

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 1st October 2019 at 19:00**

Present: - Cllr Ron Kirk, Cllr Angela Taylor, Cllr Tessa Snowdon, Cllr Sarah Botez, Cllr Nick Walther, Cllr Judith Brown, Cllr John Fletcher

Andrew Snowdon (Parish Council Clerk), Cllr Heather Moorhouse (NYCC), Cllr Richard Hudson (HDC)
Mrs D Walton (Head – Marwood CofE Infant School), circa 14 Member of the public.

No.	Business
1	<p><u>Members of the Public invited to address the Council.</u></p> <p>Representation was made by the Head Teacher of Marwood School and over a dozen parents/carers who expressed serious concerns about the safety of their children when crossing the A173 Guisborough Road on their journey to and from school (& at other times).</p> <p>Concerns relating to the A173 which were expressed by Ms Walton the Head Teacher of Marwood School can be summarised as follows;</p> <ul style="list-style-type: none"> •The speeds that vehicles are travelling on the A173 in the vicinity of the school have been formally measured by NY Police as 32-34mph average with an 85th percentile of 36-39mph. •Unlike many other schools there is a lack of flashing signage advising motorists to reduce their speeds to 20mph at the start and end of the school day. •There are a large number of heavy goods vehicles using the A173 through Great Ayton as a means of cutting the corner off the recommended A172/A1043/A171 route. •There is a general lack of visible, clear & effective signage in the vicinity to make motorists aware that they are approaching a primary school and to be alert for young children. •Inconsiderate motorists are parking on the A173 close to the junction with the High Street which causes a distraction/obstruction for other motorists and pedestrians alike. •Parking on the pavements along the A173 in the vicinity of the school further narrows already narrow paths and causes distraction/obstruction for those with pushchairs and small children. <p><u>Foot Bridge</u></p> <p>In addition to concerns with the crossing point, parents requested that action be taken to address the accidental hazard that has been created by the recently renewed pedestrian bridge over the River Leven. The wide construction and flat continuous surface, which is designed to allow disabled access, etc means that there is no significant demarcation (eg a step) at the A173 exit point which can in turn inadvertently encourage young children or others to drift into the main road without impediment. (We have been informed that there has been a recent incident/accident involving a child at the A173 end of the bridge.) Nor is there any raised surface at either end to advise visually impaired persons of the approaching road.</p> <p><u>Crossing Patrol (Lollipop person)</u></p> <p>Though there has been previous/regular support expressed for a crossing patrol for the A173 none has been present for many years and since funding was withdrawn it is now proving difficult to reinstate. Marwood School, their PTFA and parents advised that they have attempted to reinstate funding/training for this role through NYCC but despite having a candidate ready to take up position this funding appears to have been rejected on statistical grounds. A representative of Marwood School's PTFA confirmed that many parents are now driving their children to school to avoid the crossing point and following a survey, most of them have clarified that they would walk to school if there was a lollipop person in place.</p>

