

**Minutes of the Great Ayton Parish Council meeting  
held on Tuesday 3<sup>rd</sup> December 2019 at 19:00**

**Present:** - Cllr Ron Kirk, Cllr Angela Taylor, Cllr Tessa Snowdon, Cllr Sarah Botez, Cllr Nick Walther, Cllr John Fletcher  
Andrew Snowdon (Parish Council Clerk), Cllr Heather Moorhouse (NYCC)  
Sgt Ross (NY Police), Mr A Davies (NYCC Highways), 2 Members of the public

No.	Business
1	<p><b><u>Members of the Public invited to address the Council.</u></b></p> <p><b><u>Great Ayton Allotments</u></b></p> <p>A resident &amp; allotment tenant attended the meeting to express his concern that the Parish Council intended to fit security gates on the B1292 entrance adjacent to his plot as this might impede tenant's ability to access their allotments 'out of hours' or make it difficult for the public to walk on the PROW path. Cllr Walther explained that even when the security gates were locked there would be a gap to the side that would allow access for pedestrians and it was sized to allow tenants with wheelbarrows to pass. Furthermore, the gates would be set back to allow a tenant to park their vehicle while unlocking the gate and they would open in such a manner as to not block tenants on-site parking. Cllr Kirk explained further that the allotments were suffering with numerous fly-tipping events which in turn were very expensive &amp; time consuming to clear, the gates were being fitted in an attempt to stop fly tipping (&amp; hence control costs on behalf of residents) so it was considered reasonable to ask tenants to close &amp; lock the security gates behind themselves. Cllr Kirk asked that allotment tenants be diligent to note registrations of suspicious vehicles and report to the Parish Council. The resident suggested that CCTV might be an alternative to gates and it was confirmed that though this might be considered in future security gates were to be installed in the first instance. The Parish Council thanked the resident for taking an active interest in the well-being of the allotments.</p>
2	<p><b><u>NY Police Report.</u></b></p> <p>There had been 7 reports of anti-social behaviour, 1 report of auto crime, 1 report of residential burglary (inc attempted), 1 report of criminal damage, 4 reports of theft (inc shops), 2 reports of violence against person, zero other crimes (inc drugs) detailed in the NY Police report in the period 4<sup>th</sup> November to 1<sup>st</sup> December 2019. <b>Noted</b></p> <p>Sgt Ross reported;</p> <ul style="list-style-type: none"> <li>- The 1 instance of auto crime was outside the NY area.</li> <li>- The burglary related report was that of a garage door that was broken in to, but the garage was not entered.</li> <li>- The criminal damage occurred at the allotments including an instance of harassment.</li> <li>- The theft items were 1 from a shop at circa £4, an Ivor Williams trailer, theft of some overalls &amp; a stolen wheelie bin.</li> <li>- The violence was domestic in nature &amp; an arrest followed.</li> <li>- The anti-social reports included noise, a gathering behind All Saints church, ASB at an address, youths shouting at a teacher in a shop, 3 X occasions of friends falling-out.</li> <li>- Burglaries had also been reported nearby 2 X break ins in Hutton Rudby &amp; 1 X burglary in Seamer.</li> </ul> <p>A dog van is now located at Stokesley for the purposes of proactive policing.</p> <p>Councillors expressed their thanks to Sgt Ross for attending the meeting to give an expanded report on the statistics &amp; more generally for the positive work being done by local NY Police.</p>

