Beaver Bridges quote be accepted with caveats that physical works would not progress until planning permission was in place & any grant funding had been sought. It was resolved unanimously that the Financial Regulations be suspended as an exception on this occasion and that Beaver Bridges be confirmed as being successful. Agreed</p> <p>Green Spaces A meeting of the Open Spaces Working Group had taken place and a report & plan of action had been issued for work priorities in June/July. Noted</p> <p>Public Conveniences It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to refurbish Cook's Garden & the replacement to the Whitbread bridge have been completed. Ongoing (B/F)</p> <p>Allotments The Allotments Working Group had been asked to consider two matters of concern regarding alleged nuisance caused by allotment tenants, the Clerk would be asked to write to those concerned in due course. It was agreed that the 2019/20 allotment pricing could now include the proposed additional rodenticide levy of £25 for those tenants who keep feathered livestock due to access difficulty and increased costs where bird feed was causing a proliferation of rats. The Clerk was asked to write to all allotment holders to confirm regulations & 2019/20 fees. Agreed</p> <p>Great Ayton Discovery Centre: The matter of the Parish Council's future donations to the Great Ayton Discovery Centre remains on the agenda by way of reminder that the matter should be discussed well in advance of the 2020/21 Budget process. Ongoing (B/F)</p>

12	<p><u>Councillor's Reports</u></p> <p>Endeavour Way As previously requested by Cllr Fletcher, through discussion it was agreed that the formal planning application for the Endeavour Way cycleway could be made by the Parish Council on behalf of the interest group. Agreed</p> <p>Brighten Up Great Ayton 'Action for pollinators' project. Confirmation has been received of a £885 grant from NYCC Councillor Locality Budget. Many thanks to Jennifer Jayne Hair Salon, Coopers Chemist, Petch Butchers and Cllr Taylor who have made donations towards the project including the sponsored flower tubs. Noted</p>
13	<p><u>Clerk's Report</u></p> <p>Village Hall Following recommendation by the Parish Council's solicitor it was agreed that a draft lease should be prepared on a peppercorn basis between the Village Hall CIO as tenants of the building and GAPC as the property owners. The Buildings Working Group were asked to meet with the tenants to discuss. Agreed</p> <p>Yatton House: It was agreed that the Parish Council's solicitor should be asked to prepare a new 21-year draft lease to replace the active licence arrangement. Agreed</p> <p>Ex Tourist Information building The Parish Council's solicitor has reported that the lease terms with HDC are near completion. Noted</p> <p>GA Cricket & Football Fields: The Parish Council's solicitor has advised that the lapsed sub-lease with the Cricket & Football club is 'holding over' and as such does not require renewing unless there is a specific need. Since there had been no recent correspondence regarding this matter it was agreed that a new lease was not required at this stage. Agreed</p> <p>Annual Risk Assessment A format for a suitable financial risk assessment is required for 2019/20. Ongoing (B/F)</p>
14	<p><u>Accounts Report</u></p> <p>The total payments made were £17,263.53 The total income received was £3,576.00</p> <p>It was agreed that the NatWest banking mandate & authorised signatories should reflect the current elected members and as such the following resolution should be passed to endorse acceptance; <i>"It was resolved that the authorised signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended."</i></p>
15	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>None</p>
16	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>