	<p>Having listened to the passionate and detailed request for help with the above items, Great Ayton Parish Council resolved unanimously to give their support and to this end suggested that there be a meeting with representatives of NYCC Highways in the vicinity of the crossing point. Agreed</p> <p>Additionally, Great Ayton Parish Council once again confirmed that they fully support the request for the reinstatement of funding for the crossing patrol and would write to NYCC to confirm and ask for more detail as to why this has not been actioned thus far. Agreed</p> <p>The Parish Council appreciates that resolving all of the above matters is not straight forward, but the concerns of parents/teachers/carers are considered to be very real and hence NYCC would be asked to give the matter a 'High Priority/Urgent' status. Noted</p>
2	<p><u>NY Police Report.</u></p> <p>There had been 6 reports of anti-social behaviour, 1 report of burglary (inc attempted), 1 report of criminal damage, 4 reports of suspicious circumstances detailed on the NY Police report in the period 2nd September to 1st October 2019. Noted</p> <p><i>Stokesley Farmers Market: Officers from Stokesley Neighbourhood Policing Team and Police Support Volunteers will be at Stokesley Farmers Market on the first Saturday of every month from 9am.</i></p>
3	<p><u>HDC Councillor Report.</u></p> <p>Cllr Richard Hudson gave a brief update in relation to the 'Ponderosa' site on the B1292. HDC had received confirmation that the Camping & Caravan Club had suspended their licence pending inspection. Cllr Hudson suggested that the situation might be progressed further if the Parish Council were to write to planning enforcement to request that action be taken to remove the two caravans that appeared to be resident on the site. Agreed</p> <p><u>NYCC Councillor Report.</u></p> <p>Cllr Heather Moorhouse reported that although the PROW footpath from Easby Lane to Suggitt's field had now been cut back & the issues with rising water had been solved, complaints had been received that the surface underfoot was poor, hence consideration was being given to utilising the NYCC Locality budget to lay a tarmac surface to the path. Noted</p>
4	<p><u>Apologies for Absence.</u></p> <p>N/A</p>
5	<p><u>Declaration of Interest in items on the Agenda.</u></p> <p>N/A</p>
6	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Parish Council Meeting held on Tuesday 3rd September 2019 were approved and signed. Agreed.</p>
7	<p><u>Adoption of Standing Orders Regulations & Polices.</u></p> <p>It was agreed that the draft Allotments Regulations & Tenancy Agreement be adopted for use. Current tenants are to receive 12 months 'notice of change' and any new tenants will be asked to sign on to the new terms with immediate effect. The revised regulations will be published on the Parish Council Website for information. Agreed</p>

8	<p><u>To Consider Planning Applications Received.</u></p> <p>Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p><u>Planning Items</u></p> <p>19/01597/CAT - The Low Green, Great Ayton Work to trees in conservation area No objection / No observation</p> <p>19/01844/FUL - 5 Sunnyfield Nurseries, Easby Lane Construction of orangery No objection / No observation</p> <p>19/01814/FUL - The Chapel 4A High Street, Great Ayton Delegated decision - Application for change of use of existing ground floor workshop and alterations to building to create 2 storey dwelling with mezzanine.</p> <p>19/01813/LBC - The Chapel 4A High Street, Great Ayton Delegated decision - Application for listed building consent existing ground floor workshop and alterations to building to create 2 storey dwelling with mezzanine. No material objections. The property is within the conservation area and works should be carried out in full compliance with applicable regulations. Please note that there is an ongoing issue with parking in the vicinity.</p> <p>19/01822/CAT - 63 High Street, Great Ayton Works to tree in conservation area - fell a Yew tree Great Ayton Parish Council objects to the felling of the Yew tree which forms part of the 'street scene' on the High Street. It is the Parish Council's opinion that there is insufficient evidence to justify the removal of this tree.</p> <p>19/01946/FUL - 10 Guisborough Road, Great Ayton Delegated Decision - Proposed Dormer extension to rear of property No objection / No observation</p>
10	<p><u>Correspondence and Information:</u></p> <p>HDC Environmental Health Officer - Request for meeting to discuss rat issues at Parish Council Allotments. The Clerk confirmed that a meeting had taken place at the allotments on Friday 27/09 and housekeeping action on a number of allotments was noted as being appropriate. The EH Officer confirmed that he would supply letters of advice to be included for handout to all allotment tenants.</p> <p>Marwood CofE School - Request for support to address pedestrian safety concerns at the A173 Guisborough Rd crossing point. See item 1</p> <p>Resident - Request for plan of action towards controlling the rats on the allotments. It was agreed that this should remain a matter for the Allotment Working Group.</p> <p>Moor Sustainable CIC - Request for support to identify priority routes for pedestrians and other users within villages to encourage people to use their cars less. The Parish Council confirmed that they would welcome receiving a further report with proposals at a future meeting and the Clerk was asked to write to Moor Sustainable CIC accordingly.</p>

11 **Council Services / Working Group Reports**

Cemetery: - It was agreed that the Cemetery Working Group's recommendation to utilise both memorial walls for departed residents was a sensible solution to the shortage of space on the original wall. **Agreed**

Cook Family Memorial Garden: - The Clerk was asked to investigate the process to acquire a 'brown' tourist sign for the garden. **Agreed**

Whitbread / Waterfall Park Memorial Bridge: - Beaver Bridges have advised that as part of the approval process for the bridge NYCC requires an AIP & specific Design Check Certificate. It was agreed that at a total cost of £1129 should be approved in order that the planning application and NYCC Highways approval could proceed. **Agreed**