3	<p><b><u>HDC Councillor Report.</u></b> No updates.</p> <p><b><u>NYCC Councillor Report.</u></b></p> <p><b><u>Marwood School Crossing.</u></b> Andy Davies introduced himself as the new NYCC Highways Area Manager having taken up position a little over a year earlier. Mr Davies was in attendance at the GAPC meeting to give an update regarding NYCC’s proposals to deliver safety improvements to the A173 as discussed with Marwood School. Mr Davies confirmed that the current headcount numbers at Marwood School do not meet criteria for NYCC crossing patrol and that although a formal pedestrian crossing would potentially be an option funding would need to be sought &amp; agreement reached. Despite not meeting NYCC criteria, Cllr Moorhouse confirmed that she would continue to pursue the crossing patrol as a political rather than technical matter &amp; that she had taken the matter up with the head of NYCC. It had been previously noted that Marwood School were considering utilising internal funding for a crossing patrol as a means by which to establish whether this would encourage parents to walk their children to school rather than use cars.</p> <p>Having been approved by the Parish Council, Mr Davies confirmed that the following measures were to be put in place;</p> <ul style="list-style-type: none"> <li>- ‘Corduroy’ strips to be added to the transitions at each end of the new bridge.</li> <li>- A TRO would be raised to request an extension to the double yellow lines adjacent to the main A173 crossing point. (This can take approx. 12 months due to regulated approvals process which can fail if significant objections are received.)</li> <li>- Replace signage on A173 approach to school with high visibility signage (yellow backing preferred by Parish Council.)</li> <li>- New flashing signs to roadside with double amber lights.</li> <li>- Enhancement of current road markings though not resurfacing of some large markings which are no longer approved for use.</li> <li>- New signs to be installed prior to Stokesley roundabout to encourage road users to utilise A172 as main route avoiding A173 if possible.</li> </ul> <p>Mr Davies confirmed that NYCC had contacted Redcar &amp; Cleveland Council with a view to downgrading the A173, but this had been rejected by R&amp;CC hence certain restrictive measures were not available to control differing traffic types.</p> <p>Mr Davies advised parish councillors that VAS signs could be procured via NYCC at a cost of circa £3k with training given to manage the signs locally, Cllr Moorhouse confirmed that funding might be available via the NYCC Enviro budget to cover part of the initial purchase. Though a formal vote was not taken the consensus was that VAS signage was not appropriate for the short section of road prior to the school as there was little opportunity for motorists to speed through this short, congested section of road.</p> <p>Councillors thanked Andy Davies for taking the time to address the Parish Council and for dealing with the matters relating to the Marwood School crossing as a matter of priority. Cllr Fletcher noted that in his many years as a Parish Councillor that the NYCC Area Manager had not attended a GAPC meeting and thanked him for his involvement.</p>
	<p><b><u>Apologies for Absence.</u></b></p> <p>Apologies for absence were received in advance from Cllr Judith Brown and Cllr Richard Hudson (HDC). <b>Noted.</b></p>
5	<p><b><u>Declaration of Interest in items on the Agenda.</u></b></p> <p>Cllr Taylor declared a non-pecuniary family tie to the Angrove planning item in section 7. <b>Noted</b></p>

6	<p><b><u>Minutes of the previous meeting of the Parish Council.</u></b></p> <p>The minutes of the Parish Council Meeting held on Tuesday 5<sup>th</sup> November 2019 were approved and signed. <b>Agreed.</b></p>
7	<p><b><u>To Consider Planning &amp; Licensing Applications Received.</u></b></p> <p>Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p><b>19/02392/FUL - The Field Tunstall Lane Nunthorpe North Yorkshire TS7 ONT</b> Full Planning Application for the permanent siting of a portable Cabin on Agricultural Land Ancillary use. Temporary permission expires 31st December 2019 (14/01237/FUL) <b>Great Ayton Parish Council objects to application 19/02392/FUL;</b></p> <ul style="list-style-type: none"> <li>- The portable cabin is not in keeping with the rural setting of the North Yorkshire countryside.</li> <li>- The Parish Council is concerned by a permanent feature being created on this location.</li> </ul> <p><b>19/02326/MRC - Angrove Park Winley Hill Great Ayton North Yorkshire TS9 6QA</b> Delegated Decision - Application for variation of condition No: 2 (approved site layout drawing S236 PL 002 Rev B to allow for the siting of 25no touring and static caravan pitches) to previously approved application 15/01264/FUL for Retrospective application for change of use of agricultural land to a campsite, siting of a steel container, barbeque pod and three camping pods and revised layout of existing campsite (see 10/02544/FUL) including the construction of a pavilion building and other ancillary structures. <b>Great Ayton Parish Council supports application 19/02326/MRC as the proposal is in keeping with the existing development and adds to the general appearance of the site.</b></p> <p><b>19/02420/FUL - The Grange House Yarm Lane Great Ayton North Yorkshire TS9 6PY</b> Part demolition of first floor building and reconstruction of cat slide roof and flat roof on boundary of house and installation of 1 window, 1 roof light, 1 dormer window and 1 roof lantern <b>No objection / No observations</b></p> <p><b>19/02507/FUL - Rose Farm Yarm Lane Great Ayton North Yorkshire TS9 6QD</b> Construction of a replacement agricultural storage building and associated hardstanding <b>Great Ayton Parish Council objects to application 19/02507/FUL;</b></p> <ul style="list-style-type: none"> <li>- The application gives potential for overdevelopment of the small property footprint.</li> <li>- The storage building is unjustified for the operation of a small farm.</li> </ul> <p>The licence application for Roseberry View, Strawberry Fields, Great Ayton was discussed and it was agreed that the Parish Council objected to aspects of the application and the Clerk was asked to write to the HDC licensing team accordingly;</p> <ul style="list-style-type: none"> <li>• Concern was expressed regarding the character of the person who is behind the company making the application.</li> <li>• The Parish Council's view is that the licence application for these premises should be strictly for the use of on-site residents/guests with no serving of off-site visitors.</li> </ul>
8	<p><b><u>Correspondence and Information:</u></b></p> <p>Request for support by a resident of Park Square who has reported noise issues with the new micro pub (Quarry Stone) to HDC Planning &amp; Licencing. <b>It was confirmed that an informal discussion had taken place between a Parish Councillor and the licensee with regards to this matter.</b></p> <p>Yatton House had requested notification of date for Summer Fete 2020. <b>It was confirmed that as with other years the bi-annual Village Fete would take place on the second Saturday in June (13/06/20).</b></p>

9 **Council Services / Working Group Reports**

**Cemetery:** - It was noted that the deep surface water drains in the cemetery had become heavily blocked with tree roots and hence it was agreed that the cost of remedying the matter should be borne by PC reserves rather than the Cemetery budget. To this end the Clerk was asked to instruct contractors to inspect, jet clean, root cut & repair drains as required. **Agreed**

**Cook Family Memorial Garden:** - John Robinson has confirmed acceptance of the trusteeship of the Cooks Family Memorial Garden. **Noted**

**Whitbread / Waterfall Park Memorial Bridge:** - HDC Planning, NYCC Highways and the EA permits are all in place and it was therefore agreed that the main order for the bridge could be placed ASAP and as long as this does not jeopardise the grant funding application with Impetus. **Agreed**

**Public Conveniences:** - It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to Cook's Garden & the replacement to the Whitbread bridge have been completed. **Ongoing (B/F)**

**Allotments:** - It was agreed that the installation of two security gates should be undertaken to try to overcome ongoing issues with fly-tipping. **Agreed**

**Village Hall:** - It was noted that a roof repair had been undertaken by the Village Hall CIO Trust and it was agreed that the Parish Council should accept to pay this from reserves the building being GAPC property. It was understood that ordinarily any works to the external structure of the building was GAPC responsibility and as such approval should be sought in advance via the full Parish Council. **Agreed**

**Play Park:** - The Play Park Working Group confirmed that they had met and that work priorities were to be clarified. Simple maintenance/painting was to be carried out in-house while other technical repairs would be passed to Henry Thompson it was of note that the RoSPA report did not highlight any safety critical matters. **(B/F Ongoing)**

**Xmas 2019:** - Cllr Kirk expressed thanks on behalf of the Parish Council to all the volunteers who had worked hard to put on the 2019 Xmas Fayre and as such the Clerk was asked to write letters of thanks. Special thanks to Cllr Angela Taylor and Cllr Sarah Botez without whose efforts in organising (& hard work on the day) the event would not have been possible. **Agreed**