Public Conveniences: - It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to Cook's Garden & the replacement to the Whitbread bridge have been completed.
Ongoing (B/F)

Allotments: - Due to costs associated with removal of fly-tipped waste and the need for installation of a security gate it was agreed that the Allotment budget should be increased by £2500 from reserves. **Agreed**

Village Hall: - It was agreed that a standard 'peppercorn' lease should be prepared by the Parish Council's solicitor though the division of responsibility would be broadly split on an interior/exterior basis the Buildings Working Group would discuss the exact division of tenant/landlord maintenance responsibility and make further recommendation. **Agreed**

Play Park: - A meeting of the Play Park Working Group will take place following receipt of the 2019 RoSPA inspection report and advise remedial action to be taken. **Ongoing (B/F)**

Xmas 2019: - The Great Ayton Christmas Fayre has been organised for Saturday 30th November 2019 with the event starting at 2.30pm and finishing at 5pm with the big light switch on. The Events Working group met on Tuesday 24th September for status updates and planning. Organisation is well under way and a budget has been previously agreed. **Noted**

It was agreed that Cllr Taylor should seek to purchase a suitable marquee for use at the Xmas Fayre. **Agreed**

New cabling to allow additional Xmas lights remains outstanding and the Clerk was asked to make further enquiries with the two suppliers concerned. **Noted**

It was confirmed that the Carols on the High Green would take place on Monday 16th December as agreed with the Rev Peverell & the North Skelton Brass Band. **Noted**

High Green: - The Open Spaces Working Group have recommended that proper tarmac repairs are required to the metalled surface which forms part of the High Green. Additionally, a replacement bench was proposed to replace the current bench around the central tree. It was agreed that Cllr Fletcher would seek price for the tarmac works and that dimensions of the bench would be supplied to the Clerk to contact the local blacksmiths. **Noted**

Great Ayton Discovery Centre: - It was agreed that Cllr Taylor, Cllr Walther & Cllr Kirk would meet to discuss the matter of the Parish Council's future donations to the Great Ayton Discovery Centre in order that recommendation can be made in advance of the 2020/21 Budget process. **Agreed**

Council Services: - Through discussion it was concluded that consideration should be given to employing an additional full time individual to supervise & execute the various work activities throughout the village. It was

	agreed that a Working Group meeting would take place on 08/10 to discuss job title & potential responsibilities as part of a job description. Noted
12	<p><u>Councillor's Reports</u></p> <p>Endeavour Way (Cllr Fletcher): - No further update.</p> <p>Brighten Up Great Ayton 'Action for pollinators' project (Cllr Taylor): - No further update</p> <p>Marwood School (Cllr Botez): - Having met with the head of Marwood School, Cllr Botez had presented a written report for consideration / information prior to the Parish Council meeting and matters contained within the report have subsequently been addressed in agenda item 1. Noted</p>
13	<p><u>Clerk's Report</u></p> <p>Village Hall: - A standard Law Society Lease is to be prepared for the Village Hall tenants following review of the recommendations of the Building Working Group. Ongoing (B/F)</p> <p>Yatton House: - The 21-year lease will be prepared by the Parish Council's solicitor for approval. Ongoing (B/F)</p> <p>Parish Precept: - Having received notification from Hambleton District Council that the precept submission was due at the end of the year it was agreed that this matter should be discussed at the December Parish Council meeting. Noted</p> <p>Zurich Insurance: - Notification has been received that insurances are due for renewal on 01/10/19 in line with the multi-year agreement. It was agreed that the renewal of insurances should be confirmed at the quoted price of £2,217.61 (1.65% increase). Agreed</p> <p>Parish Council Website: - It was agreed that 3 quotes should be sought to establish cost for replacing the current website with a more up-to-date product. Agreed</p> <p>Annual Risk Assessment A format for a suitable financial risk assessment is required for 2019/20. Ongoing (B/F)</p>
14	<p><u>Accounts Report</u></p> <p>The total payments made were £6,594.41 The total income received was £51,745.09</p>
15	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>N/A</p>
16	<p><u>Exclusion of the Press and Public</u> In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p> <p>N/A</p>