It was noted that the event had been successful in drawing a large crowd to the High Green, craft stalls & other vendors reported good sales and the Great Ayton Discovery Centre had been busy all day due to the increased footfall in the village. **Noted**

**High Green:** - An order for the tarmac repairs to the metalled surface which forms part of the High Green has been placed with Tom Newton with dates for work to be confirmed. It was agreed that the quote for painting and repair of the numerous green benches was acceptable and an order should be placed with Lee Clements. **Agreed**

**Village Fete 2020:** - Through discussion it was agreed that the theme for the Village Fete due to take place on 13/06/20 should be (Rio) 'Carnival'. **Agreed**

**Grounds Maintenance Supervisor:** - A draft Job Description had been circulated for the proposed full-time position of Grounds Maintenance Supervisor to oversee & act upon the various service activities for which the PC were responsible. Through discussion it had been agreed that the salary would be set at SCP11 or above to attract good quality candidates though ultimately remuneration would depend on qualification/experience. **(B/F Ongoing)**

	<p>Formal approval of the recruitment would be discussed at the January Parish Council meeting as part of the 2020/21 budgeting process with the option of approving expenditure from reserves should there be a decision to employ an individual prior to April 20. <b>Noted</b></p>
10	<p><b><u>Councillor's Reports</u></b></p> <p><b>Endeavour Way:</b> - Cllr Fletcher confirmed that a new group was now to deliver the project, but progress was slow due to difficulties associated with landowner permissions. <b>Noted</b></p> <p><b>Brighten Up Great Ayton 'Action for pollinators' project:</b> - Cllr Taylor advised that works to new electricity cables at the Chapel steps might require remedial action to planted areas. <b>Noted</b></p> <p><b>Marwood School (Cllr Botez):</b> - See Item 3. <b>Noted</b></p>
11	<p><b><u>Clerk's Report</u></b></p> <p><b>Village Hall:</b> - A standard Law Society Lease is to be prepared for the Village Hall tenants following review of the recommendations of the Building Working Group. <b>Ongoing (B/F)</b></p> <p><b>Yatton House:</b> - The 21-year lease will be prepared by the Parish Council's solicitor for approval. <b>Ongoing (B/F)</b></p> <p><b>Parish Precept:</b> - See Item 12. <b>Noted</b></p> <p><b>Parish Council Website:</b> - 3 quotes have been received as required by the Financial Regs and quotes are to be forwarded to Parish Councillors ahead of the January PC meeting. <b>Noted</b></p>
12	<p><b><u>Accounts Report</u></b></p> <p>The total payments made were £16,853.74 The total income received was £3,007.50</p> <p><b>Parish Budget:</b> Budget costs and income for the delivery of Parish Council services were reviewed for YTD 2019/20 and consideration was given to 2020/21 work activities and expansion of Parish Council services. Due to time constraints it was suggested that on this occasion the formal budget should be set at the January Parish Council meeting ahead of publication. <b>Noted</b></p> <p><b>Parish Precept:</b> Through extensive review of previous years accounts, projections for the current year and detailed discussion regarding the proposed budget it was unanimously agreed that the Precept for 2020/21 should be increased to £100,000 from £93,000. Though Councillors were concerned that the % increase was above inflation it was acknowledged that the increase in service delivery cost anticipated in 2020/21 was such that the uplift was prudent and on average would add less than £5 per household per year. <b>Agreed</b></p>
13	<p><b><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></b></p> <p>It was agreed that as a thank you for their continued hard work on behalf of the parishes of Little &amp; Great Ayton Caryn &amp; Mike Loftus would be invited as special guests to the annual Parish Council dinner which will take place on Friday 24/01/20.</p>
14	<p><b><u>Exclusion of the Press and Public</u></b></p> <p><b>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</b></p>